

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
May 14, 2019
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:37 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, and Councilwoman Lisa Mitchell.

Councilwoman Alexis Tanner was absent.

Councilman Bill Bradford arrived after roll call was completed.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the April 9, 2019, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the April 2, 2019 Caucus Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the contractor is scheduled to begin the final restoration work on Caldwell Drive the week of May 20th. Also, the Plateau Street and West Ash Street Improvements and Resurfacing project is under design and should be ready to go out to bid in late June or early July.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss had no report.

Public Works Director Chris Zerhusen submitted a written report. He reported that the department had worked on replacing sidewalk areas that were trip hazard on Ripple Creek, Central Row, and Creeknoll Ct. Approximately sixty sections of sidewalks have been replaced. The department has hung the banners for Memorial Day.

Due to the departure of one of our laborers the city has advertised to hire a new person for this position. The department has received several applicants with the credential needed for the position and are in the process of interviews and hope to complete the interviews and have a conditional offer by the end of May.

Our contractor has started to mow the parks and city owned buildings. Currently the city is working with them on some complaints that have been received and hope the level of work improves.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that the sales representative from AMK Services advised that the radios that the police ordered should be delivered by May 31, 2019 if not sooner.

On April 26, 2019 Officer Nottingham, Lt. Morrison, and Chief Bohman assisted students of Dorothy Howell Elementary with their tradition of handing out flowers to the citizens who reside around the school.

The department was allocated a cruiser mounted radar unit from the Kentucky Office of Highway Safety for being a participating agency in the Highway Safety Grant. This unit means all of our marked cruisers are now equipped with functioning mounted radar units.

Parks and Recreation Director Denise Donahue reported the movie night scheduled for May 10th had to be cancelled due to rain. The next scheduled event is the Police, Fire, and Public Works Night scheduled on May 30, 2019 at the Elsmere Baptist Church.

City Clerk Misty Ezell reported that the residential rental applications and invoices were mailed. The completed return is due back by May 31, 2019.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof thanked Rusty Smith Jeff Carroll and Matt Radcliff for sitting on the City of Elsmere Board of Adjustment. The City is now using the joint Kenton County Board of Adjustment.

He has been interviewing for the Public Works position.

He reported that he had attended the STAND graduation at St. Henry Elementary School. On May 24th the students of Dorothy Howell Elementary School will have their annual last day of school parade to the City Building.

He reported that on May 27th he will be attending the annual Memorial Day Parade and on May 30th the Annual Police, Fire, and Public Works night will be held at the Elsmere Baptist Church.

City Administrator's Report - City Administrator Dowling reported he had been working to finalize the budget for 2019-2020 and complete the health insurance renewal forms.

He's also working with the Wallick Development to finalize their plans.

The city has contracted with a new accountant to help reconcile the city's bank accounts.

GENERAL ITEMS:

Ordinance 1770-2019 – Closing Right of Way at Bedinger Street - This ordinance was tabled.

Ordinance 1771-2019 – Franchise Agreement with Verizon
City Attorney Greg Voss read in summary Ordinance 1771-2019 (Second Reading)

AN ORDINANCE CREATING AND ESTABLISHING FOR BID A NON-EXCLUSIVE TELECOMMUNICATIONS FRANCHISE FOR THE PLACEMENT OF WIRED TELECOMMUNICATIONS FACILITIES PROVIDING FOR THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS SERVICES WITHIN THE PUBLIC RIGHT-OF-WAY OF THE CITY OF ELSMERE, KENTUCKY FOR A THREE (3) YEAR DURATION, IMPOSING A FRANCHISE FEE IN THE SUM OF THREE PERCENT (3%) OF FRANCHISEE'S GROSS RECEIPTS PER YEAR ARISING FROM FRANCHISEE'S (1) SALE OF TELECOMMUNICATIONS SERVICES TO CUSTOMERS OR SUBSCRIBERS INSIDE THE CORPORATE LIMITS OF THE CITY OF ELSMERE AND (2) LEASE OR CONTRACT OF USAGE OF FRANCHISEE'S TELECOMMUNICATIONS SYSTEM OR FACILITIES; RESERVING THE

RIGHT TO INCREASE THE STATED FRANCHISE FEE UP TO FIVE PERCENT (5%) OF FRANCHISEE'S GROSS RECEIPTS; AND FURTHER PROVIDING FOR COMPLIANCE WITH RELEVANT LAWS, REGULATIONS AND STANDARDS; USAGE LIMITATIONS, INDEMNIFICATION, INSURANCE, CANCELLATION OR TERMINATION, AND SUCH OTHER TERMS AND CONDITIONS CONTAINED IN THE ATTACHED WIRED TELECOMMUNICATIONS FRANCHISE AGREEMENT; AND BID REQUIREMENTS; ALL EFFECTIVE ON DATE OF PASSAGE.

Councilwoman Bowman made a motion to accept Ordinance 1771-2019 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilman Bradford – aye; Councilwoman Grubbs; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1772-2019 – 2018-2019 Budget Amendment

City Attorney Greg Voss read in summary Ordinance 1772-2019 (First Reading)

Ordinance 1773-2019 – 2019-2020 Budget

City Attorney Greg Voss read in summary Ordinance 1773-2019 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

Councilman Moore wanted to remind our residents that the city has an ordinance for grass clippings that are blown in the street. The clippings can harmful for motorcyclists

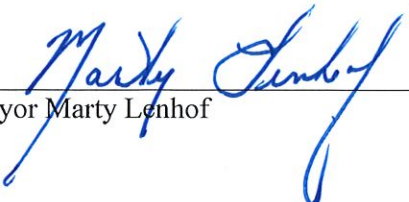
Councilwoman Tanner was not in attendance.

Councilman Bradford had not report.

Councilwoman Mitchell wanted to thank the veterans as it is veteran's appreciation month. Also, she reported that the United Christian Volunteers are in need of volunteers.

ADJOURNMENT

Councilwoman Bowman made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:03 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City-Clerk