

MINUTES OF THE ELSMERE CITY COUNCIL
October 11, 2022
6:30 PM

LOCATION: Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:40 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Lisa Mitchell, Councilwoman Nancy Bowman, and Councilman Malcolm Daniels.

Councilman Aaron Moore and Councilwoman Joanne Barnett Smith were not in attendance.

APPROVAL OF MINUTES:

Councilwoman Mitchell made a motion to approve the minutes of the September 13, 2022, Council Meeting. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the October 4, 2022, Public Hearing. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the October 4, 2022, Caucus Meeting. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck had no report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. Councilman Malcolm Daniels asked what the procedure was for vehicles parking on grass. City Administrator Dowling stated that it if a car is parked on an unpaved surface that it is subject to an automatic fine.

City Attorney Greg Voss stated he had been working on the authorized foreclosures and he has been getting responses from some attorneys.

Public Works Director Chris Zerhusen was not in attendance but submitted a written report.

Police Chief Joe Maier reported that the entire department had completed Bridge training on hiring, selection, and recruitment. They also had training hosted by the Court Designated Workers which pertained to training on what to do when taking juveniles into custody.

Sergeant Day completed the Academy of Police Supervision training.

Officer Jeff Young has been appointed to the investigation unit. And Officer Evans has been assigned to the Northern Kentucky Drug Strike Force for a temporary placement.

Parks and Recreation Director Denise Donahue Stated that the kickball league is ongoing, and the kids are having a fun time. The next scheduled event is the Halloween Party that is scheduled for October 22nd.

City Clerk Misty Ezell submitted a written report. Mayor Lenhof asked about the property tax bills. City Clerk Ezell stated that the bills will be mailed at the end of October and that the discount will be payable until the end of November.

City Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Community Center Director Carol Cope was not in attendance but submitted a written report. There were no questions for this department.

City Building Update City Administrator Dowling reported that that the building continues to progress, and the contractor is still targeting a November move in date.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report had no report.

City Administrator's Report City Administrator Dowling stated that he has been extremely busy with the city building details. The staff have been working on property tax bills. He stated that he had been working with Donnie Warner on finalizing the tax bills for the IRB's. He also had a meeting with someone that is interested in purchasing the police department when it comes available.

GENERAL ITEMS:

Municipal Order 23-2022 – Authorizing Execution of Loan Documents

City Clerk Misty Ezell read in summary the Order. Councilwoman Bowman made a motion to accept Order 23-2022 as read. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

REPORTS FROM COUNCIL:

Councilwoman Lisa Mitchell – stated that the Trunk or Treat that was scheduled for October 29, 2022, at Prestige Marketing has been cancelled. She also thanked Councilwoman Grubbs for her donation to the United Christian Volunteers. She also wanted to remind everyone to be aware of fentanyl crisis.

Councilwoman Grubbs Had no report.

Councilwoman Bowman Had no report.

Councilman Daniels wanted to thank Parks & Recreation Director Denise Donahue for her help with the kickball league. He also stated that there is still time to join. He also thanked the Police Department for taking the drone photos of the new city building. He also stated that it is getting dark earlier and to please observe the city speed limits and stop signs.

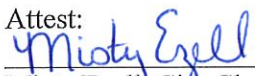
Councilwoman Barnett Smith was not in attendance.

Councilman Aaron Moore – was not in attendance.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:20 p.m.

Attest:



Misty Ezell, City Clerk



Mayor Marty Lenhof