

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

April 9, 2019

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:50 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilman Bill Bradford, Councilwoman Nancy Bowman, and Councilwoman Lisa Mitchell.

Councilwoman Gloria Grubbs and Councilwoman Alexis Tanner were absent.

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the March 12, 2019, Council Meeting. Councilwoman Mitchell seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the April 2, 2019 Caucus Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

General Items:

Prior to the meeting Police Chief Steve Bohman and School Resource Officer Scott Nottingham introduced the STAND Essay winners. Grandin Blackburn and Meika Sullinger read their first place essays to the council.

Senator Chris McDaniel gave a brief legislative update.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that final restoration on Caldwell Drive should be completed the week of April 22nd.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that he has filed foreclosure action on a property on the behalf of the city and he is working with St. Henry Church and the railroad to close a portion of Bedinger Street.

Public Works Director Chris Zerhusen submitted a written report. He reported that the spring park maintenance had been completed. The 2019 Crack Sealing project had been awarded to Michels Construction Co. who plans to start the project within the next couple of weeks. The landscaping that the department does has almost been completed. The department is currently identifying areas in the rights of ways that brush needs to be trimmed and some of the work has been started.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that the department had added a second detective and since the addition the investigative unit has been able to close a home invasion robbery, several burglaries, and arson case, and a cloning credit card case.

Parks and Recreation Director Denise Donahue reported that the annual Easter Egg Hunt was held on April 6, 2019 at 11:00 am at Covered Bridge Park, over 4,000 eggs were hidden for the children to find. She is also currently working on the remaining spring/summer events schedule.

City Clerk Misty Ezell has continued to work on records retention of records in the basement.

Finance Officer/Treasurer Jessica Lucius submitted a written report. She stated that a budget amendment is needed for the 2018/2019 fiscal year and will be on the agenda for the May meeting.

Councilman Bradford made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof reported he had attended the STAND graduation on March 22nd and SRO Scott Nottingham had done a wonderful job with his presentation. On April 6th he attended the Easter Egg Hunt.

City Administrator's Report - City Administrator Dowling reported that he had been working on several Economic Development projects throughout the city and he had been working on Franchise agreement.

GENERAL ITEMS:

Municipal Order 4-2019 Interlocal Agreement with Erlanger Elsmere Schools for School Resource Officer. City Clerk Misty Ezell read in summary the Municipal Order. Councilman Bradford made a motion to accept Municipal Order 4-2019 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 4-0. Motion carried and so ordered.

Municipal Order 5-2019 Granting a Sanitary Sewer Easement to SD1. City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Municipal Order 5-2019 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1769-2019 – Adopting S-24 Code of Ordinance Supplement

City Attorney Greg Voss read in summary Ordinance 1769-2019 (Second Reading)

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELSMERE, KENTUCKY.

Councilwoman Bowman made a motion to accept Ordinance 1769-2019 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilman Moore – aye; Councilwoman Mitchell – aye; Councilman Bradford – aye; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1770-2019 – Closing Right of Way at Bedinger Street

City Attorney Greg Voss read in summary Ordinance 1770-2019 (First Reading)

Ordinance 1771-2019 – Franchise Agreement with Verizon

City Attorney Greg Voss read in summary Ordinance 1771-2019 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs was not in attendance.

Councilwoman Bowman had no report.

Councilman Moore wanted to remind our residents that the city has an ordinance for grass. There is also an ordinance that states you cannot blow your grass clippings into the streets.

Councilwoman Tanner was not in attendance.

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Councilman Bradford had not report.

Councilwoman Mitchell had no report.

Executive Session

Councilman Moore made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) Proposed/Pending Land Acquisition. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 7:40 p.m.

Councilman Moore motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:50 pm. No action taken.

ADJOURNMENT

Councilwoman Bowman made a motion to adjourn. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:53 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk