

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

August 10, 2021

6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

CALL TO ORDER: Mayor Pro-Tem Gloria Grubbs called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Malcolm Daniels, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilman Malcolm Daniels, and Councilman Aaron Moore.

Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, and Councilwoman Lisa Mitchell were not in attendance.

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the July 13, 2021, Council Meeting. Councilwoman Bowman seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the August 3, 2021, Public Hearing for Woodside Park. Councilman Daniels seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the August 3, 2021, Public Hearing for Municipal Road Aid. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Daniels made a motion to approve the minutes of the August 3, 2021, Caucus Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Elsmere Fire Chief Paul LaFontaine addressed the council concerning the upcoming Elsmere Fire District Tax Rate. Chief LaFontaine stated that the district plans to keep the rate at 0.200 which is the same rate as the previous year. He stated that this rate is less than the compensating rate.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck Was attendance and reported that the application for the 50-50 cost share with SD1 to complete the sewer work on Plymouth St., Pilgrim, and Feather Lane had been submitted. The application will be presented to the Board of Directors at the September meeting. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council.

City Attorney Greg Voss reported that US Bank had signed off on the conveyance of the plat for the parking spaces the city is purchasing.

Public Works Director Chris Zerhusen submitted a written report. Chris reported that street sweeping had been completed city wide and the sidewalks along Dixie Highway had been blown off. He also stated that the department had begun mowing all the parks and roadsides that were previously contracted out.

The city will be participating in Kenton County's master contract for roadway striping. This will allow the city to obtain better pricing.

The department removed and replaced a large section of rutted blacktop on Henry Street.

The department is still short one laborer. The department made an offer, but the candidate was offered a promotion at the current employer and chose to stay. The department has been actively interviewing other candidates and has extended another offer.

Police Chief Joe Maier submitted a written report. Chief reported that the department completed Bridge training during the month of July. They received a demonstration from Vance's Law Enforcement Supply for the use of the Bola Wrap for the Elsmere Police Department.

Chief Maier attended the 49th annual Kentucky Association of Chiefs of Police conference.

Officer Steve Panko submitted his resignation on 7/19/2021. Officer Panko's last shift was July 26, 2021.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that parks programs had a great turnout for the movie night in July and they also hosted a raptor event where they learned about raptors and had the opportunity to dissect owl pellets. The events for the month of August are movie night on August 6th and Madcap Puppet show on August 12th. Denise has started planning events for the fall and winter.

City Clerk Misty Ezell reported that the department is gearing up for property tax season. The property tax rolls were received from the county in July and the paperwork has been sent to the NKADD to calculate the property tax rate. An ordinance for the 21/22 property tax rate will be ready for the September council meeting.

Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

City Building Update – Scott Noel with Summit Engineering was not in attendance.

Councilman Moore made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof was not in attendance.

City Administrator's Report - City Administrator Dowling reported he is working on draft legislation for short term rentals and nuisance ordinance. He also stated that he, Public Works Director Zerhusen and City Engineer Erpenbeck are working together to update the city's encroachment permit process.

Mr. Dowling stated the city building is on track to be completed by March.

GENERAL ITEMS:

Resolution 11-2021 – Authorizing Mayor to execute a CDBG Application for Woodside Park.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Bowman made a motion to accept Resolution 11-2021 as read. Councilman Moore seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Resolution 12-2021 – Awarding a Contract for Design and Replacement of New Buffington Bridge.

City Clerk Misty Ezell read in summary the Resolution. Councilman Moore made a motion to accept Resolution 12-2021 as read. Councilman Daniels seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Executive Session:

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Councilman Moore made a motion to enter executive session pursuant to KRS 61.810 (1) (g) Discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal. Councilman Daniels seconded the motion. Council entered executive session at 6:49 pm.

Councilwoman Bowman made a motion to exit executive stated that no action was taken. Councilman Moore Smith seconded the motion. Council exited executive session at 7:15 pm.

Municipal Order 14-2021 – Approving the Execution of Bond Refinance.

City Clerk Misty Ezell read in summary the order. Councilman Daniels made a motion to accept Municipal Order 14-2021 as read. Councilwoman Bowman seconded the motion. A Roll Call Vote was called for: Councilman Daniels – aye, Councilman Moore – aye, Councilwoman Grubbs – aye, and Councilwoman Bowman – aye. All members voted aye. Vote: 4-0, motion carried and so ordered.

Municipal Order 15-2021 – Approving Economic Development Incentives for Diversey Inc.

City Attorney Greg Voss read in summary the order. Councilman Daniels made a motion to accept Municipal Order 15-2021 as read. Councilman Moore seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Municipal Order 16-2021 – Approving the Grant Incentives in Favor of Diversey Inc.

City Attorney Greg Voss read in summary the order. Councilman Daniels made a motion to accept Municipal Order 16-2021 as read. Councilman Moore seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Municipal Order 17-2021 – Authorizing the Mayor to Execute and Deliver a Preliminary Term Sheet.

City Clerk Misty Ezell read in summary the order. Councilman Moore made a motion to accept Municipal Order 17-2021 as read. Councilwoman Bowman seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

Councilman Moore had no report.

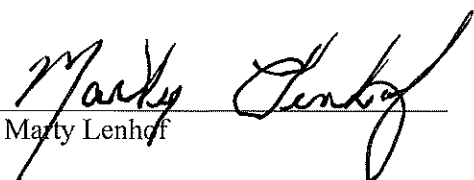
Councilman Daniels had no report.

Councilwoman Barnett Smith was not in attendance.

Councilwoman Mitchell was not in attendance.

ADJOURNMENT

Councilman Moore made a motion to adjourn. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:27 p.m.



Mayor Marty Lenhof

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Attest:



Misty Ezell, City Clerk