

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
September 8, 2020
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:40 p.m.

PLEDGE: All present recited the pledge.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, and Councilman Aaron Moore.

Councilman Bill Bradford and Councilwoman Lisa Mitchell were not in attendance.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the August 11, 2020, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the September 1, 2020, Caucus Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Fire Chief Paul Lafontaine – Reporting Ad Valorem Tax Rate for the Fire District

Chief Lafontaine presented to Council the proposed real property, personal property and motor vehicle and watercraft property tax rates for the Elsmere Fire District for 2020-2021.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported the under-drain project on Fallbrook Drive is 85% complete and will be fully complete within the next two weeks. Also the pavement replacement on Pebble Creek Drive has started, this project is scheduled to be complete by October 15, 2020.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that the Master Commissioner sale for 501 Garvey Avenue has been postponed as two entities are competing for the sale. He also commented that the city is bound by the constitution to allow people to gather and protest.

Public Works Director Chris Zerhusen submitted a written report. He reported that the right of way trimming has been completed citywide. Also the department has completed the landscaping along Dixie Highway.

The department is currently working at half staffing each week. This is due to Covid 19 and schools doing at home learning instead of traditional schooling.

Police Chief Joe Maier submitted a written report. Chief Maier reported that there were no issues that arose from the latest protest. He also reported that all police personnel have begun completing DOCJT in-service training. He also reported that there are several policy updates that were completed.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that she submitted a plan for two big holiday parties. She proposed parties for Halloween and Christmas. She also reported that the Public works Department has placed new swings in the parks and have begun to tear down old unsafe equipment at Covered Bridge Park. She is also working on a comprehensive Fall/Winter activity schedule.

City Clerk Misty Ezell submitted a written report. She reported that the department has spent time scanning and categorizing Street Files. Time was also spent reviewing the updated personnel policy.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilwoman Bowman made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that the City Staff will put the general election voting regulations on the city's Facebook page.

City Administrator's Report - City Administrator Dowling reported that he's been working with the architect concerning the city building bids that are set to be opened on September 29th. He's also been working with KLC to update the city's personnel policy. And he's been working with City Treasurer Jessica Lucius to get the 2020-2021 Property tax rates.

GENERAL ITEMS:

Resolution 14-2020 – Industrial Revenue Bond.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Bowman made a motion to accept Resolution 14-2020 as read. Councilman Moore seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Bowman – Aye, Councilwoman Grubbs – Aye, Councilwoman Tanner – Aye, and Councilman Moore – Aye. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Resolution 15-2020 – Declaring Items for Surplus

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 15-2020 as read. Councilwoman Bowman seconded the motion. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Ordinance 1795-2020 – Adopting Personnel Policy

Attorney Greg Voss read in summary Ordinance 1795-2020 (First Reading)

Ordinance 1796-2020 – 2020-2021 Property Tax Rate Ordinance

Attorney Greg Voss read in summary Ordinance 1796-2020 (First Reading)

Ordinance 1797-2020 – Adopting S-25 Code of Ordinance Supplement

Attorney Greg Voss read in summary Ordinance 1797-2020 (First Reading)

Ordinance 1798-2020 – Repealing Chapter 90 Animals of Elsmere Code of Ordinance.

Attorney Greg Voss read in summary Ordinance 1798-2020 (First Reading)

Ordinance 1799-2020 – Adopting County-wide Animal Control Ordinance

Attorney Greg Voss read in summary Ordinance 1799-2020 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report. She stated that all Elsmere voting polling places will be held at the Elsmere Senior Center.

Councilwoman Bowman had no report.

Councilman Moore wanted to send a thank you to Matt, Greg, Misty, and Chief Joe Maier for their help concerning the solicitor violations over the past few weeks.

Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell was not in attendance.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:50 p.m.



Mayor Marty Lerhof



Attest:



Misty Ezell, City Clerk