

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
October 9, 2018
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:32 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, and Councilman Bill Bradford.

Councilwoman Joanne Barnett Smith was absent.

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the September 11, 2018, Council Meeting. Councilwoman Tanner seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the October 2, 2018, Caucus Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

General Items:

Mayor Lenhof presented a proclamation to the Jimmie's RollerDome for seventy years of business within Elsmere.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck submitted a written report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss had no report.

Public Works Director Chris Zerhusen submitted a written report. The department installed an edge drain behind the sidewalk along Garvey Avenue between Pebble Creek Drive and Ripple Creek Drive. A large Ash tree was removed at East Covered Bridge Park. The right of way along Foundation Drive was overgrown and causing line of sight issues, the department removed all the trees and brush in the area. Blacktop repairs were also completed on Foundation Drive. Pricing has been obtained to remove approximately 25 dead Ash trees in the right of way along Garvey. The work is scheduled to be completed on November 5, 2018.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported on September 4th Officer John Overbey rejoined the department. Also, Officer Steve Panko has been assigned to the Investigative Unit and will be assisting Detective Embry with investigating felony Cases. Officer Alexis Day has been assigned to the bike patrol. Officer Jesse Wenning has been named the new Elsmere Police Department K9 handler. Officer Wenning will be starting a 6 week basic training for this position on November 5th.

The Department attended several events during the month of September, including, the Block Party held at Lloyd on September 14th. Also on September 16th Chief Bohman attended the Heritage Day event at Erlanger Depot Park.

Parks and Recreation Director Denise Donahue reported that the Halloween Party has been changed to Friday, October 19th from 6:00 to 8:00 pm.

October 9, 2018 Meeting Minutes

City Clerk Misty Ezell was not in attendance.

Finance Officer/Treasurer submitted a written report. No questions were asked for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith was not in attendance.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore reported that there had been complaints of residents parking in the front yards. Also, the liens for code enforcement issues have increased.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

Mayor's Report – had no report.

City Administrator's Report - City Administrator Dowling reported that he has been working on franchise agreements with other cities. The city financial audit is set to begin on October 22nd. Also, dispositions for the land acquisition trial has begun. And there will be an ordinance for a small cell tower regulations on the agenda for next month.

GENERAL ITEMS:

Ordinance 1762-2018 – Amending Salary Scale

City Attorney Greg Voss read in summary Ordinance 1762-2018 (Second Reading)

AN ORDINANCE AMENDING THE COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF ELSMERE, IN ACCORDANCE WITH KRS 83A.070 (2).

Councilwoman Tanner made a motion to accept Ordinance 1762-2018 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; Councilwoman Bowman – aye. Motion carried and so ordered.

Ordinance 1763-2018 – 2018/2019 Business Development Program – Tabled

Ordinance 1764-2018 – Small Cell Tower Regulations – Tabled

Ordinance 1765-2018 – Map Amendment for Dixie Highway

City Attorney Greg Voss read in summary Ordinance 1765-2018 (First Reading).

Ordinance 1766 -2018 Map Amendment for Cross Street

City Attorney Greg Voss read in summary Ordinance 1766-2018 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Barnett-Smith was not in attendance.

Councilman Moore had no report.

Councilwoman Tanner had no report.

Councilman Bradford had no report.

Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (e) Discussion between a public agency and a representative of a business entity. Councilman Bradford seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 7:05 p.m.

Councilwoman Grubbs motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:22 pm. No action taken.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:22 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk