

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

July 13, 2021

6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

MOMENT OF SILENC AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Joanne Barnett-Smith, Councilwoman Lisa Mitchell, Councilman Malcolm Daniels, and Councilman Aaron Moore.

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the June 8, 2021, Council Meeting. Councilwoman Barnett Smith seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the July 6, 2021, Caucus Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Mayor Marty Lenhof introduced Ms. Olivia Anderson to the council. Olivia was the winner of the 2021 Elsmere Community Scholarship.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck Was attendance and reported that he had been working on Plymouth St. and Feather Lane storm sewer estimates. He stated that the city will be able to use the American Recovery Plan Act (ARPA) funds for the storm sewer project, but not the street pavement. He stated that this was a 2-3 year project and could cost around \$2,000,000.00. He stated that the city will be applying to Sanitation District 1 for a 50-50 cost share to complete this project. This application needs to be sent to SD1 as soon as possible. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council.

City Attorney Greg Voss Reported that he has been working with the mayor, Matt, and Scott Noel regarding the US Bank purchase of the parking lot area.

Public Works Director Chris Zerhusen submitted a written report. Chris reported that American Pavements had completed the crack sealing project. He stated that they ran short on material for Powerline Drive, Plymouth, Feather and Pilgrim, some of these will be added on the list when crack sealing is bid the next time.

The department completed curb painting in maintenance area C which included the Ripple Creek neighborhood and down Garvey Ave, including Turkeyfoot subdivision.

Concrete work has been completed at Edwards Avenue. The department will be crack sealing the joints in July and finishing the restoration work.

A concrete catch basin top on Foundation Drive was smashed due to semi trucks running over it. The department has placed a steel plate over it and ordered a new one.

The department hired Mitch Hempfling to fill the vacant position left by retirement. Mitch started with the city on June 15th. There is another open position due to a resignation. Chris, Matt, and the Mayor have conducted interviews and has extended an offer of employment.

Police Chief Joe Maier submitted a written report. Chief Maier was not in attendance, Lt. Matt Morrison attended the meeting to answer any questions the council might have. There were no questions for this department.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that parks programs resumed in June. The first event was from Newport Aquarium. There was a great turn out for this event. On July 9th the city will be having movie night and on July 22nd there will be an event on Raptors.

City Clerk Misty Ezell had no report for this meeting.

Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

City Building Update – Scott Noel with Summit Engineering gave an update on the new City Building/Police Station progress. He reported that all the interior slabs have been poured and the outside block had been sprayed with a moisture barrier.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilman Daniels seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof stated that he had spoken to a previous scholarship winner. Ms. Isabella Harrison who had won the award 4 years ago reached out to him. She recently graduated from Centre College and will be attending the University of Kentucky.

City Administrator's Report - City Administrator Dowling reported that the city is working to get a lot of items scanned and digitalized prior to moving to the new city building. He also stated that he has been busy working on industrial projects.

GENERAL ITEMS:

2 Cranberry Court Discussion and Final Action – The city received a request from the owner of 2 Cranberry Court to waive some of the fees for code liens. City Administrator Dowling stated that he had been in conversations with the city Code Enforcement Officer Rich Aliff concerning the liens that were filed. Mr. Aliff said that this property had continued violations with limited discussions with the owner. Mr. Dowling stated that the property had sold and was now owned by a third party. The city was paid through proceeds of the sale for all liens.

Councilwoman Nancy Bowman made a motion to deny the request from the owner. Councilwoman Mitchell seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Bowman – aye, Councilwoman Mitchell -aye, Councilwoman Grubbs – aye, Councilwoman Barnett Smith – aye, Councilman Daniels – aye, and Councilman Moore – aye. **Motion Carried and so ordered.**

Executive Order 9-2021- Appointing Mitchell Hempfling as Public Works Laborer.

Executive Order 10-2021 – Appointing Juli Ezell as Part-Time Employee.

Resolution 11-2021 – Authorizing Design of Storm Sewer and Authorization to Apply for Cost Share.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 11-2021 as read. Councilwoman Barnett-Smith seconded the motion. All members voted aye. Vote: 6-0, motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to offer her deepest sympathy to the family of Mary Lou Neal.

Councilwoman Bowman had no report.

Councilman Moore reported that he had been in talks with council concerning murals for the city, this is still an ongoing conversation.

Councilman Daniels reported that he attended the Juneteenth Celebration and he also attended the funeral for former councilwoman Mary Lou Neal.

Councilwoman Barnett Smith had no report.

Councilwoman Mitchell had no report.

Executive Session:


Councilman Moore made a motion to enter into executive session pursuant to KRS 61.810 (1) (b) proposed land acquisition. And Councilwoman Grubbs seconded the motion. Council entered executive session at 7:07 pm.

Councilwoman Grubbs made a motion to exit executive stated that no action was taken. Councilwoman Barnett Smith seconded the motion. Council exited executive session at 7:30 pm.

Councilman Moore made a motion to make \$90,000.00 up to \$100,000.00 offer to purchase property at 4215-4217 Dixie Highway. Councilwoman Barnett Smith seconded the motion. Mayor Lenhof called for a roll call vote. Councilman Moore – aye, Councilwoman Barnett Smith – aye, Councilwoman Mitchell – aye, Councilman Daniels – aye, Councilwoman Grubbs – nay, and Councilwoman Bowman – nay. Motion carried 4-2.

ADJOURNMENT

Councilwoman Mitchell made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:35 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk