

MINUTES OF THE ELSMERE CITY COUNCIL

June 14, 2022

6:30 PM

LOCATION: Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilman Malcolm Daniels, and Councilwoman Joanne Barnett Smith.

Councilwoman Lisa Mitchell was not in attendance.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the May 10, 2022, Council Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Barnett Smith made a motion to approve the minutes of the June 7, 2022, Caucus Meeting. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Mayor Lenhof introduced the 2022 Elsmere Community Scholarship winners. The 2022 winners were Kryton Johnson and Kayleigh Weber. Both winners attended Lloyd High School.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was not in attendance and had no report.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss stated that he had been working on procedures to help bring trouble properties into compliance.

Public Works Director Chris Zerhusen reported that his department completed the curb repair alongside Dixie Highway. The department also completed the parade preparations for the Memorial Day Parade. The new city seal banners were also installed

Three members of the department attended pesticide training.

Director Zerhusen stated that crack sealing had began by Buck Pavements LLC.

Police Chief Joe Maier submitted a written report to council. He stated that himself and Sgt. Metzger attended the Northern Kentucky Police Memorial in Covington.

Officer Alex Burnett and Officer Gene Jones attended Police Week 2022 in Washington, D.C.

Parks and Recreation Director Denise Donahue it was reported that the summer kickoff event had over 300 people attend. The next scheduled event was Friday June 17th which was a movie night held at Billy R. Bradford Park.

City Clerk Misty Ezell reported that the delinquent residential rental invoices will be mailed in June. If payment is not received a lien will be placed on the property.

Finance Officer/Treasurer Jessica Lucius was not in attendance but submitted a written report. There were no questions for this department.

Community Center Director Carol Cope was not in attendance but submitted a written report. There were no questions for this department.

City Building Update City Administrator Dowling reported that the contractors are working on the flooring and the painting of the building.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report Mayor Lenhof reported that on May 19th he attended career day at Howell Elementary. On May 26th Howell Elementary had their end of the year parade. The parade was held inside due to the weather. Officer Nunn read a Proclamation honoring the students on another successful school year.

Mayor Lenhof also wanted to thank Police Chief Maier and Public Works Director Zerhusen for their hard work getting the city prepared for and during the annual Memorial Day Parade.

City Administrator's Report City Administrator Dowling stated that a lot of time has been spent getting ready to move into the new City Building.

He has been working with Attorney Greg Voss, Attorney Linda Ain, and Public Works Director Zerhusen to draft a new Right of Way Ordinance. A draft copy has been sent out for comments.

He planned to set up a meeting with the contractors for Duke Energy to determine where they are with restoration.

GENERAL ITEMS:

Municipal Order 12-2022 – Authorizing the issuance and Sale of Industrial Revenue Bonds

City Clerk Misty Ezell read in summary the Order. Councilwoman Bowman made a motion to accept Order 12-2022 as read. Councilman Moore seconded the motion.

Attorney Donnie Warner was in attendance and stated these bonds are to promote the creation of jobs and that they would not be payable from City Revenue or taxes.

Mayor Lenhof called for a roll call vote. Roll Call: Councilwoman Grubbs – aye; Councilwoman Bowman – aye; Councilman Moore – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Motion carried and so ordered.

Ordinance 1814-2022 – Budget Amendment.

Attorney Greg Voss Read in Summary Ordinance 1814-2022 for the Second reading

**AN ORDINANCE AMENDING THE CITY OF ELSMERE, KENTUCKY
BUDGET ORDINANCE NUMBER 1803-2021 FOR THE FISCAL YEAR
JULY 1, 2021 THROUGH JUNE 30, 2022.**

Councilwoman Grubbs made a motion to accept Ordinance 1814-2022 as read. Councilwoman Barnett Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Grubbs – aye; Councilwoman Bowman – aye; Councilman Moore – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Motion carried and so ordered.

Ordinance 1815-2022 – Fiscal Year 2022/2023 Budget.

Attorney Greg Voss Read in Summary Ordinance 1815-2022 for the second reading

A BUDGET ORDINANCE FOR THE CITY OF ELSMERE, KENTUCKY PURSUANT TO KRS 91A.030 (10) FOR THE FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT AND PROVIDING THAT NO MONIES SHALL BE EXPENDED BY OR ON BEHALF OF THE CITY OF ELSMERE EXCEPT IN ACCORDANCE HEREWITH.

Councilwoman Barnett Smith made a motion to accept Ordinance 1815-2022 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Grubbs – aye; Councilwoman Bowman – aye; Councilman Moore – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Motion carried and so ordered.

Ordinance 1816-2022 – Fiscal Year 2022/2023 Salary Scale

Attorney Greg Voss Read in Summary Ordinance 1816-2022 for the Second reading

AN ORDINANCE ADOPTING AND ENACTING THE COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF ELSMERE, IN ACCORDANCE WITH KRS 83A.070(2).

Councilman Daniels made a motion to accept Ordinance 1816-2022 as read. Councilman Barnett Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Grubbs – aye; Councilwoman Bowman – aye; Councilman Moore – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Motion carried and so ordered.

At this time Councilman Aaron Moor asked to introduce Ordinance 1817-2022 – An Ordinance Creating Chapter 99 of the City of Elsmere, Kentucky Code of Ordinances to Prohibit Certain Types of Discriminatory Practices Within the City.

Ordinance 1817-2022 – Discrimination Ordinance

Attorney Greg Voss Read in Summary Ordinance 1817-2022 for the first reading

REPORTS FROM COUNCIL:

Councilman Daniels wanted to remind everyone of the Juneteenth parade and celebration that was being held on Saturday, June 18, 2022. The parade was to start at 9:00 a.m.

Councilwoman Barnett Smith had no report.

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

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Councilman Aaron Moore – Stated how proud of this City he was. He stated that he would like to thank Chief Maier and Chris Zerhusen for their hard work.

Councilwoman Lisa Mitchell – Was not in attendance

ADJOURNMENT

Councilwoman Barnett Smith made a motion to adjourn. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:18 p.m.

Attest:

Misty Ezell
Misty Ezell, City Clerk

Marty Lenhof
Mayor Marty Lenhof