

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
September 11, 2018
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Gloria Grubbs, Councilman Bill Bradford and Councilwoman Joanne Barnett Smith.

Councilwoman Nancy Bowman was absent.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the August 14, 2018, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the September 4, 2018, Caucus Meeting. Councilwoman Grubbs seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck submitted a written report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that he had been working on the release of liens of all the taxes that have been collected. There were no questions for this department.

Public Works Director Chris Zerhusen submitted a written report. The department completed blacktop repairs on Willow Street, Wells Street, Old Turkeyfoot Road, Terrill Street, and Foundation Drive. Mr. Zerhusen stated that he had received a quoted for the repair of the guardrail that was damaged on Goodridge Drive. He hopes that the work will be completed in September. Also, pricing was obtained to have the guardrail at New Buffington brought up to the current standard and have new crash barrier ends installed. Mayor Lenhof asked if the guardrail at Dell will be addressed as well. Mr. Zerhusen stated that he could have it looked at during the repairs.

Police Chief Steve Bohman submitted a written report. Chief Bohman reported that on August 13th SRO Scott Nottingham began working at Dorothy Howell Elementary and Arnett Elementary. He reported that things seem to working smoothly.

He reported that members of the Elsmere Police Department attended the Kentucky Association of Chiefs of Police (KACP) banquet where the department was recognized for maintaining their accreditation status.

Sgt. Morrison attended the "Kentucky Highway Safety Traffic Grant" breakfast at Florence. This is the kickoff for this year's "Drive Sober or Get Pulled Over" campaign. Also, Sgt. Morrison and Officer Wenning participated in the Highway Safety Traffic Grant checkpoint.

Also, the trial run of opening Buckner Street to two-way traffic has alleviated traffic congestion in the area during drop-off and pick-up times at Dorothy Howell Elementary. Chief Bohman plans to recommend to change Buckner Street back to 2-ways at all times.

Parks and Recreation Director Denise Donahue reported that the next event will be Mr. Cowpie on Thursday, September 13th at Woodside Park. The Fall and Winter schedule is complete. The next event will be the Halloween Party at the Elsmere Senior Center on October 13th. We will be having skating at Jimmie's Roller Dome in November and January. And the Christmas party will be held on December 16th.

City Clerk Misty Ezell reported she's working on the newsletter to go out near the end of September. And also gearing up for tax season.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore had no report.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

Mayor's Report – had no report.

City Administrator's Report - City Administrator Dowling reported he has been busy implementing various projects at the police department. Also, he attended a meeting with the Wallick Development, they are hoping to partner with other agencies to get the project started. Also, the map amendment that the city presented to planning department passed. An ordinance will be presented to the council next month.

GENERAL ITEMS:

Executive Order 8-2018 – Appointing John Overbey as patrolman.

Municipal Order 21-2018 – Accepting Agreement for Von Lehmen for audit work. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 21-2018 as read. Councilwoman Barnett Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Municipal Order 22-2018 – Accepting Procurement Policy. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 22-2018 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1760-2018 – Repeal of City Dog/Cat License Requirement
City Attorney Greg Voss read in summary Ordinance 1760-2018 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF ORDINANCES TO REPEAL THE CITY OF ELSMERE LICENSING REQUIREMENT.

Councilwoman Tanner made a motion to accept Ordinance 1760-2018 as read. Councilwoman Bowman seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore

– aye; Councilwoman Barnett-Smith – aye; Councilman Bradford – aye; Councilwoman Grubbs – present not voting. Motion carried and so ordered.

Ordinance 1761-2018 – 2018/2019 Property Tax Rate

City Attorney Greg Voss read in summary Ordinance 1760-2018 (Second Reading)

AN ORDINANCE OF THE CITY OF ELSMERE, KENTON COUNTY, KENTUCKY, PROVIDING FOR ASSESSMENT OF ALL REAL ESTATE AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ELSMERE THAT IS SUBJECT TO TAXATION FOR CITY PURPOSES BY THE USE OF THE ANNUAL COUNTY ASSESSMENT THEREOF BY THE PROPERTY VALUATION ADMINISTRATOR OF KENTON COUNTY; AND, LEVYING AN AD VALOREM TAX THEREON FOR THE CITY'S PURPOSES DURING THE FISCAL YEAR WHICH BEGINS JULY 1, 2018 AT THE RATE OF \$.222 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF REAL PROPERTY AND AT THE RATE OF \$.217 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF PERSONAL PROPERTY; AND PROVIDING FOR PAYMENT AND COLLECTION OF SUCH TAXES AND PENALTIES AND INTEREST THEREON; AND DESCRIBING THE PURPOSES FOR WHICH SUCH TAXES SO COLLECTED SHALL BE APPROPRIATED AND USED.

Councilwoman Tanner made a motion to accept Ordinance 1761-2018 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore – aye; Councilwoman Barnett-Smith – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye. Motion carried and so ordered.

Ordinance 1762-2018 – Amending Salary Scale

City Attorney Greg Voss read in summary Ordinance 1762-2018 (First Reading)

Ordinance 1763-2018 – 2018/2019 Business Development Program

City Attorney Greg Voss read in summary Ordinance 1763-2018 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted everyone to remember those lives lost in the September 11, 2011 attacks.

Councilwoman Barnett-Smith wanted to remind everyone of the Block Party on Friday, September 14, 2018 at Lloyd High School.

Councilman Moore had no report.

Councilwoman Tanner had no report.

Councilman Bradford had no report.

ADJOURNMENT

Councilwoman Barnett Smith made a motion to adjourn. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:05 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk