

**MEETING MINUTES OF THE ELSMERE CITY COUNCIL**  
**November 10, 2020**  
**6:30 PM**

**LOCATION:** Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Marty Lenhof called the meeting to order at 6:354 p.m.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, and Councilman Aaron Moore.

Councilman Bill Bradford and Councilwoman Lisa Mitchell were not in attendance.

**APPROVAL OF MINUTES:**

Councilman Moore made a motion to approve the minutes of the October 13, 2020, Council Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

**ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** Had not report. Mayor Lenhof stated that the Pebble Creek Drive project was almost complete.

**Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff** were not in attendance but submitted written reports to Council. There were no questions for this department.

**City Attorney Greg Voss** reported that the Master Commissioner sale of 501 Garvey Avenue was set for the following week. He also reported that the fines and taxes for 1111 Plateau Street had been paid.

**Public Works Director Chris Zerhusen** submitted a written report. There were no questions for this department.

**Police Chief Joe Maier** submitted a written report. Chief Maier reported that the department had completed the application for the Law Enforcement Protection Program (LEPP). The LEPP generates funding from departments who submit seized weapons to Federal license holders. The department requested \$4,260 to replace all 12 body cameras with Wolfcom Halo Body Cameras.

The police department is in the process of hiring a lateral or contract employee.

**Parks and Recreation Director Denise Donahue** submitted a written report. She reported that the city had the first event of 2020 in October. She stated that around 100 people attended the Halloween Party which was held outside at the Elsmere Senior Center. She has begun planning the holiday party for December 5<sup>th</sup>.

**City Clerk Misty Ezell** submitted a written report. She reported that the City of Elsmere had sent the property tax bills and residents had already begun to pay.

**Treasurer Jessica Lucius** submitted a written report. She reported that the revenues are up for the fiscal year. This is due to receiving CARES funding.

**Senior Center Director Carol Cope** submitted a written report. Councilwoman Grubbs asked when the senior center might re-open. City Administrator Dowling stated that since Kenton County has been designated a red county due to the volume of COVID cases and our insurance will not cover a claim the center for a COVID related incident the city is hesitant to re-open. Matt stated that the building is available for rentals.

Councilwoman Bowman made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**Mayor's Report** – Mayor Lenhof wanted to congratulate all returning council members. He also thanked Councilwoman Alexis Tanner, who did not run for re-election, for all of her time and effort she put in to better our city.

**City Administrator's Report** - City Administrator Dowling reported that the city has identified a total of 76 streams throughout the city. He is working with Public Works Director Chris Zerhusen on a plan to review them quarterly to ensure they are clean and safe.

He also reported that the construction on the new City Building has begun. And the New Buffington Project is moving along. The city has been getting a lot of good feedback on this project.

**GENERAL ITEMS:**

**TBNK recommendation to approve the transfer of Cable TV Franchise form Cincinnati Bell Fiopitics to Macquarie – Red Fiber discussion and Resolution approval.**

City Administrator Dowling stated that this is a standard piece of legislation. Cincinnati Bell was purchased by Macquarie – Red Fiber, as the city has a franchise agreement with Cincinnati Bell we need to recognize this and approve the legislation. Each city that has a franchise with Cincinnati Bell will be doing this. Councilwoman Grubbs made a motion to accept the resolution approving the transfer. Councilman Moore seconded the motion. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

**Executive Order 14-2020 – Amending Elsmere Police Department Personnel Policy.**

**Resolution 18-2020 – Authorizing City Wide Loan for Alexis Tanner.**

City Clerk Misty Ezell read in summary the Resolution. Councilman Bowman made a motion to accept Resolution 18-2020 as read. Councilman Moore seconded the motion. Mayor Lenhof called for a roll call vote: Councilman Moore – aye, Councilwoman Bowman – aye, Councilwoman Grubbs – aye, Councilwoman Tanner – abstained. Vote: 3-0-1. Motion carried and so ordered.

**Resolution 19-2020 – Authorizing City Wide Loan for Jose Villanueva.**

City Clerk Misty Ezell read in summary the Resolution. Councilman Grubbs made a motion to accept Resolution 19-2020 as read. Councilman Moore seconded the motion. Mayor Lenhof called for a roll call vote: Councilman Moore – aye, Councilwoman Bowman – aye, Councilwoman Grubbs – aye, Councilwoman Tanner – aye. Vote: 4-0. Motion carried and so ordered

**REPORTS FROM COUNCIL:**

**Councilwoman Grubbs** had no report.

**Councilwoman Bowman** commented on the large number of voters that came out for the election. She also stated that she had driven by the New Buffington site for the first time since construction had begun.

**Councilman Moore** had no report.

**Councilwoman Tanner** stated that she appreciated all the kind words and would like to wish the new council members good luck.

**Councilman Bradford** was not in attendance.

**Councilwoman Mitchell** was not in attendance.

**ADJOURNMENT**

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:00 p.m.

  
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Mayor Marty Lenhof

Attest:

  
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Misty Ezell, City Clerk