

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

August 13, 2019

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, Councilman Bill Bradford, and Councilwoman Lisa Mitchell.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the July 9, 2019, Public Hearing. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Mitchell made a motion to approve the minutes of the July 9, 2019, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) Proposed/Pending Land Acquisition. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:35 p.m.

Councilwoman Bowman motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 6:47 pm. No action taken.

Municipal Order 9-2019 – Approving Terms of Purchase Agreement of Land

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Tanner made a motion to accept Municipal Order 9-2019 as read. Councilman Moore seconded the motion. Mayor Lenhof asked for a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; Councilman Bradford, and Councilwoman Bowman - aye. All members present voted aye. Vote: 6-0. **Motion carried and so ordered.**

Municipal Order 10-2019 – Authorizing Action to Acquire Property

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Tanner made a motion to accept Municipal Order 10-2019 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof asked for a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; Councilman Bradford, and Councilwoman Bowman - aye. All members present voted aye. Vote: 6-0. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the sections of concrete sidewalk at the utility poles, on Caldwell Drive, have been removed and replaced as directed by the city council. The restoration has been completed and the project is complete. He stated that the residents seem happy with the concrete work.

The Plateau Street sidewalk and under-drain improvement project is scheduled to receive bids in late September with a completion date of May 2020.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that the HONK Legacy House had their open house for the residents to see the work. A motion has been set for the Jarman case. And he has a motion for default for 501 Garvey Avenue.

Public Works Director Chris Zerhusen submitted a written report. He reported that the concrete repairs have on Plateau Street have been completed. The department spent time doing tree trimming and right of way trimming. The city's tree contractor removed nine (9) dead trees in the right of way or on city owned property in July.

The department spent time using weed killer on the baseball fields. They are coordinating with the leagues for better maintenance of the field.

Also, he stated that the water main project on Ash Street is continuing, once the project is complete the department will start the concrete repairs.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that Sgt. Edwards resigned from the Elsmere Police Department effective August 4, 2019. Officer Sowder has completed the field training phase and is now working on her own.

Sgt. Machal attended an in-service course called "Digital Photography", Officer Jones attended S.W.A.T. negotiators school, and Officer Sowder attended a course on Kentucky Revised Statutes (KRS).

The department is finalizing the Crash Reduction Course. They hope to begin offering classes in mid-September.

Parks and Recreation Director Denise Donahue reported that the summer programs are beginning to wind down. The city had 270 people for the pool party at the Florence Waterpark. The last movie night was held on August 9th. There was approximately 40-60 people in attendance. Denise is currently working on the events for fall and winter.

City Clerk Misty Ezell reported that she has been working on liens for the rental units that have not received their Residential Rental License.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Senior Center Director Carol Cope submitted a written report. There were no questions for this department.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that he attended the HONK Open house along with City Administrator Matt Dowling, Chief Bohman and City Attorney Voss. He also reported that on August 17th the city will be hosting the Kenton County Mayor's group meeting and everyone is invited. The meeting will be held at the Elsmere Senior Center.

City Administrator's Report - City Administrator Dowling reported that he had been working on property acquisition. He stated that there are several industrial projects that are being discussed for the city. There has been legal action taken by the city for the property located at 501 Garvey Avenue.

GENERAL ITEMS:

Executive Order 11-2019 – Amending Salary of Senior Center Director

Municipal Order 8-2019 – Authorizing Application for a Text Amendment

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Municipal Order 8-2019 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Ordinance 1775-2019 – City Building Bond

Attorney Greg Voss read in summary Ordinance 1775-2019 (Second Reading)

AN ORDINANCE OF THE CITY OF ELSMERE, KENTUCKY AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2019 IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$5,000,000 (SUBJECT TO A PERMITTED ADJUSTMENT INCREASING THE BONDS BY UP TO \$500,000 OR DECREASING THE SIZE OF SAID BONDS BY ANY AMOUNT) FOR THE PURPOSE OF FINANCING A PORTION OF THE COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND EQUIPPING OF A CITY ADMINISTRATION BUILDING; APPROVING THE FORM OF BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; APPROVING THE PREPARATION OF PRELIMINARY AND FINAL OFFICIAL STATEMENTS WITH RESPECT TO THE BONDS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; CREATING A BOND PAYMENT FUND; MAINTAINING THE HERETOFORE ESTABLISHED SINKING FUND; AUTHORIZING THE ACCEPTANCE OF THE BID OF THE BOND PURCHASER FOR THE PURCHASE OF THE BONDS; AUTHORIZING OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS; AND REPEALING INCONSISTENT ORDINANCES.

Councilwoman Tanner made a motion to accept Ordinance 1775-2019 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; Councilman Bradford, and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1777-2019 – Tax Rate Ordinance

Attorney Greg Voss read in summary Ordinance 1777-2019 (First Reading)

Ordinance 1778-2019 – Establishing a Non-Exclusive Franchise for Natural Gas and Electricity

Attorney Greg Voss read in summary Ordinance 1778-2019 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to thank Matt Dowling for all of his hard work for the city.

Councilwoman Bowman had no report.

Councilman Moore had no report.

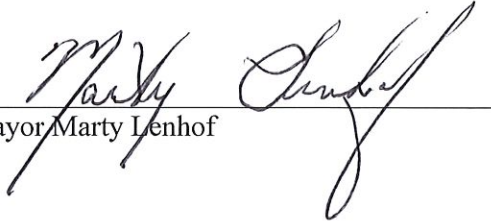
Councilwoman Tanner attended a meeting for z-21 which is a revision of the zoning code at Kenton County Planning and Development Services.

Councilman Bradford had no report.

Councilwoman Mitchell had no report.

ADJOURNMENT

Councilwoman Bowman made a motion to adjourn. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:33 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk