

SPECIAL MEETING MINUTES OF THE ELSMERE CITY COUNCIL
February 13, 2018
6:30 PM

LOCATION: Elsmere Senior Center, 179 Dell Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:34 p.m.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, Councilman Bill Bradford, Councilwoman Nancy Bowman, and Councilman Aaron Moore.

Councilwoman Alexis Tanner and Councilwoman Gloria Grubbs were absent.

STUDENT REPRESENTATIVES

Riley Ball	Paige Hoffman	Brianna Rae Gibson	Drake House	Kryton Johnson
Diamonique Barnett	Anabelle Ratliff	Savannah Stortz	Kaiden Jennings	Cooper Sterling
Jessie Cochran				

APPROVAL OF MINUTES:

Councilman Moore made a motion to approve the minutes of the January 9, 2018 Council Meeting. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Barnett-Smith made a motion to approve the minutes of the February 6, 2018 Special Council Meeting. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Moore made a motion to approve the minutes of the February 6, 2018 Caucus Meeting. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was not in attendance he submitted a written report.

Police Chief Tim Thames gave the council the police department's annual report for them to review. He summarized items in his written report that was submitted to Council. There were no questions for Chief Thames.

Code Enf. Officer & Zoning Administrator Rich Aliff submitted a written report to Council. Chris Preston with Planning Development Services also submitted a written report to Council.

Parks and Recreation Director Denise Donahue reported that the date for the Easter Egg Hunt will be at 11:00 am March 24, 2018 with a rain date on March 31, 2018. She also stated that the Greenspace Committee met this month and will begin assessing the parks to see what upgrades and changes need to be made.

City Attorney Greg Voss had no legal items to discuss, but gave a brief description of the City Attorney duties.

City Clerk Misty Ezell reported that delinquent bills have been mailed and she is working on the residential rental billings for 2018.

Public Works Director Chris Zerhusen summarized items in his written report to Council

Councilwoman Nancy Bowman made a motion to approve the Administrative Reports. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

City Administrator's Report stated that he is currently working with the City Attorney to implement the items discussed at the February Caucus Meeting. He discussed with the City Attorney the participation with Kenton County Planning and Development Services (PDS) concerning the zoning code update.

He stated that the Strategic Plan groups are back to regularly meeting.

The City is continuing to work on code enforcement, economic developments and other projects throughout the month.

He also reminded everyone that the city offices will be closed on Monday, February 19th for President's day.

Mayor's Report Mayor Marty Lenhof attended the KLC City Day & Night in February. He also shared an email he received on February 9th thanking the Public Works Dept. for their hard work during the recent snow events. He also extended a special thanks to everyone for making the student government meeting successful.

GENERAL ITEMS:

D.A.R.E 5th Grade Essay Presentations –

Sgt. Joel Shepard with the Erlanger Police Dept. reported that he invited the top students from the D.A.R.E. program to present their essays to Council. Sgt. Shepard introduced Rylann Cobb, Ghada Lafi and Annabelle Roberts to the council. Each student read their essay to the Mayor and City Council.

Executive Order 2-2018 – Extending Light Duty for Sgt. Metzger.

Order/Resolution 2-2018 – Re-Appointing Rusty Smith to the Elsmere Board of Adjustment

City Clerk Misty Ezell read in summary the Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 2-2018 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Vote: 4-0. Motion carried and so ordered.**

Resolution 3-2018 – Accepting bid of Ben Terlau Construction

City Clerk Misty Ezell read in summary the Resolution. Councilman Moore made a motion to accept Resolution 3-2018 as read. Councilman Bradford seconded the motion. All members present voted aye. **Vote: 4-0. Motion carried and so ordered.**

Municipal Order 2-2018 – Franchise Agreement with TBNK

City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Order 2-2018 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Marty Lenhof asked for a roll call vote. Councilwoman Barnett-Smith – Aye, Councilwoman Bowman – Aye, Councilman Bradford – Aye, Councilman Grubbs – Aye, Councilman Moore – Aye. **Vote: 4-0. Motion carried and so ordered.**

REPORTS FROM COUNCIL:

Councilwoman Grubbs stated that the city is in good shape and that on July 1st the city will be going to Kenton County for dispatch service.

Councilman Bradford reported that he hopes to have some exciting Economic Development news soon.

Councilwoman Bowman stated that the city will be soon working on the 2018/2019 fiscal budget. Also that the scholarship applications are due on April 30, 2018.

Councilwoman Barnett-Smith thanked the parents and students for attending Student Government Month.

Councilwoman Tanner stated that they are planning to have a Commercial Task Force meeting in the near future.

Councilman Aaron Moore – Stated that the demolition of 407 Florence Court has been completed.

ADJOURNMENT

Councilman Moore made a motion to adjourn. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:24 p.m.



Mayor Marty Lenhof

Attest: 

Misty Ezell, City Clerk