

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

November 14, 2017

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:33 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilwoman Gloria Grubbs, Councilwoman Alexis Tanner, Councilman Bill Bradford, and Councilwoman Joanne Barnett Smith.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the October 10, 2017, Council Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the November 7, 2017 Caucus Meeting. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck Had no report for the November meeting.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Chris Preston with Planning Development Services of Kenton County was not in attendance, he submitted a written report for this meeting. There were no questions for this department.

City Attorney Greg Voss is working on some foreclosure cases.

Public Works Director Chris Zerhusen submitted a written report. Mr. Zerhusen reported that the drainage repair project on Raintree Court has been placed on hold awaiting an evaluation on the severity of the problem. The public works employees attended three different classes through UK. The vehicles are undergoing annual maintenance and DOT Motor Certifications. The fence in the park across the street has been completed. The Snow plows and salt spreaders have been brought out of storage and checked to ensure the functioning properly. There were no questions for Mr. Zerhusen.

Police Chief Tim Thames Chief Thames summarized the items in his written report to City Council. Chief Thames reported that the office is currently full staffed. The officers have attended several Halloween events. The department took delivery of two new vehicles on October 24th. The vehicles will be assigned to Officers Panko and Overbey. In July the department applied for a grant to offset the cost for ballistic vests that the officer wear. In October we were notified that our application had been approved for funding. The grant is a 50/50 partnership. This grant will allow the department to purchase two new vests. The annual shop with a cop will be held on November 21st. The event will begin on at Tichenor Middle School at 8:00 am. There were no questions for Chief Thames.

Parks and Recreation Director Denise Donahue reported that city held an event on November 12th at Jimmies Roller dome. The event was well attended. The next event will be the annual Christmas party that will be held on December 10th from 4-6 pm. The event will be held at the Elsmere Senior Center. After the event the city will hold a Light up the Park event at the new park across from the Elsmere City Building.

City Clerk Misty Ezell reported that property tax bills went out in the middle of October. If you have not received your bill please contact the office. The discount is good through November 30th.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore Had no report.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs Reported that there will be a street group meeting late this month.

Strategic Plan City Administrator Matt Dowling reported that the park across the street is now completed.

Mayor's Report – Mayor Lenhof reported he attended the chili cook-off at the senior center. This is the big fundraiser for the center each year. The center raised twice the amount of funds this year than last year. He thanked City Administrator Matt Dowling and Councilwoman Barnett Smith for all their help.

City Administrator's Report - City Administrator Dowling reported that on November 18th the city will be participating in the Addiction Walk. Volunteers will pass out literature on drugs. The walk will begin at the Elsmere Senior Center. He will be meeting with PDS on November 28th about a zoning study. The city has been having increased complaints about coyotes in the residential areas. He will discuss with Kentucky Department of Fish and Wildlife to see what the best way to handle this problem would be.

GENERAL ITEMS:

Municipal Order 5-2017 – Authorizing Filing of Application to Kenton County PDS for Text Amendment to Neighborhood Commercial Zone. City Clerk Misty Ezell read in summary the Municipal Order. Councilwoman Bowman made a motion to accept Municipal Order 5-2017 as read. Councilman Bradford seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered

Resolution 14-2017 - Authorization to place the City of Erlanger on notice of the city's wish to terminate the agreement for dispatch. Misty Ezell read in summary the Resolution. Councilwoman Tanner made a motion to accept Resolution 14-2017 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Barnett-Smith Wanted to thank Dixie Chili, Gold Star, and Skyline Chili for their donations to the chili cook-off.

Councilman Bradford had no report

Councilwoman Bowman had no report.

Councilwoman Tanner reported the Elsmere Fire Department was having a toy drive. They will be collecting new and unwrapped toys. The donations can be dropped off at the fire department on November 24, 25, & 26th. Also she and City Administrator Dowling will be having a conference call with KLC concerning pension issues.

Councilman Moore wanted to congratulate the Lloyd High School Band on recently making it to the state band competition. Also he wanted to congratulate the Lloyd High School football team on making it to the second round of the football playoffs. .

Executive Session

Councilwoman Bowman made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (f) to discuss personnel matters. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:58 p.m.

Councilwoman Grubbs motioned to exit executive session and indicated no action was taken. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:17pm. No action taken.

Councilwoman Tanner made a motion to reconvene regular session. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.**

ADJOURNMENT

Councilwoman Barnett Smith made a motion to adjourn. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:19 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk