

**MEETING MINUTES OF THE ELSMERE CITY COUNCIL**  
**March 14, 2017**  
**6:30 PM**

**LOCATION:** Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

**CALL TO ORDER:** Mayor Lenhof called the meeting to order at 6:32 p.m.

**INVOCATION AND PLEDGE:** The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilman Bill Bradford, Councilwoman Alexis Tanner, Councilwoman Joanne Barnett Smith, Councilwoman Nancy Bowman, and Councilman Aaron Moore.

**APPROVAL OF MINUTES:**

Councilwoman Bowman made a motion to approve the minutes of the February 14, 2017, Special Council Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the March 7, 2017 Caucus Meeting. Councilman Moore seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**ADMINISTRATIVE REPORTS:**

**City Engineer Ray Erpenbeck** was present and submitted a written report.

**Code Enforcement Officer & Zoning Administrator Rich Aliff** was not in attendance but submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County was not in attendance, and had no report.

**City Attorney Greg Voss** reported that there are no big updates at this time.

**Public Works Director Chris Zerhusen** submitted a written report. He reported that the Greenspace Task Force project across from the city building on Garvey has started. The crew will be working on sweeping the streets and completing the Greenspace Project.

**Police Chief Tim Thames** Chief Thames summarized the items in his written report to City Council. He reported that the council has a copy for their review of the 2016 Annual Report for the police department. The department is working with their uniform supplier to mainstream their account to make purchasing easier. Also, the department in late January noticed random thefts from vehicles. The night shift worked diligently to apprehend the suspects involved in these crimes. He encouraged vehicle owners to remove all valuable from their vehicles.

**Parks and Recreation Director Denise Donahue** was not in attendance, but the date for the annual Easter Egg Hunt will be on Saturday, April 8<sup>th</sup> at Covered Bridge Park. There will be a rain date on April 15<sup>th</sup>.

**City Clerk Misty Ezell** had no report.

Councilman Bradford made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**COUNCIL LIAISON REPORTS:**

**Administrative Liaisons Gloria Grubbs and Nancy Bowman** had no report.

**Adopt-A-Troop Liaison Joanne Barnett-Smith** had no report.

**Economic Development Liaisons Bill Bradford and Alexis Tanner** had no report.

**Code Enforcement Liaison Aaron Moore** had no report.

**Parks and Recreation Liaison Joanne Barnett-Smith** reminded everyone about the Easter Egg Hunt on April 8, 2017.

**Streets Liaisons Alexis Tanner and Gloria Grubbs** had no report.

**City Administrator's Report** - City Administrator Matt Dowling attended the HONK open House at 508 Spring Street and is looking forward to the completion of their second house on Dell Avenue.

**Mayor's Report** – Mayor Marty Lenhof welcomed the new City Administrator. The thanked Matt, Chief Thames, Sgt. Carpenter and Councilwoman Alexis Tanner for attending the HONK open house.

**GENERAL ITEMS:**

**Order/Resolution No. 6-2014 – Transfer of Land to Erlanger Elsmere School District.** City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 6-2017 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

**Order/Resolution 7-2017 – Authorizing the Mayor to Sign Documents to Join the Kenton County Joint Code Enforcement Board.** City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 7-2017 as read. Councilman Moore seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

**Ordinance 17342-2017 Amending License Fee Schedule for Alcoholic Beverage Control**  
City Attorney Greg Voss read in summary Ordinance 1734-2016 (First Reading)

**AN ORDINANCE AMENDING SECTION 111.20, ET SEQ. OF THE ELSMERE  
CODE OF ORDINANCES AS IT RELATES TO LICENSE FEES FOR  
TRAFFICKING IN ALCOHOLIC BEVERAGES.**

**REPORTS FROM COUNCIL:**

**Councilwoman Grubbs** had no report.

**Councilwoman Barnett-Smith** had no report.

**Councilwoman Bowman** had no report.

**Councilwoman Tanner** had no report.

**Councilman Bradford** had no report.


**Councilman Moore** had no report.

**ADJOURNMENT**

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:02 p.m.

  
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Mayor Marty Lenhof

Attest:

  
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Misty Ezell, City Clerk