

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
July 9, 2019
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, Councilman Bill Bradford, and Councilwoman Lisa Mitchell.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the June 11, 2019, Council Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the June 25, 2019, Special Council Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the July 2, 2019 Caucus Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the Plateau Street sidewalk and underdrain improvement project is currently under design with anticipated opening of bids in September. The project is scheduled to be completed by May 31, 2020. It was discussed that the sidewalks that are proposed for this project will be designed to go around trees and telephone poles.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss had no report.

Public Works Director Chris Zerhusen submitted a written report. He reported concrete repairs have been started on Plateau Street. Also, he attended a pre-construction meeting for the Ash Street water main replacement project. The work is scheduled to begin on July 15th and will take approximately a month to complete.

He also stated that the sidewalks along Garvey are experiencing heaving due to the heat. The areas are coned off and he will be working with Ray Erpenbeck to come up with a solution to keep this from happening every year.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that Officer Panko asked to leave his special assignment as a detective and be re-assigned to the patrol division. This request was granted. The department is in the process of filling the vacant Detective spot. Officer Day has returned to light duty service and will be assigned to assist at the city building. Officer Sowder has been released and is projected to return to working the street the week of July 7th. She will complete her field training under Sgt. Edwards.

Chief Bohman and Lt. Morrison attended a Media Relations Course offered by the Kentucky Association of Chiefs of Police (KACP). Detective Embry and Officer Panko attended a 3-day course on how to conduct Financial Crimes Investigations.

Sgt. Metzger and Chief Bohman conducted a random evidence audit which is required quarterly for accreditation purposes and all items were present and being stored in the proper documented location.

Parks and Recreation Director Denise Donahue reported during the month of June the city had a movie night featuring the movie “Ralph Breaks the Internet” and a magic show featuring the Pickle Brothers. The next scheduled events are a movie night to be held on July 12th and the Cincinnati Zoo on the Move to be held on July 30th.

City Clerk Misty Ezell had no report.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor’s Report – Mayor Lenhof reported that the Elsmere Senior Center is now being ran by the city.

City Administrator’s Report - City Administrator Dowling reported that he has had a lot of interest in new industrial developments within the city. He also stated that the Cornerstone Crossing (Wallick) developments is finalizing their plans and that they may text amendment.

GENERAL ITEMS:

Executive Order 10-2019 – Appointing Carol Cope as Senior Center Director

Municipal Order 7-2019 – City Wide Loan Program Amendment

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Municipal Order 7-2019 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Ordinance 1774-2019 – Adopting Pay Scale

Attorney Greg Voss read in summary Ordinance 1774-2019 (Second Reading)

AN ORDINANCE ADOPTING AND ENACTING THE COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF ELSMERE, IN ACCORDANCE WITH KRS 83A.070(2).

Councilwoman Grubbs made a motion to accept Ordinance 1774-2019 as read. Councilwoman Mitchell seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; Councilman Bradford, and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1775-2019 – City Building Bond

Attorney Greg Voss read in summary Ordinance 1775-2019 (First Reading)

Joe Lakofka from Ross Sinclair & Associates LLC, briefly described the bond with the council. There were no questions for Mr. Lakofka.

Ordinance 1776-2019 – Ryle Road Closure

Attorney Greg Voss read in summary Ordinance 1776-2019 (First Reading)

REPORTS FROM COUNCIL:

July 9, 2019 Meeting Minutes

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

Councilman Moore stated that the county will be filing foreclosures are properties within the city with outstanding code liens.

Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell had no report.

ADJOURNMENT

Councilwoman Mitchell made a motion to adjourn. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:07 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk