

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

September 10, 2019

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, Councilman Bill Bradford, and Councilwoman Lisa Mitchell.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the August 13, 2019, Council Meeting. Councilwoman Tanner seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the August 27, 2019, Special Council Meeting. Councilwoman Tanner seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Fire Chief Paul Lafontaine – Reporting Ad Valorem Tax Rate for the Fire District

Chief Lafontaine presented to Council the proposed real property, personal property and motor vehicle and watercraft property tax rates for the Elsmere Fire District for 2019-2020

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the contractor for the Caldwell Drive & Maple Avenue reconstruction project has completed all the final walk through. The project is now complete.

The Plateau Street sidewalk and under-drain improvement project is scheduled to receive bids will be opened on Tuesday, September 17th.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that he had been working on foreclosure cases and also completing the franchise agreement with Duke Energy.

Public Works Director Chris Zerhusen submitted a written report. He reported that the department had taken over mowing the right of way along Turkeyfoot Road in Elsmere. The grass between the sidewalk and curb and behind the sidewalk had not been mowed by the Kentucky Transportation Cabinet.

Street sweeping is still taking place on main roads as time allows.

The department has removed and replaced the sections of sidewalk along Garvey between Pebble Creek Drive and Ripple Creek Drive.

The creek behind the Senior Center was mucked out to allow the creek to flow into the headwall more efficiently.

The department has started to complete concrete panel replacement on Ash Street. The work was started on August 28th and they hope to have it completed in the next couple of weeks.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that he attended the annual review of the Critical Incident Plan for Dorothy Howell Elementary and Arnett Elementary which was hosted by the Elsmere Fire District.

The vacant Sergeant has been posted internally. Currently five officers have expressed interest. The test will be held on October 30th with the plan to have the position filled in mid-November.

The department should have at least 4 radios programmed by mid-October when testing will begin.

The department has filled the vacant crossing guard position at Dixie Highway and Garvey Avenue with Jeremiah Israel.

Parks and Recreation Director Denise Donahue reported that he fall/winter schedule is completed. The first event is a movie night on September 13th.

City Clerk Misty Ezell reported that she has been working on the current newsletter and preparing for tax season.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that on September 11, 2019 he will be out with Jackie Humberg from Cash Express to deliver cakes to the local police and fire departments. He also stated that there will be a special meeting on September 17 at 6:30 pm.

City Administrator's Report - City Administrator Dowling reported that he has been meeting with local developers. Also, he working to finalize the Property Acquisition. He also reported that he will be attending the upcoming Kentucky League of Cities conference.

GENERAL ITEMS:

Municipal Order 14-2019 – Accepting and Approving Bid of MCI Metro Access Transmissions

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Tanner made a motion to accept Municipal Order 14-2019 as read. Councilwoman Bowman seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Ordinance 1777-2019 – Tax Rate Ordinance

Attorney Greg Voss read in summary Ordinance 1777-2019 (Second Reading)

AN ORDINANCE OF THE CITY OF ELSMERE, KENTON COUNTY, KENTUCKY, PROVIDING FOR ASSESSMENT OF ALL REAL ESTATE AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ELSMERE THAT IS SUBJECT TO TAXATION FOR CITY PURPOSES BY THE USE OF THE ANNUAL COUNTY ASSESSMENT THEREOF BY THE PROPERTY VALUATION ADMINISTRATOR OF KENTON COUNTY; AND, LEVYING AN AD VALOREM TAX THEREON FOR THE CITY'S PURPOSES DURING THE FISCAL YEAR WHICH BEGINS JULY 1, 2019 AT THE RATE OF \$.205 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF REAL

PROPERTY AND AT THE RATE OF \$220 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF PERSONAL PROPERTY; AND PROVIDING FOR PAYMENT AND COLLECTION OF SUCH TAXES AND PENALTIES AND INTEREST THEREON; AND DESCRIBING THE PURPOSES FOR WHICH SUCH TAXES SO COLLECTED SHALL BE APPROPRIATED AND USED.

Councilman Bradford made a motion to accept Ordinance 1777-2019 as read. Councilwoman Mitchell seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – No; Councilwoman Mitchell – abstain; Councilwoman Grubbs - Yes; Councilwoman Tanner - No; Councilman Bradford - aye, and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1779-2019 – Amending Salary Scale

Attorney Greg Voss read in summary Ordinance 1779-2019 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to honor those who lost loved ones during the 9/11 attacks.

Councilwoman Bowman had no report.

Councilman Moore had no report.

Councilwoman Tanner had no report.

Councilman Bradford had no report.

Councilwoman Mitchell had no report.

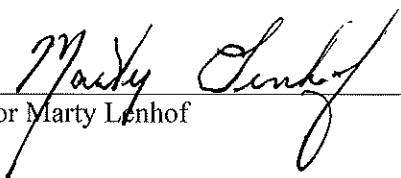
Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (a) Deliberations on the future sale of real property. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:59 p.m.

Councilman Moore motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:12 pm. No action taken.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:13 p.m.



Mayor Marty Lenhof

Attest:

September 10, 2019 Meeting Minutes

Misty Ezell
Misty Ezell, City Clerk