

## MINUTES OF THE ELSMERE CITY COUNCIL

August 9, 2022

6:30 PM

**LOCATION:** Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Lenhof called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE:** The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Lisa Mitchell, Councilman Aaron Moore, Councilman Malcolm Daniels, and Councilwoman Joanne Barnett Smith.

Councilwoman Nancy Bowman was not in attendance.

### **APPROVAL OF MINUTES:**

Councilman Moore made a motion to approve the minutes of the July 12, 2022, Council Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the August 2, 2022, Caucus Meeting. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

### **ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** was attendance and had a written report. There were no questions for this department.

**Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff** were not in attendance but submitted written reports to Council. There were no questions for this department.

**City Attorney Greg Voss** stated he had been working on some foreclosure paperwork for some problem properties. There was a resolution authorizing these foreclosures on the agenda for approval.

**Public Works Director Chris Zerhusen** reported that the department completed work on Plymouth Lane, where they milled out bad sections of asphalt and installed new. The next area will be repairs on Pilgrim and Feather Lane.

The department completed first aid, CPR, and AED training at the Elsmere Fire District.

Chris is working with Duke Energy on the Garvey Avenue gas main installation project.

**Police Chief Joe Maier** was not in attendance but submitted a written report to council.

**Parks and Recreation Director Denise Donahue** stated that the city hosted a magic show in July, the rescheduled show was fun. Also, the department hosted a movie night where the showed Sonic The Hedgehog. The next event be held on August 11<sup>th</sup>, at the Florence Waterpark. Denise is also working with Councilman Daniels to form a Kickball League for Elsmere.

**City Clerk Misty Ezell** submitted a written report.

**Finance Officer/Treasurer Jessica Lucius** submitted a written report. There were no questions for this department.

**Community Center Director Carol Cope** was not in attendance but submitted a written report. There were no questions for this department.

**City Building Update** City Administrator Dowling was not in attendance.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**Mayor's Report** Mayor Lenhof reported that he will be hosting the Mayor's Group meeting on Saturday, August 20<sup>th</sup>. He had hoped to have the meeting in the new building but has plans to host again in January.

He reported that he and Public Works Director Chris Zerhusen went to Cincinnati to view a type of speed lowering device called a speed cushion. However, they felt it did not slow traffic as expected, therefore, they will continue to look at other options.

**City Administrator's Report** City Administrator Dowling was not in attendance.

**GENERAL ITEMS:**

**Executive Order 6-2022 – Hiring Robert Begnoche as a Public Works Laborer**

**Municipal Order 17-2022 – Accepting the Bid of JSI Office Furnishings**

City Clerk Misty Ezell read in summary the Order. Councilwoman Barnett Smith made a motion to accept Order 17-2022 as read. Councilwoman Mitchell seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Municipal Order 18-2022 – Approving Interlocal Agreement for School Resource Officer**

City Clerk Misty Ezell read in summary the Order. Councilwoman Grubbs made a motion to accept Order 18-2022 as read. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**Resolution 7-2022 – Approving Memorandum of Agreement for OKI Industrial Road Project**

City Clerk Misty Ezell read in summary the Resolution. Councilman Moore made a motion to accept Resolution 7-2022 as read. Councilwoman Mitchell seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Resolution 8-2022 – Authorizing Foreclosure Proceedings**

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Barnett Smith made a motion to accept Resolution 8-2022 as read. Councilman Moore seconded the motion; All members present voted aye. **Motion carried and so ordered.**

**Ordinance 1818-2022 – Regulating the Public Right-Of-Way.**

**Attorney Greg Voss Read in Summary Ordinance 1818-2022 for the First Reading**

**REPORTS FROM COUNCIL:**

**Councilman Daniels** had no report.

**Councilwoman Barnett Smith** wanted to remind everyone that with school starting to please watch for children in the streets.

**Councilwoman Grubbs** had no report.

**Councilwoman Bowman** was not in attendance.

**Councilman Aaron Moore** – had no report.

**Councilwoman Lisa Mitchell** – wanted to remind everyone that the United Christian Volunteers offers vegetables, bread, and hygiene products at their location on Thursdays.

**ADJOURNMENT**

Councilwoman Barnett Smith made a motion to adjourn. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:00 p.m.

Attest:

Misty Ezell  
Misty Ezell, City Clerk

Marty Lenhof  
Mayor Marty Lenhof