

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

May 8, 2018

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:32 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Bowman, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilman Aaron Moore, Councilwoman Alexis Tanner, Councilwoman Nancy Bowman, and Councilwoman Joanne Barnett Smith.

Councilwoman Gloria Grubbs and Councilman Bill Bradford were absent.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the April 10, 2018, Council Meeting. Councilman Moore seconded the motion. All members voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the May 1, 2018 Caucus Meeting. Councilwoman Bowman seconded the motion. All members voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

City Clerk Misty Ezell read a Mayoral Proclamation in honor of Childhood Apraxia.

Senator Chris McDaniel gave a brief legislative update.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck Was not in attendance and did not submit a report.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Chris Preston with Planning Development Services of Kenton County was not in attendance, he submitted a written report for this meeting. There were no questions for this department.

City Attorney Greg Voss reported that a trial date of November 29th has been set for the Grants Park litigation. Also, the 219 Dell Avenue property will be ready to deed over to HONK after the approval of the Ordinance 1752-2018 that is on tonight's agenda.

Public Works Director Chris Zerhusen submitted a written report. He reported that Michels Construction has started the 2018 Joint and Crack Sealing project. Also the Eastern Avenue Storm Sewer project is approximately 50% complete. Lonkard Construction is almost completed with the water main replacement on Caldwell Drive. The department laid 230 yard of playground mulch at the city parks. Brush clearing and trimming in the right of ways have taken place. There were no questions for this department.

Police Chief Tim Thames Chief Thames first introduced our newest officer Justin Edwards. He then summarized the items in his written report to City Council. Chief Thames reported on April 23rd they attended a Radio Subcommittee meeting to discuss option related to programming talk groups for the digital radio system. There will be another meeting in May to discuss issues with the Fire Departments. They are still awaiting the final pricing for the radio purchase. On April 17 and 19 the department conducted the spring firearms qualification. On April 25th the police department and fire department held a planning session to develop a National Incident Management System (NIMS) compliant plan. Chief Thames invited everyone to attend the Northern Kentucky Police Memorial in Covington on May 16th at 7:00. The Memorial Day Parade is scheduled for May 28th at 9:00 am. Also the police accreditation inspection was completed on May 8th.

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Parks and Recreation Director Denise Donahue reported that the first movie night of the year will be held on May 18th at the park on Garvey Avenue.

City Clerk Misty Ezell reported that the Residential Rental License applications were mailed out. She also reported that she went to the annual City Clerk Spring Conference in April.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith wanted to remind everyone that the 5K run will be held on May 19th.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore reported there had been 15 citations for high grass during the month.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs reported that the next street group meeting will be held on May 22nd.

Mayor's Report – Mayor Lenhof reported that the Business Appreciation Luncheon was held on May 7, 2018 at the Elsmere Senior Center, attendance was low this year. Donnie Warner presented some of the work that he has done for the city. He reported that at the caucus meeting Chief Thames presented the council with his resignation letter. His retirement is effective July 6th.

Mayor Lenhof asked for a motion to accept the retirement of Chief Thames. Councilwoman Bowman made a motion to accept the resignation/retirement for Police Chief Thames. Councilwoman Tanner seconded the motion. Mayor Lenhof asked for roll call. Roll Call: Councilwoman Bowman – aye; Councilman Barnett-Smith – aye; Councilwoman Tanner – Aye; and Councilman Moore - aye. Motion carried and so ordered.

City Administrator's Report - City Administrator Dowling reported that the Business Appreciation Luncheon was held on May 7th. He also reported that he and Public Works Director Chris Zerhusen were working tree issues within the city.

GENERAL ITEMS:

Municipal Order 11-2018 – Map Amendment for Cross Street. City Clerk Misty Ezell read in summary the Order. Councilwoman Tanner made a motion to accept Municipal Order 11-2018 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 4-0. Motion carried and so ordered.

Ordinance 1752-2018 Declaring 219 Dell Street as Surplus Property and Authorizing the Mayor to Execute the Deed to Transferring the Property for Purposes of Economic Development.
City Attorney Greg Voss read in Summary Ordinance 1752-2018 (Second Reading)

AN ORDINANCE DECLARING THE PROPERTY LOCATED AT 219 DELL AVENUE, ELSMERE, KENTUCKY AS SURPLUS PROPERTY; AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE A DEED TRANSFERING THE PROPERTY FOR PURPOSES OF ECONOMIC DEVELOPMENT.

Councilwoman Tanner made a motion to accept Ordinance 1752-2018 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Tanner– aye; Councilman Moore – aye; Councilwoman Barnett-Smith – aye; and Councilwoman Bowman - aye. Motion carried and so ordered.

Ordinance 1753-2018 Approving 2018-2019 Budget

City Attorney Greg Voss read in Summary Ordinance 1753-2018 (First Reading)

Ordinance 1754-2018 – Approving the 2018-2019 Salary Scale

City Attorney Greg Voss read in summary Ordinance 1754-2018 (First Reading)

Ordinance 1755-2018 – Amending Chapter 51 “Waste Collections” – Grass Clippings

City Attorney Greg Voss read in summary Ordinance 1755-2018 (First Reading)

REPORTS FROM COUNCIL:

Councilman Moore had no report.

Councilwoman Tanner had no report.

Councilwoman Barnett-Smith had no report.

Councilwoman Grubbs was absent.

Councilman Bradford was absent.

Councilwoman Bowman had no report.

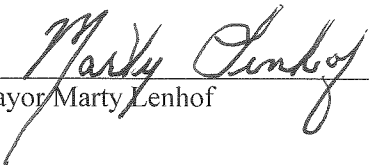
Executive Session

Councilwoman Tanner made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (c) to discuss Proposed/Pending Litigation. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 7:21 p.m.

Councilwoman Bowman motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:35pm. No action taken.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:35 p.m.



Mayor Marty Lenhof

Attest:

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Misty Ezell

Misty Ezell, City Clerk