

REGULAR MEETING MINUTES OF THE ELSMERE CITY COUNCIL
November 13, 2012
7:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018

CALL TO ORDER: Mayor Lenhof called the meeting to order at 7:30 PM.

INVOCATION AND PLEDGE: The invocation was given by Councilwoman Gloria Grubbs followed by the Pledge of Allegiance.

ROLL CALL: The following members were present:

Mayor Marty Lenhof
Councilwoman Joanne Barnett-Smith
Councilman Billy Bradford
Councilwoman Kama Greene
Councilwoman Gloria Grubbs
Councilwoman Mary Lou Neal
Councilwoman Alexis Tanner

APPROVAL OF MINUTES:

Councilman Barnett-Smith made a motion to approve the minutes of the October 23, 2012 Council Meeting. Councilwoman Neal seconded the motion. All members present voted aye. **Motion carried and so ordered.**

AUDIENCE REMARKS:

There were no audience remarks.

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith reported for the month of October, 2012 there were 2 zoning and building permits with \$10,395 in total construction costs, \$150 in Building fees, and an HVAC permit.

City Clerk-Treasurer Holli Harrison reported the 2012 tax bills had been mailed and reviewed the discount and base deadlines.

City Engineer Ray Erpenbeck was not present.

Code Enforcement Officer Rich Aliff was not present but provided Council with a written report.

Parks and Recreation Director Denise Donahue was not present.

Chief Tim Thames provided Council with his written report and indicated that activity was holding steady, he was waiting on a background check on the Police Recruit, he was holding training on the Police Department and Personnel Manuals, he conducted nighttime firearms training in October, and that he received a letter commending the outstanding work provided by Officers McCarthy, Panko and Byrd on various cases.

Public Works Director Chris Zerhusen provided Council with his written report and reported wrapping up the concrete work, continuing the street sweeping and preparing the parks for the upcoming winter months.

City Attorney Tom Miller had no report.

Councilwoman Neal made a motion to accept the Administrative Reports. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

City Administrator Alex Mattingly reported having passed out the personnel policies and commencing the re-roofing of the shelters in Woodside and Covered Bridge parks.

Mayor Lenhof announced the Holiday party would be held December 9th, 2012 at the Elsmere Senior Center.

GENERAL ITEMS:

Resolution 16-2012 – Surplus Property

Councilwoman Grubbs made a motion to accept the Resolution as read. Councilwoman Neal seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Resolution 17-2012 – Interstate Sign

Councilman Bradford made a motion to accept the Resolution as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Second Reading of Ordinance 1647-2012 – Park Hours

Mr. Miller performed the second reading of Ordinance 1647-2012.

**AN ORDINANCE ESTABLISHING OPENING AND CLOSING TIMES
FOR CITY OF ELSMERE PARKS AND OTHER RELATED ITEMS.**

Councilwoman Tanner made a motion to accept the Ordinance. Councilwoman Greene seconded the motion. Mayor Lenhof requested a roll call vote.

**Councilwoman Joanne Barnett-Smith - yes
Councilman Billy Bradford - yes
Councilwoman Kama Greene – yes
Councilwoman Gloria Grubbs – yes
Councilwoman Mary Lou Neal – yes
Councilwoman Alexis Tanner – yes**

Motion passed with a vote of 6-0.

First Reading of Ordinance 1648-2012 – Rental Inspection Ordinance

Mr. Miller performed the first reading of Ordinance 1648-2012.

**AN ORDINANCE CREATING CHAPTER 121, “RESIDENTIAL RENTAL
PROPERTY LICENSE.”**

First Reading of Ordinance 1649-2012 – Parking Regulations Amendment

Mr. Miller performed the first reading of Ordinance 1649-2012.

**AN ORDINANCE AMENDING CITY PARKING REGULATIONS AND
CORRESPONDING PENALTIES AND CREATING AN APPEALS PROCESS
FOR CITATIONS ISSUED PURSUANT TO THIS ORDINANCE.**

First Reading of Ordinance 1650-2012 – Budget Amendment

Mr. Miller performed the first reading of Ordinance 1650-2012.

**AN ORDINANCE AMENDING THE CITY OF ELSMERE, KENTUCKY
BUDGET ORDINANCE NUMBER 1635-2012 FOR THE FISCAL YEAR JULY
1, 2012 THROUGH JUNE 30, 2013.**

REPORTS FROM COUNCIL

Councilwoman Grubbs reviewed caucus items and wished a Happy Thanksgiving and Veterans Day.

Councilman Billy Bradford wished everyone a Happy Thanksgiving.

Councilwoman Barnett-Smith announced the Lights Up will be held December 14-15 at 6:30pm.

Councilwoman Tanner had no report.

Councilwoman Kama Greene had no report.

Councilwoman Neal reported pulling weeds at Rosella Porterfield Park.

EXECUTIVE SESSION

Councilwoman Greene made a motion to enter executive session under KRS 61.810(1) (b) – future acquisition of real property and KRS 61.810(1) (c) – Pending litigation. Councilwoman Barnett-Smith seconded the motion. Council entered executive session at 8:22pm.

Councilwoman Tanner made a motion to exit Executive Session and reconvene regular session. Councilwoman Barnett-Smith seconded the motion. Council exited Executive Session at 9:23pm. No action taken.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 9:24pm.

Mayor Marty Lenhof

Attest:

Holli N. Harrison, City Clerk-Treasurer