

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
July 12, 2016
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:39 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Gloria Grubbs, Councilman Bill Bradford, Councilwoman Alexis Tanner and Councilwoman Joanne Barnett Smith.

The following members were absent: Councilwoman Mary Lou Neal and Councilwoman Nancy Bowman.

APPROVAL OF MINUTES:

Councilman Bradford made a motion to approve the minutes of the June 28, 2016, Council Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the July 5, 2016 Special Meeting. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Barnett Smith made a motion to approve the minutes of the July 5, 2016 Caucus Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Proclamation Honoring Swan Floral & Gift Shop for 95 years in Business

Mayor Lenhof read the proclamation and presented it to the members of the Schreiber family that were present, along with a key to the City of Elsmere.

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith briefly summarized his report. There were a total of 23 permits issued by the city in the month of June. Mr. Stith also announced his retirement as Building Inspector.

City Engineer Ray Erpenbeck was not in attendance. Mr. Erpenbeck submitted a written report. Mayor Lenhof stated that the Manderlay Drive reconstruction is 50% complete.

City Clerk Misty Ezell was not in attendance due to a previously scheduled vacation.

Code Enforcement Officer & Zoning Administrator Rich Aliff was not in attendance but submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County was not in attendance, but also submitted a written report.

Parks and Recreation Director Denise Donahue reported that movie night was July 15, 2016 at Rosella Porterfield Park, and that the Police, Fire, Public Works night will be July 21st at the Fire Department.

City Attorney Greg Voss reported that he has had a positive experience working with the Elsmere staff.

Police Chief Tim Thames Chief Thames summarized the items in his written report to City Council. He reported that Sgt. Todd Cummins did retire and is now on a much deserved family vacation. Chief Thames reported that they are seeking a lateral police officer hire to replace Sgt. Cummins and the first round of interviews are scheduled for July 13, 2016. He projected that the sergeant position will be filled in September. The policy book has been updated, and is currently being reviewed by City Administrator Alex Mattingly and City Attorney Greg Voss. Chief Thames also commended Officer Steve Robinson for going above and beyond by helping a two

Elsmere children – repairing one child’s bicycle that was damaged during an incident and finding a replacement scooter for another.

Public Works Director Chris Zerhusen summarized items in his written report to Council. Mr. Zerhusen reported that A&A Lawncare will be taking over some of the mowing of city parks and buildings this week. He also reported the Plateau Street concrete work is almost complete. He stated that once this work is complete, the Public Works crew will be moving to Mitten Drive for about four weeks.

Finance Officer/Treasurer Jessica Lucius summarized her quarterly report on Elsmere’s finances. Mrs. Lucius stated that the 15-16 fiscal year numbers are not final until sometime in early September.

Councilman Bradford made a motion to approve the Administrative Reports. Councilwoman Barnett Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman had no report.

Adopt-A-Troop Liaison Joanne Barnett-Smith had not report.

Economic Development Liaisons Bill Bradford and Alexis Tanner reported that the Hot Spot, the new restaurant opening in the former Steinhaus Restaurant, is a little behind with renovations so it probably won’t open until mid-August.

Code Enforcement Liaison Mary Lou Neal was not in attendance

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

City Administrator’s Report - City Administrator Alex Mattingly reported on the quality of Elsmere employees and contractors. He also thanked Bill Stith for his service to Elsmere, which totals 44 years. Mr. Mattingly also highlighted the upcoming Police/Fire/Public Works Night as a good opportunity to meet City personnel and see equipment.

Mayor’s Report – Mayor Marty Lenhof also commended Bill Stith for his service to Elsmere. He mentioned Mr. Stith had shown him highlights of his career in a photo album and thanked him for helping move Elsmere forward. Mayor Lenhof also wanted to mention that the Elsmere staff and City Council are great to work with. Mayor Lenhof congratulated Swan Floral for all of their years in business in Elsmere and thanked them for their community support and service.

GENERAL ITEMS:

Ordinance 1723-2016 - Adjusting the Schedule of Zoning and Building Permit Fees

City Attorney Greg Voss performed a summary reading with changes of Ordinance 1723-2016 (Second Reading).

AN ORDINANCE AMENDING CHAPTER 150 OF THE ELSMERE CODE OF ORDINANCES TO ADJUST THE SCHEDULE OF ZONING AND BUILDING PERMIT FEES AND TO MAKE OTHER ADJUSTMENTS.

Councilwoman Barnett Smith made a motion to accept Ordinance 1723-2016 as read with changes. Councilwoman Grubbs seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Barnett Smith – aye; Councilwoman Tanner– aye; Councilwoman Grubbs – aye; Councilman Bradford– aye. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs congratulated Swan Florist, stated she loves their flower arrangements, and that they are a wonderful business to have the community. Councilwoman Grubbs also stated she has personal feelings of despair for the recent police shootings in Dallas, and expressed her deepest sympathy to the Dallas community. Mrs. Grubbs also stated that the Elsmere Police Department was very appreciated.

Councilwoman Neal was not in attendance.

Councilwoman Barnett-Smith reported that the Kenton County Fair takes place this week and that the Lloyd Alumni Skyline night is taking place in the coming weeks.

Councilwoman Bowman was not in attendance.

Councilwoman Tanner had no report.

Councilman Bradford had no report.

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:21 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk