

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
October 13, 2020
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:40 p.m.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, and Councilman Aaron Moore.

Councilman Bill Bradford and Councilwoman Lisa Mitchell were not in attendance.

GENERAL ITEMS:

Municipal Order 7-2020 – Approving City Building/Police Station Bid

City Attorney Greg Voss read the order in summary. Councilwoman Bowman make a motion to accept Municipal Order 7-2020 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Bowman – Aye, Councilwoman Grubbs – Aye, Councilwoman Tanner – Aye, and Councilman Moore – Aye. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Resolution 17-2020 – Accepting Recommendation of Traffic Committee to install Stop Signs on Shadowridge Drive and No Longer Allow On Street Parking on a Portion of Ash Street.

City Attorney Greg Voss read in summary the Resolution. Councilman Moore made a motion to accept Resolution 17-2020 as read. Councilwoman Grubbs seconded the motion. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Resolution 16-2020 – Approving LEPP Grant

City Attorney Greg Voss read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 16-2020 as read. Councilwoman Bowman seconded the motion. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the September 8, 2020, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the September 22, 2020, Special Council Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the October 6, 2020, Caucus Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported the under-drain project on Fallbrook Drive will be complete by next week.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that the Master Commissioner sale for 501 Garvey Avenue has been postponed has been scheduled for November 17th. He also stated that he would be filing a motion for judgement for 1111 Plateau Street.

Public Works Director Chris Zerhusen submitted a written report. He reported that the back playground at East Covered Bridge Park has been removed and the area was leveled so that it would drain. Sign maintenance has been completed citywide.

Police Chief Joe Maier submitted a written report. Chief Maier reported beginning November 1st the department will no longer be offering finger printing service. The state has partnered with IDENTGO and all fingerprints will be completed through them. This will be offered in different locations within Northern Kentucky. There will also be a cost associated with this, for Elsmere employees the cost will be \$18.00 and for citizens that need fingerprinted the cost will be \$51.25.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that the city will be hosting a socially distanced Halloween Party on October 17th from 2:00-4:00 pm. The party will be held at the Elsmere Senior Center.

City Clerk Misty Ezell submitted a written report. She reported that the city's property tax bills will be mailed by October 26th.

Treasurer Jessica Lucius submitted a written report. She reported that the revenues are up for the fiscal year. This is due to receiving CARES funding. She stated that she will be sending in another request for funding soon.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof had no report.

City Administrator's Report - City Administrator Dowling that it has been an interesting month as the city navigates COVID-19 concerns. He also stated that tax bills will be going out soon.

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman stated that she had been asked about the project at List Farm. A resident who lives on Luke Lane stated that there is a lot dust coming from the project. City Administrator Dowling stated that the contractor will be bringing in additional trucks of water to spray in order keep the dust down.

Councilman Moore had no report.

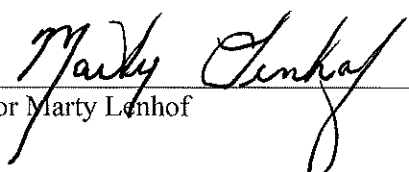
Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell was not in attendance.

ADJOURNMENT

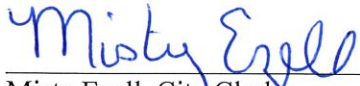
Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:00 p.m.



Mayor Marty Lenhof

October 13, 2020 Meeting Minutes

Attest:



Misty Ezell, City Clerk