

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

December 13, 2016

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:33 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilman Bill Bradford, Councilwoman Alexis Tanner, Councilwoman Joanne Barnett Smith, and Councilwoman Nancy Bowman

The following member was absent: Councilwoman Mary Lou Neal.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the November 8, 2016, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the December 6, 2016 Caucus Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Mayor Marty Lenhof presented a Proclamation to Principal Sue Greiss honoring St. Henry Elementary School for being named a Blue Ribbon School of Excellence.

Ms. Bonnie Harbage from Wallick-Hendy Development Company, LLC gave a brief presentation to the council concerning the proposed development of the St. Henry Crossing Senior Housing Project and related proposed funding.

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was present and submitted a written report. The storm and underdrain project is complete, other than final restoration, which will take place in the spring.

City Clerk Misty Ezell had no report.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County was not in attendance, but also submitted a written report.

Parks and Recreation Director Denise Donahue reported that the annual Christmas Part will be held on Sunday December 11, 2016 from 2:00 to 4:00 pm. There will be presents, Santa, Games, Carriage Rides, and refreshments. Also, she gave a brief update from the Greenspace Committee. The committee is proposing a park across from the city building.

City Attorney Greg Voss reported that he has been working the city's eminent domain litigation.

Police Chief Tim Thames Chief Thames summarized the items in his written report to City Council. He reported that Officer Jesse Wenning began his employment with the city on November 14th. He is currently in the field training phase but is expected to be assigned to patrol in early January. The written test for the Sergeant's promotion was administered on November 29th. Officer Mike Metzger has been chosen to be promoted to sergeant, effective December 17th. Officer Robinson served as a judge in the annual American Legion chili cook-off on November 19th. The Police department, firefighters and emergency medical personnel were invited to a

dinner for First Responders on the evening of November 19th hosted by the Lighthouse Freewill Church. On November 22nd, the Elsmere and Erlanger Police Departments hosted a canned food drive at Remke's in Crescent Springs. Two truckloads of food was collected. On November 28th the 5th grade class at Howell Elementary graduated the DARE Program. The Annual Cops and Kids Event will take place on December 21st. Also, the police department just finished their KLC Insurance audit and received a score of 100 percent.

Public Works Director Chris Zerhusen submitted a written report. He reported that street sweeping is still taking place throughout Elsmere. They have completed concrete repairs on Garvey Avenue near the area for the railroad bridge. They will be installing new railings in the near future. All of the vehicles have been serviced and had their annual DOT inspections. They have received complaints concerning signage in the area of the New Buffington and new "Narrow Bridge" signs were installed.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith reported two packages of donations have been shipped. The city has received a donation to ship the remaining packages. The organization has asked for a donation from the city for \$100 in order to purchase sheets for the soldiers upon their arrival back to the US.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Mary Lou Neal was not in attendance.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

City Administrator's Report - City Administrator Alex Mattingly reported that Elsmere received the maximum amount available for the Kentucky League of Cities safety grant. He thanked the staff for their hard work getting the information prepared. He congratulated the council members on their re-election and welcomed the newest council member Aaron Moore. He reported that the rental inspection ordinance had passed and that the process of licensing the rental properties had begun. The deadline for the initial application for a rental license is December 16th.

Mayor's Report – Mayor Marty Lenhof reported the inauguration ceremony will be held on Sunday December 11, 2016 at 1:30 at the Elsmere Senior Center. He thanked Denise for her hard work organizing the annual Christmas Party. He attended the annual FOP Christmas Party at the senior center. The judging for the Lights up Elsmere will take place on Friday, Saturday, and Sunday December 16-18th.

GENERAL ITEMS:

Executive Order No. 7-2016 – Promotion of Officer Michael Metzger to Sergeant

Order/Resolution No. 28-2016 – St. Henry Crossing Development. City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 28-2016 as read. Councilwoman Barnett Smith seconded the motion. Council Members Barnett-Smith, Bowman, Grubbs, and Bradford voted –aye and Council member Tanner voted - Nay. Vote: 4-1. Motion carried and so ordered.

Order/Resolution 29-2016 – Purchasing Public Works Backhoe. City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 29-2016 as read.

Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 30-2016 – Purchasing Two Police Vehicles. City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 30-2016 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1729-2016 Adopting S-22 Code of Ordinances Supplement

City Attorney Greg Voss performed a summary reading of Ordinance 1729-2016 (Second Reading).

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELSMERE, KENTUCKY.

Councilwoman Bowman made a motion to accept Ordinance 1729-2016 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye Motion carried and so ordered.

Ordinance 1730-2016 Budget Amendment

City Attorney Greg Voss performed a summary reading of Ordinance 1730-2016 (Second Reading)

AN ORDINANCE AMENDING THE CITY OF ELSMERE, KENTUCKY BUDGET ORDINANCE NUMBER 1720-2016 FOR THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017.

Councilwoman Tanner made a motion to accept Ordinance 1730-2016 as read. Councilwoman Grubbs seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye Motion carried and so ordered.

Ordinance 1731-2016 Adopting Uniform Residential Landlord and Tenant Act

City Attorney Greg Voss read in summary Ordinance 1731-2016 (Second Reading)

AN ORDINANCE ADOPTING THE “UNIFORM RESIDENTIAL LANDLORD AND TENANT ACT” AS CODIFIED IN THE KRS 383.505 TO 383.700 IN THEIR ENTIRETY AND WITHOUT AMENDMENT IN ORDER TO MAKE THE PROVISIONS OF SAID ACT APPLICABLE TO PROPERTY LOCATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF ELSMERE, KENTUCKY, A HOME RULED CITY.

Councilwoman Tanner made a motion to accept Ordinance 1731-2016 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye Motion carried and so ordered.

Ordinance 1732-2016 Road Closure (Unnamed Alley on school District Property.

City Attorney Greg Voss read in summary Ordinance 1732-2016 (First Reading)

AN ORDINANCE CLOSING A PORTION OF AN UNNAMED, UNIMPROVED

ALLEY TO THE EAST OF CENTRAL ROW AND SOUTH OF BUCKNER STREET THAT IS WITHIN PROPERTY OWNED BY THE ERLANGER ELSMERE INDEPENDENT SCHOOL DISTRICT.

REPORTS FROM COUNCIL:

Councilwoman Grubbs wanted to thank the voters of the city for their support.

Councilwoman Neal was not in attendance.

Councilwoman Barnett-Smith reminded the residents that the judging for the Lights up Elsmere will be on December 16th, 17th, and 18th.


Councilwoman Bowman wanted to also thank the voters for their support.

Councilwoman Tanner reported that the Commercial Task Force Committee had its initial meeting to discuss the plans for Dixie Highway improvements. Their next meeting will be held in January.

Councilman Bradford had no report.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:33 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk