

MINUTES OF THE ELSMERE CITY COUNCIL
September 13, 2022
6:30 PM

LOCATION: Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Lisa Mitchell, Councilman Aaron Moore, Councilman Malcolm Daniels, and Councilwoman Joanne Barnett Smith.

Councilwoman Nancy Bowman was not in attendance.

APPROVAL OF MINUTES:

Councilwoman Barnett Smith made a motion to approve the minutes of the August 9, 2022, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Daniels made a motion to approve the minutes of the September 6, 2022, Public Hearing. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Barnett Smith made a motion to approve the minutes of the September 6, 2022, Caucus Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Elsmere Fire Chief Paul LaFontaine addressed the council concerning the upcoming Elsmere Fire District Tax Rate. Chief LaFontaine stated that the district plans to keep the rate at 0.200 which is the same rate as the previous year.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck had no report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. Councilman Malcolm Daniels asked what the procedure was for vehicles parking on grass. City Administrator Dowling stated that if a car is parked on an unpaved surface that it is subject to an automatic fine.

City Attorney Greg Voss stated he had filed foreclosure notices on the properties that the council gave him permission at the previous meeting.

Public Works Director Chris Zerhusen reported that the department completed work on Plymouth, Pilgrim, and Feather Lane is complete. They have also installed flashing stop signs on Garvey Avenue at Ash Street and on Ripple Creek Drive at Grouse Court.

The flashing "No Truck" signs have been ordered to make larger trucks aware than the Garvey Bridge has a weight limit.

He reported that Duke Energy has almost completed the Garvey Avenue gas main project.

The department has started concrete removal and replacement at the intersection of Capital Avenue and Mitten Drive.

Police Chief Joe Maier reported that they responded to 1000 block of Capitol for a report of a barricaded suspect. The suspect refused to come out and stated he would shoot officers if they tried to enter. The department completed a threat matrix and called in the Kenton County Regional SWAT team. Negotiators spoke with the subject, and he exited the residence and was arrested without incident.

Chief Maier thanked Lt. Matt Morrison and Sgt. Brian Machal for their help to the surrounding areas of Hindman, Kentucky, who suffered catastrophic damage from recent flooding.

The department recently hired Jimmy Thomas to be the next School Resource Officer at Arnett Elementary.

Parks and Recreation Director Denise Donahue submitted a written report. She stated there was 150 people that attended the Florence Water Park event. Also, the Elsmere kickball league has been advertised the deadline for registrations is September 16th.

City Clerk Misty Ezell submitted a written report. She stated that during the month of August she attended the Kentucky Master Municipal Clerk Academy in Paintsville, KY.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Community Center Director Carol Cope was not in attendance but submitted a written report. There were no questions for this department.

City Building Update City Administrator Dowling reported that that the building continues to progress.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report Mayor Lenhof thanked Councilman Malcolm Daniels for attending the Mayor's Group meeting in which the City of Elsmere hosted. He stated that during the next couple of months there will be a lot of things going on in the city, with property taxes going out and the impending move to our new building. He stated to council that the office staff may reach out needing help. He stated that he will be attending the Kentucky League of Cities conference in Owensboro.

City Administrator's Report City Administrator Dowling stated that the city is going into an extremely chaotic time as the end of year is busy and the possibility of moving.

GENERAL ITEMS:

Resolution 10-2022 – Authorizing City Attorney to draft an ordinance to allow the harboring of fowl in the city limits of Elsmere

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Barnett Smith made a motion to accept Resolution 10-2022 as read. Councilwoman Mitchell seconded the motion. Prior to the vote there was a discussion about what the ordinance entails. Councilwoman Grubbs and Councilman Moore both stated they were not in favor of the resolution. Councilman Daniels wanted to clarify that this resolution only allows the attorney to draft an ordinance to allow fowl. This does not automatically allow chickens in the city. Mayor Lenhof called for a roll call vote. Councilwoman Barnett Smith – yes, Councilwoman Mitchell – yes, Councilwoman Grubbs – No, Councilman Moore – No, and Councilman Daniels - yes. **Motion carried and so ordered.**

Municipal Order 20-2022 – Amending Personnel Policy

City Clerk Misty Ezell read in summary the Order. Councilwoman Barnett Smith made a motion to accept Order 20-2022 as read. Councilwoman Grubbs seconded the motion, All members present voted aye. **Motion carried and so ordered.**

Municipal Order 21-2022 – Awarding Bid for Purchase of 2022 Kubota RTV to Kubota Tractor of Tristate
City Clerk Misty Ezell read in summary the Order. Councilwoman Barnett Smith made a motion to accept Order 21-2022 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof called for a roll call vote. Councilman Daniels – yes, Councilwoman Barnett Smith – yes, Councilman Moore – yes, Councilwoman Grubbs – yes, Councilwoman Mitchell – yes. All members present voted aye. **Motion carried and so ordered.**

Municipal Order 22-2022 – Authorizing First Amendment to PILOT Agreement for Core 5.
City Clerk Misty Ezell read in summary the Order. Councilwoman Barnett Smith made a motion to accept Order 22-2022 as read. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Ordinance 1818-2022 – Regulating the Public Right-Of-Way.

Attorney Greg Voss Read in Summary Ordinance 1818-2022 for the Second Reading

AN ORDINANCE REGULATING THE PUBLIC RIGHT-OF-WAY IN ELSMERE, KY

Councilwoman Barnett Smith made a motion to accept Ordinance 1818-2022 as read. Councilman Moore seconded the motion. Mayor Lenhof called for a roll call vote. Councilman Daniels – yes, Councilwoman Barnett Smith – yes, Councilman Moore – yes, Councilwoman Grubbs – yes, Councilwoman Mitchell – yes. All members present voted aye. **Motion carried and so ordered.**

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to remind everyone that the City of Elsmere has set the trick or treat hours as 6:00 – 8:00 pm on October 31st.

Councilman Daniels wanted to remind everyone about the kickball league that begins on October 1st. The event will be at Woodside Park.

Councilwoman Barnett Smith stated that the Elsmere Community Center will be closed on September the 14th.

Councilwoman Bowman was not in attendance.

Councilman Aaron Moore – had no report.

Councilwoman Lisa Mitchell – wanted to remind everyone that the United Christian Volunteers offers vegetables, bread, and hygiene products at their location on Thursdays. She also wanted to remind residents about the fentanyl crisis and to make sure to check your children’s Halloween candy.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:22 p.m.

Attest:



Misty Ezell, City Clerk



Mayor Marty Lenhof