

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
December 8, 2020
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018. Meeting held via zoom.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Lisa Mitchell, and Councilman Aaron Moore.

Councilman Bill Bradford and Councilwoman Alexis Tanner were not in attendance.

APPROVAL OF MINUTES:

Councilwoman Grubbs made a motion to approve the minutes of the November 10, 2020, Council Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck submitted a written report. Mayor Lenhof stated that the Pebble Creek Drive project road work portion was complete there are some restoration items that need to be completed.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. Councilwoman Mitchell asked about the homeless camps that were on Eastern. City Administrator Dowling stated that the property that the camps were set up on was private property and the city does not have authority to evict people from the property.

City Attorney Greg Voss reported that he had received a list of the top 50 tax bill delinquencies for the city. He will be working on these to try to collect.

Public Works Director Chris Zerhusen submitted a written report. Chris reported that school zone speed limit and crosswalk signs were installed. The department also put up the holiday banners and Christmas decorations at the city building and the park on Garvey Avenue. He stated that a mini excavator was rented to complete a culvert and creek cleaning project in the creek that runs along Garvey Avenue between Pebble Creek and Ripple Creek..

Police Chief Joe Maier submitted a written report. Chief Maier reported that the department had participated in precision drivers training. He also reported that Alex Burnett had signed his conditional offer of employment. Mr. Burnett has passed his physical agility test and will complete a polygraph and fitness for duty evaluation. Once the POPS requirements are met he will begin field training.

Chief Maier also stated that Officer Day and Perkins were issued official commendations for their actions on November 13, 2020. While transporting a female prisoner Officer Day realized she was no longer breathing. They worked quickly to get her lifeless body out of the vehicle and remove the handcuffs. Officer Day immediately retrieved her doses of Narcan and injected it through the nose. The female regained consciousness but then started to overdose again. At that time another round was administered. Once EMS arrived the female was provided oxygen and transported to the hospital. The actions of the officers prevented an in-custody death.

Councilwoman Grubbs asked about vandalism in the city, she stated that someone was destroying pumpkins and damaging lights. Chief Maier stated that he will have his department keep an extra eye on the area.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that the city had organized a Christmas party, but due to COVID the party had to be cancelled. She arranged for those that had registered for presents to be able to pick them up the following Sunday. She stated that almost everyone that had registered had picked up their present.

City Clerk Misty Ezell submitted a written report. She reported that the City of Elsmere spent the month of November collecting property tax payments. She wanted to remind residents that the base amount is due by December 31, 2020.

Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilwoman Bowman made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that the Lights up judging will be held on December 18th, 19th, and 20th. He stated that Joanne Barnett Smith has volunteered to judge the contest. On December 21st, during the virtual tree lighting ceremony the winners will be announced. This will be done on Facebook live.

City Administrator's Report - City Administrator Dowling reported that he is working on updating the Business Incentive ordinance. He is also working with the developer on the New Buffington project. He also stated that the swearing in ceremony for the elected city officials will be on Monday, December 21, 2020.

GENERAL ITEMS:

Executive Order 14-2020 – Appointing TBNK Representative.

Executive Order 15-2020 – Declaring Public Works Essential.

Resolution 21-2020 – Authorizing City Wide Lone for James Dowling.

City Clerk Misty Ezell read in summary the Resolution. Councilman Bowman made a motion to accept Resolution 21-2020 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof called for a roll call vote: Councilwoman Bowman – aye, Councilwoman Grubbs – aye, Councilman Moore – aye, Councilwoman Mitchell - aye. Vote: 4-0. Motion carried and so ordered.

Municipal Order 8-2020 – Accepting Bid of Owen Electric.

City Clerk Misty Ezell read in summary the Municipal Order. Councilman Moore made a motion to accept Municipal Order 8-2020 as read. Councilwoman Bowman seconded the motion. Vote: 4-0. Motion carried and so ordered

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman wanted to thank Joanne Barnett Smith for volunteering to judge the Lights Up contest.

Councilman Moore had no report.

Councilwoman Tanner was not in attendance.

Councilman Bradford was not in attendance.

Councilwoman Mitchell wanted to tell Officers Day and Perkins congratulations. She also mentioned a possible training device for the police department called the I-target laser sight.

Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (c) proposed or pending litigations and KRS 61.810 (1) (g) Discussions between a public agency and a representative

of a business entity and discussions concerning a specific proposal. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 7:05 p.m.

Councilwoman Grubbs motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 8:15 pm. No action taken.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 8:15 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk