

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
October 10, 2017
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:35 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilwoman Gloria Grubbs, and Councilwoman Joanne Barnett Smith.

Councilwoman Alexis Tanner was not in attendance.

Councilman Bill Bradford arrived to the meeting at 6:44 p.m.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the September 12, 2017, Council Meeting. Councilwoman Barnett Smith seconded the motion. Councilmembers Bowman, Moore, and Barnett Smith voted Aye. Councilwoman Grubbs did not vote on the motion, as she was not in attendance for the September council meeting. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck submitted a written report to Council. There were no questions for Mr. Erpenbeck

Police Chief Tim Thames Chief Thames summarized the items in his written report to City Council. Chief Thames reported that he had been out of town the previous week for training. He reported that the departments Accreditation expires next June, he plans to begin the re-accreditation process at the beginning of next year. The department attended the community 'Block Party' at Lloyd/Tichenor on September 8th, they also attended the HONK open House on September 14th. On September 17th, Chief Thames and Officer Bohman attended Heritage Days celebration. On September 21st, Members of the department attended the Lloyd High School Homecoming Parade. On September 22nd, Chief Thames, Sgts. Morrison and Metzger, Chris Zerhusen & Matt Dowling attended a table top exercise at Tichenor Middle School that dealt with active shooter training. The new vehicle that was ordered should be here by the end of October. There were no questions for Chief Thames.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Chris Preston with Planning Development Services of Kenton County was not in attendance, he submitted a written report for this meeting. There were no questions for this department.

Parks and Recreation Director Denise Donahue was not in attendance. Councilwoman Barnett Smith reported that the annual Halloween Party is scheduled for October 21st at the Elsmere Senior Center.

City Attorney Greg Voss had no report.

City Clerk Misty Ezell was not in attendance. City Financial Officer/Treasure Jessica Lucius reported that the property tax bill are set to go out by the end of the week.

Public Works Director Chris Zerhusen submitted a written report. Mr. Zerhusen reported that the Timberlake Drive project is complete. The department removed the old basketball courts at East Covered Bridge Park. The area was filled in and they put in seed, straw, and fertilizer. Mr. Zerhusen reported that the street sweeper has been broken down for three weeks. There were no questions for Mr. Zerhusen.

Finance Officer/Treasurer Jessica Lucius submitted a written report. There were no questions for Ms. Lucius.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore Reported the numbers of code enforcement cases are up. City Administrator Matt Dowling will discuss in his report.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report. City Administrator Dowling mentioned options for Central Row.

Strategic Plan City Administrator Matt Dowling reported that the mayor gave a brief presentation at the KLC Conference, which was well attended. The other city who gave a presentation at the conference was the City of Prestonsburg. This city highlighted a bike trail that was formed through the mountains. The mayor had several mayors approach him after the presentation concerning our Strategic Plan.

Mayor's Report – Mayor Lenhof invited everyone to the Senior Center Chili Cook-off on November 11, 2017 from 4:30 – 7:30 pm. The cook-off will have chili from Erlanger Fire Department, Elsmere Fire Department, Elsmere Police Department, and the Elsmere Administration Building. There will also be a silent auction and entertainment. The mayor also mentioned the Lou Knoll Symposium. The Mayor mentioned that Kenton County PDS currently working on a Comprehensive Plan to discuss land use. They ask for a representative of each city to review the map and make sure the county maps are consistent with what the cities have as their boundaries.

City Administrator's Report - City Administrator Dowling reported that on November 18th the city will be participating in the Addiction Walk. Volunteers will pass out literature on drugs. The walk will begin at the Elsmere Senior Center. Kenton County PDS is currently going through each community to review code enforcement issues.

GENERAL ITEMS:

Executive Order 14-2017 – Appointing Crossing Guard

REPORTS FROM COUNCIL:

Councilwoman Grubbs expressed her sympathy and thought to those affected by the Las Vegas shooting. October is Breast Cancer Awareness month.

Councilwoman Barnett-Smith had no report.

Councilwoman Bowman had no report.

Councilwoman Tanner was not in attendance.

Councilman Bradford had no report.

Councilman Moore had no report.

Executive Session

Councilwoman Grubbs made a motion to enter into executive/closed session pursuant to KRS 61.810(1) (b) and (c) to discuss acquisition of real property and proposed/pending litigation. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council entered into executive/closed session at 6:55 p.m.

Councilwoman Grubbs motioned to exit executive session and reconvene regular session and indicated no action was taken. Councilman Moore seconded the motion. All members present voted aye. **Motion passed and so ordered.** Council exited executive/closed session at 7:05pm. No action taken.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:05 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk