

MINUTES OF THE ELSMERE CITY COUNCIL

May 10, 2022

6:30 PM

LOCATION: Elsmere Community Center, 179 Dell Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilman Malcolm Daniels, Councilwoman Joanne Barnett Smith, and Councilwoman Lisa Mitchell

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the April 12, 2022, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was in attendance but had not report.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss stated that he had been working on procedures to help bring trouble properties into compliance.

Public Works Director Chris Zerhusen reported that his department was going to start repairing curbs alongside Dixie Highway. The curbs are owned by the Kentucky Transportation Cabinet, but they do not maintain them as they should. The city worked with the Cabinet and will be repairing the curb and the Cabinet will pay the city for the work.

The department also spent time removing dead trees from the right of way along East Covered Bridge and at the former Grants Trailer Park location.

The department received their new street sweeper and hope to begin using it within the next couple of weeks.

Police Chief Joe Maier reported that members of the department completed Bridge training on Terry stops and pursuit driving requirements. Officer Wenning attended SWAT leader training. Officer Burnett completed DRE training. And Officer Evans completed drivers training and will begin to train the department with strategic driving maneuvers.

The department received a perfect 100% score on a recent liability review.

Parks and Recreation Director Denise Donahue reported that the summer events calendar has been completed. Our first event is a movie in the park.

City Clerk Misty Ezell reported that the residential rental invoices were mailed at the end of April. All payments are due by May 31st. The department is also working to get things ready for the transition to the new city building.

Finance Officer/Treasurer Jessica Lucius was not in attendance but submitted a written report. There were no questions for this department.

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Community Center Director Carol Cope was not in attendance but submitted a written report. There were no questions for this department.

City Building Update City Administrator Dowling discussed this during his report.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report Mayor Lenhof stated that the scholarships will be awarded during the June council meeting. He attended a meeting at Lloyd High School to talk to juniors about careers.

He attended the annual Easter Egg hunt and stated that it was wonderful time. Parks and Recreation Director Denise Donahue has this event perfected.

On May 19, 2022, the mayor will attend the career day at Howell Elementary and on May 26th the students of Howell Elementary will be doing their annual Howell Parade.

The mayor will be attending the annual Memorial Day parade. Those who ordered banners will be able to see them along Dixie Highway. The city also ordered a banner that will be on the front of the new city building.

City Administrator's Report City Administrator Dowling stated that the annual budget has consumed most of his time but it shows strong revenue for the city. He stated that the new city building / police station is moving along, and the hope is to have the concrete completed within a few weeks. He also stated that the drywall is 60-70% complete. The date for completion is in late July/August period.

He stated that the city has 91 open code violations he has sent an additional thirty to be reviewed. There are also many liens on properties, the next step for the city would be to foreclose on the property.

He has been working with the police department and the Kentucky Transportation Cabinet to look at traffic trends on Dixie Highway in hopes to make it safer.

Councilwoman Barnett Smith asked about comments from Duke Energy stating the city official had control over the rates. Administrator Dowling stated that the city has no control over these rates.

Councilwoman Grubbs wanted to remind residents that the city has an ordinance that prohibits residents from blowing grass clippings onto the street.

Councilwoman Mitchell asked if the council could re-visit an ordinance concerning boats and campers. City Administrator Dowling stated that this would be put on the agenda for the caucus meeting in June.

GENERAL ITEMS:

Resolution 5-2022 – Authorizing the Mayor to make application KOHS

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Mitchell made a motion to accept Resolution 5-2022 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.**

Resolution 6-2022 – Increasing the Annual Scholarship Amount

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 6-2022 as read. Councilwoman Bowman seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.**

Municipal Order 8-2022 – Approving the use of ARPA Funds for ABC License Credit

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Mitchell made a motion to accept Order 8-2022 as read. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.**

Municipal Order 11-2022 – Approving City-Wide Loan for Tina Lunn

City Clerk Misty Ezell read in summary the Order. Councilwoman Mitchell made a motion to accept Order 11-2022 as read. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.**

Ordinance 1813-2022 – Text Amendment

Attorney Greg Voss Read in Summary Ordinance 1813-2022 for the Second reading

**AN ORDINANCE RELATING TO THE ADOPTION AND APPROVAL
OF A TEXT AMENDMENT TO THE CURRENT KENTON COUNTY
ZONING REGULATIONS APPLICABLE TO THE CITY OF
ELSMERE, KENTUCKY**

Councilman Daniels made a motion to accept Ordinance 1813-2022 as read. Councilwoman Bowman seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Grubbs – aye; Councilwoman Bowman – aye; Councilman Moore – aye; Councilwoman Mitchell – aye; Councilman Daniels – aye; and Councilwoman Barnett Smith - aye. Motion carried and so ordered.

Ordinance 1814-2022 – Budget Amendment.

Attorney Greg Voss Read in Summary Ordinance 1814-2022 for the first reading

Ordinance 1815-2022 – Fiscal Year 2022/2023 Budget.

Attorney Greg Voss Read in Summary Ordinance 1815-2022 for the first reading

Ordinance 1816-2022 – Fiscal Year 2022/2023 Salary Scale

Attorney Greg Voss Read in Summary Ordinance 1816-2022 for the first reading

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

Councilman Daniels stated he is working on a list for ARPA donations to Non-profits. He will discuss further at the June Caucus.

Councilwoman Barnett Smith wanted to remind residents about the upcoming summer events calendar. She also stated that with warmer weather, more children will be out playing therefore vehicles should slow down and drivers remain aware of their surroundings.

Councilman Aaron Moore – Wanted to remind everyone that May is Mental Health Awareness Month. If anyone needs help, they can visit <https://mhanational.org>.

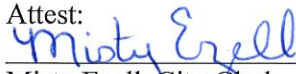
Councilwoman Lisa Mitchell – wanted to remind residents that the Erlanger Elsmere Schools have pre-school openings from the ages of eight weeks to five years. Please contact Trish for more information.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:15 p.m.



Mayor Marty Lenhof

Attest:


Misty Ezell, City Clerk