

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
February 9, 2021
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018. Meeting held via zoom.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilman Malcolm Daniels, and Councilwoman Joanne Barnett-Smith.

Councilwoman Gloria Grubbs and Councilwoman Lisa Mitchell were not in attendance.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the January 12, 2021, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the February 2, 2021 Caucus Meeting. Councilman Daniels seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

City Clerk Misty Ezell read a mayoral proclamation in honor of Congenital Heart Defect Awareness week.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck Had no written report for the month.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council.

City Attorney Greg Voss reported that he had received a motion for summary judgement for 1111 Plateau Street.

Public Works Director Chris Zerhusen submitted a written report. Chris reported during the snow storm in January the 2019 F-550 broke down. The department had the truck towed back to their shop to be repaired.

The department rented a stump grinder to remove stumps at the maintenance building and along Martin Luther King Jr Avenue. Once the stumps were removed along Martin Luther King Jr. Ave. several loads of topsoil were hauled in to level the area out and seed/straw was put down.

Chris reported that the maintenance building at 496 Ash Street has downspout lines that are collapsed under ground which is backing up and overflowing the gutters. They plan to replace the lines and tie them to the catch basin in front of 500 Ash Street.

Chris wanted to thank his crew for the many long hours they worked during the recent snow storms.

Police Chief Joe Maier submitted a written report. Chief Maier reported the department added a 2018 black Ford Taurus to the fleet. The vehicle will be used for SRO duties and will not be engaged in patrol service. Chief also reported that there are three policy updates.

Parks and Recreation Director Denise Donahue submitted a written report. She is working on completing the Spring and Summer schedule. She is also working on the Grants Park renovation plans with City Administrator Dowling.

City Clerk Misty Ezell submitted a written report. She reported that during the month of January the office mailed out delinquent tax bills.

Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilman Moore made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that he had several zoom meetings to discuss economic development within the city. He also reported that the easement issue with US Bank had been resolved.

Mayor Lenhof also stated that the Chris and the Public Works crew had done a wonderful job with the snow removal during the latest snow.

City Administrator's Report - City Administrator Dowling reported that he had been in dialogue with both current and future developers in the industrial park. The city had a KLC Insurance review. He wanted to thank Chief Maier and Chris Zerhusen's teams for being available for the trainings. He's working with the NKADD concerning utility assistance program. He also stated that they are closely monitoring Senate Bill 150 which had unintended consequences of pausing code enforcement in cities. Cities are able to send out warning letters, but not to fine or foreclose on properties.

GENERAL ITEMS:

Executive Order 2-2021 – Appointing PDS Council Representative.

Executive Order 3-2021 – Adopting Police Policy & Procedure Amendments.

Executive Order 4-2021 – Appointing OKI Representatives.

Resolution 3-2021 – Resolution to Urge the General Assembly to Increase Transportation Funding.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Bowman made a motion to accept Resolution 3-2021 as read. Councilwoman Barnett Smith seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Resolution 4-2021 – Approving bid of American Pavements

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Barnett Smith made a motion to accept Resolution 4-2021 as read. Councilman Daniels seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Municipal Order 1-2021 – Declaring Items as surplus and transferring to another agency

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Municipal Order 1-2021 as read. Councilwoman Barnett Smith seconded the motion. All members voted aye. Vote: 4-0, motion carried and so ordered.

Ordinance 1800-2021 – Amending Chapter 119 – Economic Development Incentives.

City Attorney Greg Voss read in summary the Ordinance (Second Reading).

**AN ORDINANCE AMENDING CHAPTER 119 OF THE CITY OF ELSMERE
CODE OF ORDINANCES, ECONOMIC DEVELOPMENT INCENTIVES.**

Councilwoman Joann Barnett Smith made a motion to accept Ordinance 1800-2021 as read. Councilman Moore seconded the motion. Council members Barnett Smith, Moore, Bowman, and Daniels voted aye. Vote 4-0. Motion carried and so ordered.

Ordinance 1801-2021 – Budget Amendment

City Attorney Greg Voss read in summary the Ordinance. (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs was not in attendance.

Councilwoman Bowman reported that she had received an email from a resident concerning a barking dog on Luke Lane. The resident stated that she had tried Police Department in past but it didn't help and was afraid of retaliation.

Councilman Moore asked about having a possible city wide clean up again possibly in the spring.

Councilwoman Barnett Smith wanted remind residents that pets need to be on leashes.

Councilman Daniels Wanted to thank the public works department for their efforts during the snow events. He also asked about the Service Line Warranty Insurance forms that he had been receiving. Mayor Lenhof stated that the city had researched this company and it is just an insurance that homeowners can take if they want. Mr. Daniels also stated that he had noticed trash accumulation on Plateau Street by the cemetery. Chris Zerhusen stated that the public works department cleans that area and he would have his crew check it out.

Councilwoman Mitchell was not in attendance

Mayor Lenhof asked City Administrator Dowling to give an update on Grants Park. CAO Dowling stated that all but two trailers will be removed from the park by the owner. The remaining trailers will be demolished. Once the trailers are removed the city will put up fencing around the park and the public works department can demo the concrete pads. He also stated that the city will apply for a \$600,000.00 - \$700,000.00 grant from CBDG to for the updated park. He wants to implement the Green Space Committee to help design the park.

ADJOURNMENT

Councilwoman Barnett Smith made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:20 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk