

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
January 8, 2019
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Gloria Grubbs, Councilwoman Nancy Bowman, and Councilwoman Lisa Mitchell.

Councilman Bill Bradford was absent.

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the December 11, 2018, Council Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the December 20, 2018, Special Council Meeting. Councilwoman Bowman seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore had a change that needed to be made to the January Caucus Minutes. Councilwoman Moore made a motion to approve the minutes Caucus Meeting. Councilman Moore seconded the motion. Council members Moore, Tanner, Mitchell, and Bowman voted aye. Councilwoman Grubbs was not in attendance for the Caucus meeting. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck provided a written report. He reported that the Caldwell Drive and Maple Avenue Reconstruction project will complete this spring after final restoration.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that the Grant's Park acquisition has been completed. The city has leased the park back to Grant's Park LLC for the next two years. The city is waiting for the attorney's to send a list of trailers that are livable for the city to remove.

Public Works Director Chris Zerhusen submitted a written report. The department received the 2019 Freightliner dump truck. The plow should be available on January 9, 2019. Bids were opened on December 27th for the F-550 vehicle up fit, Henderson Truck Equipment was the low bidder. Also, the law care bids were opened on January 7th.

Due to the unseasonably warm weather the department was able to take care of some maintenance items in December. Trees and brush were trimmed back along Garvey Avenue in the area of Pebble Creek Drive to relieve a line of site issue in the area.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that the department is currently looking for a new crossing guard for the Garvey Ave. and Dixie Highway intersection. Officer Wenning and K9 Onyx completed training in Michigan.

In December the promotional process was started to select the next Sergeant. Officer Gene Jones and Officer Justin Edwards have elected to participate in the process.

Also the department is in the process on hiring a sixteenth officer.

Parks and Recreation Director Denise Donahue was not in attendance but submitted a written report. The next city event will skating at Jimmie's Roller dome on Sunday, January 13, 2019 from 5:00 – 7:00 pm.

City Clerk Misty Ezell had no report for the month.

Finance Officer/Treasurer Jessica Lucius submitted a written report.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Mayor's Report – Mayor Lenhof wanted to thank the council for a successful caucus. Mayor Lenhof read a commendation that was received from Covington Police Department thanking Officer Wenning and K9 Onyx for their assistance during a traffic stop in which narcotics were recovered resulting in an arrest.

City Administrator's Report - City Administrator Dowling reported that the month of December was busy closing out the Grant's Park case. He also reported that SDI has started the sewer project on Garvey Avenue which will give sewer capacity to the areas in the city which do not currently have it. He has started the budget process. And an orientation was held for our new council member to help her get acquainted with the way city government works.

GENERAL ITEMS:

Executive Order 1-2019 – Appointing Mayor Lenhof as PDS Representative and Gloria Grubbs as alternate.

Executive Order 2-2019 – Appointing Aaron Moore to Municipal Government League.

Executive Order 3-2019 - Appointing Alexis Tanner to OKI Regional Council.

Executive Order 4-2019 – Appointing Parking Violations Appeals Board.

Executive Order 5-2019 – Appointing Scholarship Committee

Executive Order 6-2019 – Appointing Resident Joanne Barnett-Smith to the TBNK Board

Resolution 1-2019 – Appointing Members of Council to Oversight Liaison Committees. City Clerk Misty Ezell read in summary the Resolution. Councilwoman Tanner made a motion to accept Resolution 1-2019 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1767-2019 – Amending Parking Schedules

City Attorney Greg Voss read in summary Ordinance 1767-2019 (First Reading)

Ordinance 1768-2019 – Amending Zoning Ordinance to move to PDS for zoning

City Attorney Greg Voss read in summary Ordinance 1768-2019 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Bowman had no report.

Councilman Moore reported that Code Enforcement has been pretty aggressive. He also wanted to thank Matt, Greg and Mayor Lenhof for all their efforts in acquiring Grant's Park trailer park.

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Councilwoman Tanner had no report.

Councilman Bradford was not in attendance.

Councilwoman Mitchell had no report.

The February meeting will be the Student Government month meeting.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Mitchell seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:00 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk