

## MINUTES OF THE ELSMERE CITY COUNCIL

July 12, 2022

6:30 PM

**LOCATION:** Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Lenhof called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE:** The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilman Malcolm Daniels, and Councilwoman Joanne Barnett Smith.

Councilwoman Lisa Mitchell was in attendance virtually.

### **APPROVAL OF MINUTES:**

Councilman Moore made a motion to approve the minutes of the June 14, 2022, Public Hearing. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the June 14, 2022, Council Meeting. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the July 5, 2022, Caucus Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

### **GENERAL ITEMS:**

Mayor Lenhof introduced Betty Roszman and Missy Andress from the Erlanger/Elsmere Historical Society. Missy wanted to thank the city for allowing the Historical Society to use space in the Community Center for their meetings. The group is currently working on book detailing the history of Elsmere. The group would also like to see a historical marker at the Dunbar School Site.

### **ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** was not in attendance and had no report.

**Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff** were not in attendance but submitted written reports to Council. There were no questions for this department.

**City Attorney Greg Voss** stated that he had been working with City Administrator Dowling for a process to ensure habitual violators pay off liens.

**Public Works Director Chris Zerhusen** reported that grass cutting in the city owned parks and roadsides is in full swint. Buck Pavements Restoration LLC has completed the crack sealing project along maintenance section D. The curb and crosswalks along this section were also painted.

AMS Construction is working in several areas to upgrade gas services and sections of gas mains. This work will be completed in the fall.

**Police Chief Joe Maier** submitted a written report to council. He stated that officers have handled several major motor vehicle accidents and sensitive investigations.

Chief Maier, Lt. Morrison and Officer Perkins provided a parade escort for the Juneteenth celebration. Officers were also sent to Prestonsburg, Kentucky to attend funerals for the slain officers in that area.

**Parks and Recreation Director Denise Donahue** it was not in attendance but submitted a written report.

**City Clerk Misty Ezell** submitted a written report.

**Finance Officer/Treasurer Jessica Lucius** submitted a written report. There were no questions for this department.

**Community Center Director Carol Cope** was not in attendance but submitted a written report. There were no questions for this department.

**City Building Update** City Administrator Dowling reported that the contractors are working on the flooring and the painting of the building.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**Mayor's Report** Mayor Lenhof reported that he had spent the majority of time during the month interviewing for Police Officers and Administrative Clerks.

**City Administrator's Report** City Administrator Dowling stated that himself, Public Works Director Zerhusen, and City Engineer Erpenbeck were in discussions with representatives from Whistler's Cove concerning drainage issues between the mobile home park and the railroad.

Work will begin on updating the city's website.

**GENERAL ITEMS:**

**Executive Order 3-2022 – Hiring Jeffrey Young as Police Officer**

**Executive Order 4-2022 – Hiring Dee Dzaferagic as Part-Time Administrative Clerk**

**Executive Order 5-2022 – Hiring Shanna Alig as Part-Time Administrative Clerk**

**Municipal Order 13-2022 – Surplus Property**

City Clerk Misty Ezell read in summary the Order. Councilman Daniels made a motion to accept Order 13-2022 as read. Councilwoman Barnett Smith seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Municipal Order 14-2022 – ARPA Transfer to Fire Department**

City Clerk Misty Ezell read in summary the Order. Councilwoman Barnett Smith made a motion to accept Order 14-2022 as read. Councilwoman Bowman seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Municipal Order 15-2022 – ARPA Fund Usage for COLA**

City Attorney Greg Voss read in summary the Order. Councilwoman Bowman made a motion to accept Order 15-2022 as read. Councilwoman Barnett Smith seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Municipal Order 16-2022 – ARPA Transfer for ABC License**

City Clerk Misty Ezell read in summary the Order. Councilman Moore made a motion to accept Order 16-2022 as read. Councilwoman Barnett Smith seconded the motion, All members present voted aye. **Motion carried and so ordered.**

**Ordinance 1817-2022 – Fairness Ordinance.**

**Attorney Greg Voss Read in Summary Ordinance 1817-2022 for the Second reading**

**AN ORDINANCE CREATING CHAPTER 99 OF THE CITY OF  
ELSMERE, KENTUCKY CODE OF ORDINANCES TO PROHIBIT  
CERTAIN DISCRIMINATORY PRACTICES WITHIN THE CITY.**

Councilman Moore made a motion to accept Ordinance 1817-2022 as read. Councilman Daniels seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Grubbs – no; Councilwoman Bowman – aye; Councilman Moore – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Roll call vote: No – 1 and Aye – 4. Motion carried and so ordered.

**REPORTS FROM COUNCIL:**

**Councilman Daniels** wanted to thank the Mayor for the Proclamation for the Juneteenth celebration. He is also working with Parks and Recreation Director Denise Donahue to form an older youth and younger adult kickball league for the fall.

**Councilwoman Barnett Smith** wanted to remind everyone when they had a yard sale to please take their signs down.

**Councilwoman Grubbs** wanted to express that sometimes it is good to stand for what you believe.

**Councilwoman Bowman** had no report.

**Councilman Aaron Moore** – wanted to thank Chris Hartman for attending the meeting.

**Councilwoman Lisa Mitchell** – wanted to let Councilman Daniels know that she believes the kickball league is a good idea. She wanted to thank the police department for sending officers to represent the city at the funerals for the slain officers in Eastern Kentucky. She also wanted to comment that she did not agree with all of the wording in the fairness ordinance.

**ADJOURNMENT**

Councilwoman Barnett Smith made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:25 p.m.

Attest:

Misty Ezell  
Misty Ezell, City Clerk

Marty Lenhof  
Mayor Marty Lenhof