

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
August 11, 2020
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Street, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, and Councilwoman Lisa Mitchell.

Councilman Bill Bradford and Councilman Aaron Moore were not in attendance.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the July 14, 2020, Council Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the July 28, 2020, Special Council Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Mitchell made a motion to approve the minutes of the August 4, 2020, Caucus Meeting. Councilwoman Tanner seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

2020 Elsmere Scholarship Winners: Mayor Lenhof introduced the winners of the 2020 Elsmere Scholarship winners. The winner both graduated from Lloyd High School. The winners were Emily Traft and Jared Marshall.

Proclamation honoring Tony Embry: Mayor Lenhof read a proclamation honoring Tony Embry upon his retirement from the Elsmere Police Department.

Proclamation honoring Ray Erpenbeck: Mayor Lenhof read a proclamation honoring Ray Erpenbeck for his fifty years of service to the City of Elsmere.

Introduction of New Officer: Police Chief Joe Maier introduced our newest officer Justin Tucker. Officer Tucker comes to the department from Tennessee.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported the project on Pebble Creek Drive and Fallbrook drive has begun. Fallbrook Drive may be finished within the next couple of weeks.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that he has been working with City Administrator Dowling concerning a claim to help the city re-coup money from a pharmaceutical lawsuit. He also stated the 501 Garvey Avenue has been set for Master Commissioner Sale in the next two weeks. He also stated that he is working with the City Administrator concerning some cannons that were surplussed from the City of Covington. The cannons will be displayed at the Elsmere V.F.W.

Police Chief Joe Maier submitted a written report. Chief Maier reported that pursuant to House Bill 298, which mandates that all departments in Kentucky submit updated pursuit policies to ensure limitations set forth from KACP and KLC, the department has submitted their guidelines to DOJT. He stated that the Elsmere policy is within the guidelines that were set.

Parks and Recreation Director Denise Donahue submitted a written report. She reported that the city hosted an on-line movie night and after a few technical issues it went smoothly. She also stated that she will begin planning for her fall/Winter activities.

City Clerk Misty Ezell submitted a written report. She reported that the department mailed out a second notice for the property owners who own rental property within the city. She stated that the city has collected over \$18,000.00 in residential rental license fees. She also stated that the department is continuing the process of digitizing the street files. She would like to thank Officer Tucker and Officer Day who helped the scanning process while on light duty or desk duty.

Finance Officer/Treasurer Jessica Lucius submitted a written report. She stated that the report shows that the income is below the amount that it should be for this time frame, but that is typical as property taxes have not been sent out yet.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Public Works Director Chris Zerhusen submitted a written report. He reported his department has completed painting crosswalks on all the side streets off Garvey Avenue and along Dixie Highway. He also reported that restoration of low spots and around storm sewer inlets that council approved last fall was completed in the rear yards of 207, 209, and 211 Eastern Avenue. The department is trimming the rights of way.

The department received several complaints of ground hornets on the baseball fields at Woodside Park. Upon inspection it was determined that there wasn't ground hornets on the field, rather it was cicada killers which pose a minimal risk to humans. Our exterminator was contacted and the fields were treated to eradicate the problem.

Councilwoman Bowman made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof wanted to congratulate the scholarship winners. He also thanked Officer Embry and Ray Erpenbeck stating it has been a pleasure working with them.

City Administrator's Report - City Administrator Dowling reported that he had worked to get the police Department up to full staff. He has also been work on the planning for a project on New Buffington. He has also been working with Jessica & Misty planning for the audit, CARES Act funding, and the new city building.

GENERAL ITEMS:

Executive Order 9-2020 – Re-Appointing Alanna Gillen to Joint Code Enforcement Board

Executive Order 10-2020 – Appointing Justin Tucker as Police Officer

Executive Order 11-2020 – Approving Police Policy Updates

Resolution 12-2020 – Approving Change Order to the Fallbrook Drive and Pebble Creek Drive Project.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Bowman made a motion to accept Resolution 12-2020 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof called for a roll call vote. Councilwoman Bowman – Aye, Councilwoman Grubbs – Aye, Councilwoman Tanner – Aye, and Councilwoman Mitchell – Aye. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Resolution 13-2020 – Rejecting Bids for City Building

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 13-2020 as read. Councilwoman Bowman seconded the motion. All councilmembers present voted aye. Vote: 4-0. Motion carried and so ordered.

Municipal Order 5-2020 – Declaring Weapons as Surplus

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City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Grubbs made a motion to accept Municipal Order 5-2020 as read. Councilwoman Bowman seconded the motion. Council members Grubbs, Tanner, and Bowman all voted Aye, Councilwoman Mitchell abstained. Vote: 3-0-1. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to thank Detective Embry for his service. Also, to congratulate Ray Erpenbeck for his years of service and the scholarship winners.

Councilwoman Bowman had no report.

Councilman Moore was not in attendance.

Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell wanted to welcome Officer Tucker to Elsmere. She also stated that Detective Embry will be missed.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:30 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk