

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
November 13, 2018
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:35 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Nancy Bowman, and Councilman Bill Bradford.

Councilwoman Joanne Barnett Smith and Councilwoman Gloria Grubbs were absent.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the October 9, 2018, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the October 16, 2018, Special Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was not in attendance but submitted a written report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss has been working on some foreclosure actions and the rest of what he has been working on will be discussed in executive session.

Public Works Director Chris Zerhusen submitted a written report. The department completed blacktop repairs on Garvey Avenue between Pebble Creek and Comanche Drive. They also made temporary blacktop repairs on Glenn Street with more in depth repairs to be completed in the spring. The department has also started the expansion project on the salt bin. The department hopes to have the retaining wall and concrete pad pours completed by the week of 11/16. Once this is complete they will begin building the walls.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that the crossing guard position at Garvey Ave. and Dixie Highway has been filled. Makayla White began work on October 11th.

The Department attended several events during the month of October, including, Active Shooter Training at St. Henry School. Officer Day made an appearance at the Elsmere Halloween Party. And Chief Bohman attended several Trunk or Treat events.

Parks and Recreation Director Denise Donahue reported that the Halloween Party was held Friday, October 19th, at the Elsmere Senior Center. There was a big turnout for this event. Also, the city held a skate night at Jimmie's Rollerdom on November 11th. She also wanted to remind everyone to please register your children for the upcoming Christmas Party which will be held on December 16th.

City Clerk Misty Ezell reported that the Elsmere tax bills were mailed on October 16th. We have had several residents already pay their bill. She also stated that if you have not received a bill to please call the office and one will be re sent to you.

October 9, 2018 Meeting Minutes

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith was not in attendance.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore reported that this was a fairly slow month for code enforcement, but that the city had received some complaints about parking in commercial areas. This will be addressed in the future.

Parks and Recreation Liaison Joanne Barnett-Smith was not in attendance.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

Mayor's Report – had no report.

City Administrator's Report - City Administrator Dowling reported that Police Lieutenant Interviews were conducted and went well. He reported that he will be attending a meeting on December 10th about the Z-21 zoning updates. He's had several meetings with developers. He's also looked into the possibility of having on-line credit card payments for future years. He has been working on setting the date and time for the upcoming inauguration ceremony.

GENERAL ITEMS:

Executive Order 9-2018 – Appointing Makayla White as Crossing Guard.

Municipal Order 24-2018 – Adopting Job Description for the Position of Police Lieutenant. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 24-2018 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 4-0. Motion carried and so ordered.

Municipal Order 25-2018 – Adopting Job Description for the Position of Canine Officer. City Clerk Misty Ezell read in summary the Order. Councilwoman Bowman made a motion to accept Municipal Order 25-2018 as read. Councilman Bradford seconded the motion. All members present voted aye. Vote: 4-0. Motion carried and so ordered.

Municipal Order 26-2018 – Adopting Job Police Canine Policy. City Clerk Misty Ezell read in summary the Order. Councilman Moore made a motion to accept Municipal Order 26-2018 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 4-0. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs was not in attendance.

Councilwoman Barnett-Smith was not in attendance.

Councilman Moore Wanted to congratulate the mayor for being re-elected. Also wanted to thank Chief Bohman and City Administrator Dowling for including him in the No Shave November fundraiser.

Councilwoman Tanner had no report.

Councilman Bradford wanted to congratulate the mayor for being re-elected. And to thank the citizens for their votes.

Councilwoman Bowman Congratulated the mayor and council for being elected. And thanked the citizens for their votes.

Executive Session

Councilman Moore made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) & (e) Proposed/Pending Litigation and discussion which might lead to the appointment of personnel. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:53 p.m.

Councilwoman Bowman motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:21 pm. No action taken.

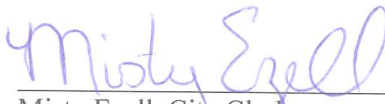
ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:22 p.m.



Mayor Marty Leuthof

Attest:



Misty Ezell, City Clerk