

**MEETING MINUTES OF THE ELSMERE CITY COUNCIL**  
**September 12, 2017**  
**6:30 PM**

**LOCATION:** Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Marty Lenhof called the meeting to order at 6:37 p.m.

**INVOCATION AND PLEDGE:** The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilman Bill Bradford, Councilwoman Nancy Bowman, Councilman Aaron Moore, and Councilwoman Joanne Barnett Smith.

Councilwoman Alexis Tanner and Councilwoman Gloria Grubbs were not in attendance.

**APPROVAL OF MINUTES:**

Councilwoman Bowman made a motion to approve the minutes of the August 8, 2017, Council Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the September 5, 2017 Caucus Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**General Items:**

Elsmere Fire Chief Paul Lafontaine addressed the council with the annual tax rate for the Fire District. There was no change in the rates from the previous year.

**ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** submitted a written report to Council. The Harvest way resurfacing project is complete. The Eastern Avenue Storm Sewer Project is currently behind schedule, but the city plans to accept bids in November and to have the project completed by early spring. There were no questions for Mr. Erpenbeck

**Code Enforcement Officer & Zoning Administrator Rich Aliff** was not in attendance but submitted a written report to Council. Chris Preston with Planning Development Services of Kenton County was not in attendance, he submitted a written report for this meeting.

**City Attorney Greg Voss** reported that there is no new information concerning Grants Park. He has been working with City Administrator Matt Dowling on properties within the city in need of repair.

**Public Works Director Chris Zerhusen** submitted a written report. They removed and replaced 450 feet of sidewalk on Henry Street after the city had received complaints. The Police Department parking lot was seal coated and restriped by Michel Construction. The flagpoles have been installed in the Greenspace area. We are awaiting Seco Electric to install lighting in the area. The baseball fields at Woodside Park needed attention the public works department sprayed 300 gallons of weed killer and used the bobcat tillers to turn the fields to remove the weeds. They dragged and leveled the fields. Public Works boarded up the house at 407 Florence Court.

**Police Chief Tim Thames** Chief Thames summarized the items in his written report to City Council. Officer Travis Nunn began his employment with the department on September 5th. The entire staff completed low level light firearms training and qualification on August 30<sup>th</sup> and 31<sup>st</sup>. This training is a part of weapons training and an Accreditation standard. The department assisted the Northern Kentucky Drug Strike Force with three simultaneous search warrants and arrests. On September 22<sup>nd</sup> they participated in an Active Shooter table top exercise at Tichenor Middle School. On August 23<sup>rd</sup> City Administrator Matt Dowling received an email from Larry Klein expressing his appreciation and gratitude for the service he received from two Elsmere officers. Officers Steven Bohman and Ron Perkins investigated an incident on Mr. Klein's property. Chief Thames congratulated the officers on a "Job Well Done". There were no questions for Chief Thames.

**Parks and Recreation Director Denise Donahue** was in attendance and reported that she has completed the Fall/Winter Parks schedule. The annual Halloween Party is scheduled for October 21<sup>st</sup> at the Elsmere Senior Center. There will be two skating nights at Jimmie's Roller dome and the annual Christmas Party, which will be held on December 10<sup>th</sup>.

**City Clerk Misty Ezell** reported that she is currently working on the next newsletter.

Councilwoman Barnett Smith made a motion to approve the Administrative Reports. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

#### **COUNCIL LIAISON REPORTS:**

**Administrative Liaisons Gloria Grubbs and Nancy Bowman** had no report.

**Adopt-A-Troop Liaison Joanne Barnett-Smith** reported that she received a bill for the May event. Also the Adopt a Troop is having a Mum sale.

**Economic Development Liaisons Bill Bradford and Alexis Tanner** had no report.

**Code Enforcement Liaison Aaron Moore** Reported that there has been a lot of activity by Kenton County Planning and Development Services. Also the first inspection associated with the Residential Rental Property License program occurred in Mid-August. There were significant issues with the property. The property on Florence Court is being prepared for demolition.

**Parks and Recreation Liaison Joanne Barnett-Smith** had no report.

**Streets Liaisons Alexis Tanner and Gloria Grubbs** had no report.

**Strategic Plan City Administrator Matt Dowling** reported briefly on how the Strategic Plan groups are proceeding.

The Greenspace Committee: The fencing in the park is to be installed within the next couple of weeks. The Flagpoles have been installed and the flags are in.

The Residential Task Force is planning on a brainstorming session.

**Mayor's Report** – Mayor Lenhof reminded council about the HONK open house on September 14<sup>th</sup> from 4:00-6:00. Erlanger Elsmere schools hosted a block party on September 8<sup>th</sup>. The August Mayor's group meeting was well attended. There was a Strategic Plan discussion other cities were impressed with our progress and have contacted Bobbie Bryant about a Strategic Plan Workshop.

**City Administrator's Report** - City Administrator Dowling reported that some cities have been contacted by UPS concerning deliveries by golf carts, Elsmere has not been contacted as of yet. He reported that code enforcement and rental inspection has been ramped up.

#### **GENERAL ITEMS:**

##### **Ordinance 1740-2017 Solicitor Permit**

Attorney Greg Voss read in Summary Ordinance 1740-2017 (Second Reading)

##### **AN ORDINANCE CREATING CHAPTER 122, "PEDDLERS, ITINERANT MERCHANTS AND SOLICITORS LICENSE."**

Councilwoman Bowman made a motion to accept Ordinance 1740-2017 as read. Councilman Moore seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilman

Bradford– aye; Councilman Moore – aye; and Councilwoman Barnett-Smith - aye. Motion carried and so ordered.

**Ordinance 1741-2017 Adopting 2017/2018 Property Tax Rate**

Attorney Greg Voss read in Summary Ordinance 1741-2017 (Second Reading)

**AN ORDINANCE OF THE CITY OF ELSMERE, KENTON COUNTY, KENTUCKY, PROVIDING FOR ASSESSMENT OF ALL REAL ESTATE AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ELSMERE THAT IS SUBJECT TO TAXATION FOR CITY PURPOSES BY THE USE OF THE ANNUAL COUNTY ASSESSMENT THEREOF BY THE PROPERTY VALUATION ADMINISTRATOR OF KENTON COUNTY; AND, LEVYING AN AD VALOREM TAX THEREON FOR THE CITY'S PURPOSES DURING THE FISCAL YEAR WHICH BEGINS JULY 1, 2017 AT THE RATE OF \$.223 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF REAL PROPERTY AND AT THE RATE OF \$.193 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF PERSONAL PROPERTY; AND PROVIDING FOR PAYMENT AND COLLECTION OF SUCH TAXES AND PENALTIES AND INTEREST THEREON; AND DESCRIBING THE PURPOSES FOR WHICH SUCH TAXES SO COLLECTED SHALL BE APPROPRIATED AND USED.**

Councilman Moore made a motion to accept Ordinance 1741-2017 as read. Councilwoman Barnett Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilman Bradford– aye; Councilman Moore – aye; and Councilwoman Barnett-Smith - aye. Motion carried and so ordered.

**Ordinance 1742-2017 Creating Chapter 94A Prohibiting Public Nuisances**

Attorney Greg Voss read in Summary Ordinance 1742-2017 (Second Reading)

**AN ORDINANCE OF THE CITY OF ELSMERE, KENTUCKY CREATING CHAPTER 94A PROHIBITING PUBLIC NUISANCES AS DEFINED THEREIN; AND PROVIDING FOR THE ABATEMENT THEREOF; AND ESTABLISHING STANDARDS AND PROCEDURES FOR THE ENFORCEMENT THEREOF, ALONG WITH PROVISIONS FOR THE ESTABLISHMENT OF A HEARING BOARD AND HEARING OFFICERS, AND PENALTIES FOR THE VIOLATION THEREOF AND REPEALING THE CURRENT CHAPTER 94 PERTAINING TO NUISANCES**

Councilman Bradford made a motion to accept Ordinance 1742-2017 as read. Councilwoman Barnett Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilman Bradford– aye; Councilman Moore – aye; and Councilwoman Barnett-Smith - aye. Motion carried and so ordered.

**REPORTS FROM COUNCIL:**

**Councilwoman Grubbs** was not in attendance.

**Councilwoman Barnett-Smith** had no report.

**Councilwoman Bowman** had no report.

**Councilwoman Tanner** was not in attendance.

**Councilman Bradford** had no report.

**Councilman Moore** thanked Mr. Erpenbeck with his help on issued on Palace.

**ADJOURNMENT**

Councilwoman Barnett Smith made a motion to adjourn. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:26 p.m.

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Mayor Marty Lenhof

Attest:

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Misty Ezell, City Clerk