

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

November 8, 2016

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:35 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilman Bill Bradford, Councilwoman Alexis Tanner, Councilwoman Joanne Barnett Smith, and Councilwoman Nancy Bowman

The following member was absent: Councilwoman Mary Lou Neal.

APPROVAL OF MINUTES:

Councilwoman Tanner made a motion to approve the minutes of the October 11, 2016, Council Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the November 1, 2016 Caucus Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

ADMINISTRATIVE REPORTS:

City Engineer Ray Erpenbeck was present and submitted a written report

City Clerk Misty Ezell had no report.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County was not in attendance, but also submitted a written report.

Parks and Recreation Director Denise Donahue reported that the annual Halloween party was held on October 25th with over 100 people attending. Also on November 6, 2016, the city held a roller skating event at Jimmie's Roller Dome. The next event will be the Elsmere Christmas Party on December 11, 2016 from 2:00 -4:00 pm.

City Attorney Greg Voss was present but did not have a report.

Police Chief Tim Thames Chief Thames was present and submitted a written report. Chief Thames stated that the annual Shop with a Cop event will be held on December 21, 2016.

Public Works Director Chris Zerhusen submitted a written report. There were no questions for Mr. Zerhusen.

Councilman Bradford made a motion to approve the Administrative Reports. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith reported the packages for the troops had been mailed, and the coordinators are working on Easter letters now.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Mary Lou Neal was not in attendance.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

City Administrator's Report - City Administrator Alex Mattingly reported that the Senior Center is hosting a Festival of Trees fundraiser event on Saturday, November 12 from 10:00 am to 8:00 pm.

Mayor's Report – Mayor Marty Lenhof reported that he had met with Judge Kris Knochelmann concerning some economic development matters and more information on the county's efforts to help cities with economic development is forthcoming.

GENERAL ITEMS:

Executive Order No. 4-2016 – Re-Appointing Parking Violation Appeals Board Member

Executive Order No. 5-2016 – Appointing Jesse Wenning as Police Officer

Executive Order No. 6-2016 – Additional Correction and Updates to Police Policies and Procedures Manual

Order/Resolution No. 25-2016 – Re-Appointing Linda Wilmhoff to the Code Enforcement Board. City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Grubbs made a motion to accept Order/Resolution 25-2016 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 26-2016 – Re-Appointing Kenneth Johnson and Erica Owens to the Board of Adjustment. City Clerk Misty Ezell read in summary the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 26-2016 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 27-2016 – Declaring Certain Items as Surplus Property. City Clerk Misty Ezell read in summary the Order/Resolution. Councilman Bradford made a motion to accept Order/Resolution 27-2016 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1727-2016 HB 422 Changes to Code Enforcement

City Attorney Greg Voss performed a summary reading of Ordinance 1727-2016 (Second Reading).

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 35 OF THE ELSMERE CODE OF ORDINANCES, ENTITLED “DEPARTMENTS, BOARDS, AND COMMISSIONS,” TO UPDATE AND MODIFY PROCEDURES AND REGULATIONS APPLICABLE TO THE CODE ENFORCEMENT BOARD IN CONFORMANCE WITH RECENTLY ENACTED KENTUCKY LAW.

Councilwoman Tanner made a motion to accept Ordinance 1727-2016 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye Motion carried and so ordered.

Ordinance 1728-2016 HB 422 Changes, Repealing Unnecessary Sections and Adjusting Penalties

City Attorney Greg Voss performed a summary reading of Ordinance 1728-2016 (Second Reading)

AN ORDINANCE AMENDING CHAPTER 94 OF THE ELSMERE CODE OF ORDINANCES, ENTITLED “NUISANCES,” TO REPEAL UNNECESSARY SECTIONS, AND ADJUST PENALTIES.

Councilwoman Bowman made a motion to accept Ordinance 1728-2016 as read. Councilwoman Tanner seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye Motion carried and so ordered.

Ordinance 1729-2016 Adopting S-22 Code of Ordinances Supplement

City Attorney Greg Voss read in summary Ordinance 1729-2016 (First Reading)

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF ELSMERE, KENTUCKY.

Ordinance 1730-2016 Budget Amendment

City Attorney Greg Voss read in summary Ordinance 1730-2016 (First Reading)

AN ORDINANCE AMENDING THE CITY OF ELSMERE, KENTUCKY BUDGET ORDINANCE NUMBER 1720-2016 FOR THE FISCAL YEAR JULY 1, 2016 THROUGH JUNE 30, 2017.

Ordinance 1731-2016 Adopting Uniform Residential Landlord and Tenant Act

City Attorney Greg Voss read in summary Ordinance 1731-2016 (First Reading)

AN ORDINANCE ADOPTING THE “UNIFORM RESIDENTIAL LANDLORD AND TENANT ACT” AS CODIFIED IN THE KRS 383.505 TO 383.700 IN THEIR ENTIRETY AND WITHOUT AMENDMENT IN ORDER TO MAKE THE PROVISIONS OF SAID ACT APPLICABLE TO PROPERTY LOCATED WITHIN THE TERRITORIAL LIMITS OF THE CITY OF ELSMERE, KENTUCKY, A HOME RULED CITY.

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report

Councilwoman Neal was not in attendance.

Councilwoman Barnett-Smith asked about the Lights up Elsmere contest and when judging would be held. It was decided that the judging would be held on December 16, 17, and 18.

Councilwoman Bowman had no report

Councilwoman Tanner had no report.

Councilman Bradford had no report.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:09 p.m.

Mayor Marty Lenhof

Attest:

Misty Ezell, City Clerk