

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

June 11, 2019

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, Councilwoman Alexis Tanner, and Councilwoman Lisa Mitchell.

Councilman Bill Bradford was absent.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the May 14, 2019, Council Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the June 4, 2019 Caucus Meeting. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Officer Scott Nottingham introduce the St. Henry Elementary School STAND essay winner Ms. Ellise Armbruster. Ellise read her winning essay for the council.

2019 Elsmere Community Scholarship Winners – Rejeana Bernard and Holly Mills

Mayor Lenhof gave a summary about each scholarship recipient and their accomplishments, and Ms. Bernard and Ms. Mills were formally given their awards.

Councilwoman Grubbs made a motion to take a break in the meeting at 6:50 pm and Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to reconvene the meeting at 7:00 pm and Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the contractor will finish the restoration on Caldwell Drive on Thursday, June 13th.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss was not in attendance. Attorney Jay Fossett attended the meeting on his behalf.

Public Works Director Chris Zerhusen submitted a written report. He reported that the department had completed the sidewalk replacement project on Ripple Creek Dr. They are preparing the maintenance building to be resurfaced with asphalt. Len Riegler will be completing the asphalt work, but the public works department will complete the milling and prep work.

The salt bid came back from the KACO salt auction and pricing was higher than last year at \$94.54 per ton. KACO also implemented a 70/30 rule, which means that you are required to purchase 70% of you allotted tonnage. This could be an issue if there is a mild winter. The city rejected this bid. The department participated in a bid

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with Kenton County last year and the bid had a one-year extension. The bid price is \$72.18 per ton with no minimum purchase required.

The 2019 Freightliner dump truck has gone back to Henderson Truck Equipment to have the additional items installed.

The Department will also begin concrete work on Plateau Street and Ash Street.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that the radios that were ordered from AMK Services were delivered and are scheduled to be installed in the cruisers by the end of the month.

Chief Bohman attended the St Henry STAND graduation ceremony on May 16, 2019. Members of the police department assisted with the St. Henry "Olympic Day" on May 23rd and the Dorothy Howell "End of the School Year" parade on May 24th.

Detective Panko was transferred back to the Patrol Unit in an effort to alleviate some of the overtime shifts caused by the injuries to Officer Day and Officer Sowder.

Chief Bohman introduced the implementation of two community outreach initiatives. The first is called Community Crime Mapping. This allows citizens to track criminal incidents in their neighborhood free of charge. The website also provides citizens the opportunity to leave anonymous tips if they have information about incidents on the map.

The second initiative is called "Are You Ok?" which is a computer automated telephone reassurance system which is geared for our aging citizens who may live alone.

Parks and Recreation Director Denise Donahue was not in attendance.

City Clerk Misty Ezell reported that the residential rental applications were processed during the month of May. A second round of invoices will be mailed in June.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported that on May 30, 2019 he attended the Elsmere Police, Fire and Public Works night. He stated that there was a good turnout for the event. He thanked Parks and Recreation Director Denise Donahue for a successful event. He also thanked the Police Department, Fire Department and the Public Works Department for bringing their equipment for the children and adults to enjoy. The next park event will be movie night held on June 21st at the park on Garvey Avenue. Also, on June 27th the city will host a magic show at Rosella Porterfield Park.

The Mayor also thanked the scholarship committee for their help in choosing this year's Elsmere Scholarship winners.

City Administrator's Report - City Administrator Dowling reported he had been working with Rich Aliff on grass citations and with Chris Preston on code violations. He also met with Kenton County Planning and Development Services (PDS) and the county attorney to discuss the code liens that have been placed on properties with code violations and what the next steps for the city should be.

He has also been working on finalizing the budget, health insurance for next fiscal year and met with the auditor for a pre-audit meeting.

GENERAL ITEMS:

Executive Order 9-2019 – Appointing Ben McGraw as Public Works Laborer

Resolution 6-2019 – Authorizing Realignment of Sidewalk on Caldwell Drive

City Clerk Misty Ezell read in summary Resolution 6-2019

During discussion it was stated that the council had discussed this during the June Caucus meeting and the City Engineer and City Attorney had advised against this resolution. Also, Councilwoman Tanner stated the street group is in agreement with the City Engineer and City Attorney.

Councilwoman Bowman made a motion to approve the resolution as read. Councilwoman Mitchell seconded the motion.

Mayor Lenhof asked for a roll call vote on the motion. Roll Call: Councilwoman Bowman – Aye; Councilwoman Grubbs – Present but not voting; Councilman Moore – Aye; Councilwoman Tanner – No; and Councilwoman Mitchell – aye. Motion carried and so ordered.

Resolution 7-2019 – Authorizing Contract Extension for Rumpke of Kentucky

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 7-2019 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1770-2019 – Closing Right of Way at Bedinger Street

Attorney Jay Fossett read in summary Ordinance 1770-2019 (Second Reading)

AN ORDINANCE ORDERING THE RIGHT OF WAY CLOSING OF A 0.27 ACRE PORTION OF BEDINGER AVENUE IN THE CITY OF ELSMERE, KENTUCKY

Councilwoman Tanner made a motion to accept Ordinance 1770-2019 as read. Councilwoman Mitchell seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1772-2019 – 2018-2019 Budget Amendment

Attorney Jay Fossett read in summary Ordinance 1772-2019 (Second Reading)

AN ORDINANCE AMENDING THE CITY OF ELSMERE, KENTUCKY BUDGET ORDINANCE NUMBER 1753-2018 FOR THE FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019.

Councilwoman Tanner made a motion to accept Ordinance 1772-2019 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1773-2019 – 2019-2020 Budget

Attorney Jay Fossett read in summary Ordinance 1773-2019 (Second Reading)

**A BUDGET ORDINANCE FOR THE CITY OF ELSMERE, KENTUCKY
PURSUANT TO KRS 91A.030 (10) FOR THE FISCAL YEAR JULY 1, 2019
THROUGH JUNE 30, 2020, BY ESTIMATING REVENUES AND
RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF
THE CITY GOVERNMENT AND PROVIDING THAT NO MONIES
SHALL BE EXPENDED BY OR ON BEHALF OF THE CITY OF
ELSMERE EXCEPT IN ACCORDANCE HEREWITH.**

Councilwoman Tanner made a motion to accept Ordinance 1773-2019 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilwoman Grubbs; Councilwoman Tanner; and Councilwoman Bowman - aye. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to congratulate the scholarship winners.

Councilwoman Bowman had no report.

Councilman Moore wanted to remind our residents the city has a door to door solicitors permit. If you wish to be put on the city's No Knock List please contact the city clerk. Also if an unregistered solicitor stops by your door please contact the police department.

Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell had no report.

Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) Proposed/Pending Land Acquisition. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 7:30 p.m.

Councilwoman Grubbs motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:50 pm. No action taken.

Resolution 8-2019 – Authorizing the mayor to negotiate and enter into a contract with Ross, Sinclaire, and Associates, LLC as the Municipal Financial Advisors for the City of Elsmere Associated with a New Municipal Building and Police Department.

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Grubbs made a motion to accept Resolution 8-2019 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:55 p.m.


Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk