

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

August 8, 2017

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Marty Lenhof called the meeting to order at 6:36 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilman Bill Bradford, Councilwoman Nancy Bowman, Councilman Aaron Moore, Councilwoman Alexis Tanner, and Councilwoman Joanne Barnett Smith.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the July 11, 2017, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the August 1, 2017 Caucus Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was not in attendance but submitted a written report to Council. There were no questions for Mr. Erpenbeck

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County was not in attendance, he had no report for this meeting.

City Attorney Greg Voss reported that he is currently waiting on a ruling concerning the Grants Park litigation. And he had been working with the City Administrator on some tenant issues within the city.

Public Works Director Chris Zerhusen was not in attendance. City Administrator Matt Dowling reported that the department is working on sidewalks on Henry Street. They are continuing to pick up trash in the parks and Mowing.

Police Chief Tim Thames Chief Thames summarized the items in his written report to City Council. Officer Tony Stigers began his employment with the department on July 25th. The department is the final stages of hiring a third officer which will bring the department to full staff. The written examination for the vacant sergeant position will be given on August 11th. There were no questions for Chief Thames.

Parks and Recreation Director Denise Donahue was in attendance and reported that the movie night in July had to be cancelled due to the weather. The Elsmere Swim Night at the Florence Water Park was held on July 27th, the weather she felt held some people away from the event. The next scheduled events are August 10th and will be the Pickle Brothers Circus as Covered Bridge Park and movie night on Friday, August 18th at Woodside Park. Denise is beginning work on the fall and winter parks program.

City Clerk Misty Ezell had no report.

Councilwoman Bowman made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

August 8, 2017 Meeting Minutes

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Aaron Moore had no report.

Parks and Recreation Liaison Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

Strategic Plan City Administrator Matt Dowling reported briefly on how the Strategic Plan groups are proceeding.

The Greenspace Committee: The gazebo has been installed. The final remaining pieces include the fence replacement and the installation of the flagpoles. Once the park is completed the committee will transition to review of the current parks.

The Residential Task Force has been focusing on communication projects. Hoping to improve communication to the residents.

Mayor's Report – Mayor Lenhof reported that on August 19th the mayors group will meet in the Elsmere Senior Center at 9:00. MyKaelah Mercer an intern with the Kentucky League of Cities (KLC) came to the City Building to interview staff about the strategic plan. There will be an article in the KY City Magazine.

City Administrator's Report - City Administrator Dowling stated he had been working on the city's current contracts to make sure the city is listed as additional insured on the insurance certificates. He reported that on September 12th the Elsmere Fire Department will be at the meeting to report their tax rate. There will be a Street Group Meeting on August 10th. And the city has a new cleaning company. The Company is The Green Mountain Group.

GENERAL ITEMS:

Resolution No. 12-2017 – Adopting the Northern Kentucky Regional Hazard Mitigation Plan. City Clerk Misty Ezell read in summary the Resolution. Councilwoman Barnett-Smith made a motion to accept Resolution 12-2017 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Resolution No. 13-2017 – Adopting KLC CERS Pension Separation. City Clerk Misty Ezell read in summary the Resolution. Councilwoman Tanner made a motion to accept Resolution 13-2017 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered

Ordinance 1739-2017 (Amended) Rental Unit Inspection

Attorney Greg Voss read in Summary Ordinance 1739-2017 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 121, "RESIDENTIAL RENTAL PROPERTY LICENSE

Councilwoman Tanner made a motion to accept Ordinance 1739-2017 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Council Tanner – aye; Councilwoman Bowman – aye; Councilwoman Grubbs – aye; Councilman Bradford– aye; Councilman Moore – aye; and Councilwoman Barnett-Smith - aye. Motion carried and so ordered.

Ordinance 1740-2017 Solicitor Permit

Attorney Greg Voss read in Summary Ordinance 1740-2017 (First Reading)

AN ORDINANCE CREATING CHAPTER 122, "PEDDLERS, ITINERANT MERCHANTS AND SOLICITORS LICENSE."

Ordinance 1741-2017 Adopting 2017/2018 Property Tax Rate

Attorney Greg Voss read in Summary Ordinance 1741-2017 (First Reading)

AN ORDINANCE OF THE CITY OF ELSMERE, KENTON COUNTY, KENTUCKY, PROVIDING FOR ASSESSMENT OF ALL REAL ESTATE AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ELSMERE THAT IS SUBJECT TO TAXATION FOR CITY PURPOSES BY THE USE OF THE ANNUAL COUNTY ASSESSMENT THEREOF BY THE PROPERTY VALUATION ADMINISTRATOR OF KENTON COUNTY; AND, LEVYING AN AD VALOREM TAX THEREON FOR THE CITY'S PURPOSES DURING THE FISCAL YEAR WHICH BEGINS JULY 1, 2017 AT THE RATE OF \$.223 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF REAL PROPERTY AND AT THE RATE OF \$.193 DOLLARS FOR EACH ONE HUNDRED SO ASSESSED OF PERSONAL PROPERTY; AND PROVIDING FOR PAYMENT AND COLLECTION OF SUCH TAXES AND PENALTIES AND INTEREST THEREON; AND DESCRIBING THE PURPOSES FOR WHICH SUCH TAXES SO COLLECTED SHALL BE APPROPRIATED AND USED.

Ordinance 1742-2017 Creating Chapter 94A Prohibiting Public Nuisances

Attorney Greg Voss read in Summary Ordinance 1742-2017 (First Reading)

AN ORDINANCE OF THE CITY OF ELSMERE, KENTUCKY CREATING CHAPTER 94A PROHIBITING PUBLIC NUISANCES AS DEFINED THEREIN; AND PROVIDING FOR THE ABATEMENT THEREOF; AND ESTABLISHING STANDARDS AND PROCEDURES FOR THE ENFORCEMENT THEREOF, ALONG WITH PROVISIONS FOR THE ESTABLISHMENT OF A HEARING BOARD AND HEARING OFFICERS, AND PENALTIES FOR THE VIOLATION THEREOF AND REPEALING THE CURRENT CHAPTER 94 PERTAINING TO NUISANCES

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Barnett-Smith wanted to remind everyone that school starts on August 17th.

Councilwoman Bowman had no report.


Councilwoman Tanner invited everyone to the Elsmere Fire Department on August 12th for Dinner and Movie Night. Dinner will be at 6:00 and the Movie will start at 8:00. They will be showing the movie "Boss Baby".

Councilman Bradford had no report.

Councilman Moore had no report.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:16 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk