

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

June 13, 2023

6:30 PM

LOCATION: Elsmere City Building

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett Smith, Councilman Malcolm Daniels, Councilwoman Gloria Grubbs, Councilwoman Missy Tester, and Councilwoman Maria Vogt.

Councilwoman Serena Owen was not in attendance.

APPROVAL OF MINUTES:

Councilwoman Barnett Smith made a motion to approve the minutes of the May 9, 2023, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the June 6, 2023, Caucus Meeting. Councilwoman Tester seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Elsmere Community Scholarship Winners – Katarina List and Dixon Ryan

Mayor Lenhof gave a speech about each winner and gave them their awards.

ADMINISTRATIVE REPORTS:

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council.

City Attorney Greg Voss reported that the federal suit that Flagship Communities filed against the city has been dismissed. He is working to have the state suit dismissed as well. He has also worked to file a suit on behalf of the city for property on Edwards Road.

Public Works Director Chris Zerhusen was not in attendance, he had no report.

Police Chief Joe Maier stated that Sgt. Metzger gave a presentation to the students from St. Henry School. The students watched videos and learned to fill out a sample police report.

Chief Maier and Detective Young attended the Northern Kentucky Police Memorial Service. Sgt. Alexis Day and Officer Amber Ford represented the City of Elsmere during National Police Week in Washington D.C.

Detective Young concluded an investigation into a burglary 1st and wanton endangerment case originating on Apache Trail.

Chief Maier presented Officer Matthew Morrison with a lifesaving award.

Parks and Recreation Director Denise Donahue submitted a written report. She stated that the city had a great turn out for the shark cart event. In June the city will host the summer kick off event and a movie night. She stated that the kick ball league will begin in July.

City Clerk Misty Ezell stated that second invoices for Residential Rental license were mailed with a due date of June 30th, after that a lien will be placed on those that have not been paid.

City Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Community Center Director Carol Cope was not in attendance but submitted a written report. There were no questions for this department. Councilwoman Owen stated that it was nice to see all the activities that she offers at the center.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Vogt seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayors Report Mayor Lenhof wanted to thank Chief Maier and Chris Zerhusen for their hard work with the parade. He stated the Touch a Truck was a huge success. He wanted to thank Councilwoman Joann Barnett Smith, Rusty Smith, and Parks and Recreation Director Denise Donahue for all their work on the Summer Kick off, he stated that it was well received in the community.

He stated that the city is planning on hosting an Open House in late July. The city staff will be working to send invitations.

City Administrator's Report City Administrator Dowling stated the budget and health insurance planning has taken a lot of time during the month. He stated that Norfolk Southern is willing to work with the city and developer to widen the New Buffington Bridge.

General Items:

Resolution 5-2023 – Accepting Bid of Brewpro

City Clerk Misty Ezell read the resolution in summary. Councilwoman Missy Tester made a motion to approve the resolution as read. Councilwoman Joann Barnett Smith seconded the motion. All members voted aye. **Motion carried and so ordered.**

Ordinance 1825-2023 – Budget Amendment

Attorney Greg Voss Read in Summary Ordinance 1824-2023 for the second reading.

A BUDGET ORDINANCE FOR THE CITY OF ELSMERE, KENTUCKY PURSUANT TO KRS 91A.030 (10) FOR THE FISCAL YEAR JULY 1, 2023, THROUGH JUNE 30, 2024, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT AND PROVIDING THAT NO MONIES SHALL BE EXPENDED BY OR ON BEHALF OF THE CITY OF ELSMERE EXCEPT IN ACCORDANCE HEREWITH.

Councilman Malcolm Daniels made a motion to approve Ordinance 1825-2023 as read. Councilwoman Maria Vogt seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Tester – Yes, Councilwoman Owen – yes, Councilman Daniels – yes, Councilwoman Grubbs – yes, Councilwoman Barnett Smith – yes, and Councilwoman Vogt - yes. All members present voted aye. **Motion carried and so ordered.**

Ordinance 1826-2023 – Fiscal Year 2023-2024 Salary Scale

Attorney Greg Voss Read in Summary Ordinance 1825-2023 for the first reading.

AN ORDINANCE ADOPTING AND ENACTING THE COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF ELSMERE, IN ACCORDANCE WITH KRS 83A.070(2).

Councilwoman Gloria Grubbs made a motion to approve Ordinance 1826-2023 as read. Councilwoman Joanne Barnett Smith seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Tester – Yes,

Councilwoman Owen – yes, Councilman Daniels – yes, Councilwoman Grubbs – yes, Councilwoman Barnett Smith – yes, and Councilwoman Vogt - yes. All members present voted aye. **Motion carried and so ordered.**

Council Reports:

Councilwoman Gloria Grubbs – Councilwoman Grubbs stated that the week was also National Nurses Week.

Councilman Malcolm Daniels – Wanted to thank the city for the Juneteenth flags. He stated that kickball will begin on July first at Woodside Park.

Councilwoman Joanne Barnett Smith. – wanted to thank everyone for their great attendance at the summer kickoff event. She also wanted to congratulate Officer Morrison on his lifesaving event. She stated that Councilwoman Serena Owen wanted her to thank the city for the Juneteenth flags.

Councilwoman Maria Vogt – stated that she saw an article in the Messenger about Sgt. Metzger’s presentation to the students of St. Henry at the city building.

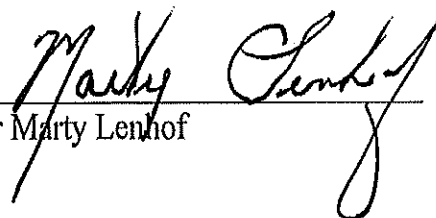
Councilwoman Missy Tester – Congratulated the scholarship winners. She also thanked Officer Morrison for his bravery.

Councilwoman Serena Owen was not in attendance.

ADJOURNMENT

Councilwoman Gloria Grubbs made a motion to adjourn the meeting. Councilwoman Joanne Barnett Smith Seconded the motion. The meeting was adjourned at 7:22 p.m.

Attest



Mayor Marty Lenhof



Misty Ezell, City Clerk