

## MEETING MINUTES OF THE ELSMERE CITY COUNCIL

July 10, 2018

6:30 PM

**LOCATION:** Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Marty Lenhof called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE:** The invocation was given by Councilman Bradford, followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Nancy Bowman, Councilwoman Gloria Grubbs, Councilman Bill Bradford and Councilwoman Joanne Barnett Smith.

### **APPROVAL OF MINUTES:**

Councilwoman Tanner made a motion to approve the minutes of the June 12, 2018, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the July 3, 2018, Caucus Meeting. Councilwoman Grubbs seconded the motion. Council Member Moore, Grubbs, Bowman, Barnett-Smith, and Bradford voted aye, Councilwoman Tanner abstained. **Motion carried and so ordered.**

### **GENERAL ITEMS:**

**Executive Order 5-2018 – Naming Interim Police Chief** – Mayor Lenhof read Order naming Matt Morrison as Interim Police Chief.

**Municipal Order 15-2018 – Setting Interim Police Chief Salary.** City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 15-2018 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

**Municipal Order 16-2018 – Approving City Wide Loan for Linda Gossett.** City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 16-2018 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

### **ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** submitted a written report. He reported that the construction project on Caldwell Drive and Maple Avenue is scheduled to begin the week of July 23, 2018.

**Code Enforcement Officer Chris Preston & Zoning Administrator Rich Aliff** were not in attendance but submitted written reports to Council. There were no questions for this department.

**City Attorney Greg Voss** Had no report. But wanted to commend City Administrator Dowling on the clean-up of blighted properties within the city.

**Public Works Director Chris Zerhusen** submitted a written report. He reported that the city is having some heaving issues along some of the sidewalks due to the extreme heat. Some issues have corrected themselves, but there are sections along Eastern Avenue and Garvey Avenue that will need to be replaced. The department will be working on blacktop repairs on Terrill Street and replacing sections of blacktop with concrete on Glenn Street. There were no questions for this department.

**Interim Police Chief Matt Morrison** submitted a written report. He summarized the items in his written report to City Council. Interim Chief Morrison reported final pricing for the digital radios have been received. The price will come in well below the \$130,000.00 that was budgeted for the radios. A final decision on the brand to

purchase must be made by September. The switch to Kenton County Dispatch was made on June 27<sup>th</sup>. No issues with the dispatch side was experienced. There was some technology issues that arose.

Office Wenning completed Police Mountain Bike training in June. This increases the Bike Patrol member to 4. Officer Stigers will be attending TASER Instructor training in July.

During the month of June officers attended several events. On June 14<sup>th</sup> they attended the groundbreaking ceremony of the HONK Legacy home on Dell Street. On June 16<sup>th</sup> & 17<sup>th</sup> members of the department provided security for the St. Henry Festival. And on June 20<sup>th</sup> the officers attended "Police, Fire, and Public Works" night held at St. Henry School.

**Parks and Recreation Director Denise Donahue** reported that movie night was held on July 6<sup>th</sup>. The next scheduled event will be Elsmere Swim Day at Florence Water Park. The tickets will be available on July 16<sup>th</sup>.

**City Clerk Misty Ezell** had no report.

**Finance Officer/Treasure Jessica Lucius** submitted a written report. She reported the numbers would not be finalized until after the annual audit. There were no questions for this department.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

#### **COUNCIL LIAISON REPORTS:**

**Administrative Liaisons Gloria Grubbs and Nancy Bowman** had no report.

**Adopt-A-Troop Liaison Joanne Barnett-Smith** had no report.

**Economic Development Liaisons Bill Bradford and Alexis Tanner** had no report.

**Code Enforcement Liaison Aaron Moore** reported that the activity in the city is increasing to clean up problem areas.

**Parks and Recreation Liaison Joanne Barnett-Smith** had no report.

**Streets Liaisons Alexis Tanner and Gloria Grubbs** reported that there will be a street group meeting on July 24<sup>th</sup>.

**Mayor's Report** – Mayor Lenhof reported that he attended the H.O.N.K groundbreaking ceremony for the "Legacy" home at 219 Dell Avenue. He Attended the Police, Fire, and Public Works Night. On June 28<sup>th</sup> and 29<sup>th</sup> he and City Administrator Dowling attended the Blighted, Abandoned and Dilapidated Properties Conference in Lexington. He has also been interviewing candidates for the Police Chief position.

**City Administrator's Report** - City Administrator Dowling reported that most of the month has been dominated by the police chief interviews. The city sent out audit proposals and received five (5) back to review. He also attended the H.O.N.K. ribbon cutting.

#### **Executive Session**

Councilman Moore made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (f) Appointment of Personnel. Councilman Bradford seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:47 p.m.

Councilwoman Bowman motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 6:51 pm. No action taken.

**GENERAL ITEMS:**

**Municipal Order 17-2018 – Contract for Employment for Police Chief – Steve Bohman.** City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 17-2018 as read. Councilwoman Barnett Smith seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

**At this time Mayor Lenhof swore in new Police Chief Steve Bohman.**

**Ordinance 1756-2018 – Police Chief Job Description**

City Attorney Greg Voss read in summary Ordinance 1756-2018 (Second Reading)

**AN ORDINANCE OF THE CITY OF ELSMERE, KENTUCKY AMENDING CHAPTER 31 OF THE ELSMERE, KENTUCKY CODE OF ORDINANCES**

Councilman Moore made a motion to accept Ordinance 1756-2018 as read. Councilwoman Barnett Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore – aye; Councilwoman Barnett-Smith – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; and Councilwoman Bowman - aye. Motion carried and so ordered.

**Ordinance 1757-2018 – Adopting Text Amendment to Elsmere Zoning Ordinance to Allow for More than One Building on a Parcel**

City Attorney Greg Voss read in summary Ordinance 1757-2018 (First Reading)

**Ordinance 1758-2018 – Adopting Map Amendment to Accept Recommendation of Planning Commission**

City Attorney Greg Voss read in summary Ordinance 1758-2018 (First Reading)

**Ordinance 1759-2018 – Amending Zoning Ordinance**

City Attorney Greg Voss read in summary Ordinance 1759-2018 (First Reading)

**REPORTS FROM COUNCIL:**

**Councilwoman Grubbs** had no report.

**Councilwoman Bowman** had no report.

**Councilwoman Barnett-Smith** had no report.

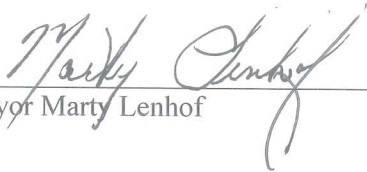
**Councilman Moore** had no report.

**Councilwoman Tanner** had no report.

**Councilman Bradford** had no report.

**ADJOURNMENT**

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:07 p.m.

  
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Mayor Marty Lenhof

Attest:

  
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Misty Ezell, City Clerk