

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

August 14, 2018

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Nancy Bowman, Councilwoman Gloria Grubbs, Councilman Bill Bradford and Councilwoman Joanne Barnett Smith.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the July 10, 2018, Council Meeting. Councilwoman Bowman seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the July 23, 2018, Special Council Meeting. Councilwoman Grubbs seconded the motion. Council Member Moore, Grubbs, Bowman, Barnett-Smith, and Bradford voted aye, Councilwoman Tanner abstained. **Motion carried and so ordered.**

Councilwoman Barnett Smith made a motion to approve the minutes of the August 7, 2018, Caucus Meeting. Councilman Bradford seconded the motion. All members voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was not in attendance but submitted a written report. There were no questions for this department.

Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff were not in attendance but submitted written reports to Council. There were no questions for this department.

City Attorney Greg Voss reported that he had been working on tax liens. Also, he had been working with the City Administrator concerning other city issues.

Public Works Director Chris Zerhusen was not in attendance, but submitted a written report.

Police Chief Steve Bohman submitted a written report. First he introduced School Resource Officer Scott Nottingham. He summarized the items in his written report to City Council. Chief Bowman reported that on July 2nd, 3rd, and 5th members of the department participated in a refresher course on how to respond to active shooters.

Officer Stigers completed TASER Instructor training in July. He will assume the duties of TASER instructor for the department. Officer Wenning completed S.W.A.T. Operator Training.

On July 24th and July 26th officers completed the annual low level light firearms training. All officers met the minimum standards of the qualification course.

Chief Bowman was asked about the Police Clerk position. He stated that he was currently reviewing the job description.

Parks and Recreation Director Denise Donahue reported that movie night was held on August 10th. The next scheduled event will be Sir Pat-Trick the magician on August 16th. She's been having increased request for the baseball fields for both soccer and baseball. Also, she is looking into a cost effective handicap swing for Terrill Park.

City Clerk Misty Ezell reported that tax bills will be going out in October. Also, the Fall Winter edition of the newsletter will be going out in September.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore had no report.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report. City Engineer Ray Erpenbeck stated that the Maple Avenue will open on Thursday, and the construction on Caldwell Drive will begin shortly after that.

Mayor's Report – Mayor Lenhof reported that the Mayor's Group meeting will be hosted by the City of Elsmere this month. The meeting will be held at the Senior Center on August 18th at 9:00 am.

City Administrator's Report - City Administrator Dowling reported that he has a meeting with the Kenton County Administrators group to discuss franchise agreements. He attended the Polcie Chief banquet on August 1st. The city was recognized for being an accredited agency.

GENERAL ITEMS:

Executive Order 6-2018 – Appointing School Resource Officer

Executive Order 7-2018 – Appointing Jeff Carroll to Board of Adjustments

Executive Session

Councilwoman Bowman made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) & (c) Proposed/Pending Litigation & Appointment of Personnel. Councilman Bradford seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:48 p.m.

Councilman Bradford motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 6:15 pm. No action taken.

Municipal Order 19-2018 – Authorization to move forward with foreclosure proceedings. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 19-2018 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Municipal Order 20-2018 – Temporarily Allowing two-way traffic on Buckner Street between Garvey Avenue and Dorothy Howell Drive adjacent to Dorothy Howell Elementary School. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 20-2018 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1759-2018 – Amending Zoning Ordinance

City Attorney Greg Voss read in summary Ordinance 1759-2018 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 150 OF THE ELSMERE CODE OF ORDINANCES TO ADJUST FEES FOR BOARD OF ADJUSTMENT HEARINGS AND TO MAKE OTHER ADJUSTMENTS.

Councilwoman Tanner made a motion to accept Ordinance 1759-2018 as read. Councilwoman Bowman seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore – aye; Councilwoman Barnett-Smith – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1760-2018 – Repeal of City Dog/Cat License Requirement

City Attorney Greg Voss read in summary Ordinance 1760-2018 (First Reading)

Ordinance 1761-2018 – 2018/2019 Property Tax Rate

City Attorney Greg Voss read in summary Ordinance 1761-2018 (First Reading)

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to remind residents that pit bulls are banned from the city. She also wanted to compliment Denise Donahue on her efforts with the Parks and Recreation.

Councilwoman Bowman had no report.

Councilwoman Barnett-Smith Wanted to remind everyone that the first day of school was Wednesday and to be aware of the children walking to and from school.

Councilman Moore had no report.

Councilwoman Tanner had no report.

Councilman Bradford had no report.


ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:42 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk