

MEETING MINUTES OF THE ELSMERE CITY COUNCIL
August 11, 2015
6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, Councilwoman Nancy Bowman, Councilman Bill Bradford, Councilwoman Gloria Grubbs, Councilwoman Alexis Tanner, and Councilwoman Mary Lou Neal

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the July 14, 2015 Regular Council Meeting. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the August 4, 2015 Caucus Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Tanner made a motion to approve the minutes of the August 4, 2015 Special Council Meeting. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Sgt. Todd Cummins with the Elsmere Police Department introduced Officer Dave Finan to the council. Officer Finan came to the city after a 20 year police career at the City of Covington.

Approval of Residential City Wide Loan – Robert and Connie Donley, 3815 Feather Lane

Councilwoman Grubbs made a motion for approval of the residential City Wide Loan application of Robert and Connie Donley. Councilwoman Tanner seconded the motion. Mayor Lenhof requested a Roll Call vote. Roll Call: Councilwoman Barnett-Smith – aye; Councilwoman Bowman – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; Councilwoman Neal – aye; Councilwoman Tanner – aye. Vote: 6-0. Motion carried and so ordered.

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith reported there were six permits issued in the preceding month.

City Engineer Ray Erpenbeck provided a written report. Mr. Erpenbeck stated the Merravay Drive project is proceeding on schedule. They are currently 60% complete and should be completed by the end of September. Mr. Erpenbeck also stated that bids were received for the 2015 Street Resurfacing Program and he provided a letter of recommendation with his report.

City Clerk Misty Ezell reported that letters were sent to pet owners concerning the cat/dog license renewal.

Code Enf. Officer & Zoning Administrator Rich Aliff submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County also submitted a written report to Council.

Parks and Recreation Director Denise Donahue was not in attendance. City Administrator Mattingly reported the next movie night would be on August 14, 2015.

City Attorney Tom Miller was not in attendance due to illness.

Police Chief Tim Thames was not in attendance due to a previously scheduled vacation. Acting Chief Sgt. Todd Cummins summarized the items in his written report to Council. Sgt. Cummins reported Officer John Overbey is in his sixteenth week of training at the Kentucky Police Academy and is currently ranked first in his class. Sgt.

Todd Cummins wished to thank the Kentucky State Police for their help with the incident on August 6th. Also he wished to thank the Erlanger Police Department as they went above and beyond the call of duty to assist our officers.

Public Works Director Chris Zerhusen summarized items in his written report to Council. Mr. Zerhusen reported concrete repairs were completed on Plateau Street, asphalt base and surface repairs were completed on New Buffington Road, and Asphalt repairs to Fuchs Road were completed.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman – Councilwoman Grubbs reported that they are looking into increasing the salaries for the mayor and council. This increase will not affect the current council and mayor.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Mary Lou Neal had no report.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith – Councilwoman Barnett-Smith reported the next movie night will be held on August 14, 2015 at Rosella Porterfield Park.

Streets Liaisons Alexis Tanner and Gloria Grubbs – Reported that a street meeting was held concerning upcoming projects.

City Administrator's Report T. Alex Mattingly reported that the building across the street from the city building had been demolished, but prior to this happening the fire department were able to use the building for training. He also informed the council of a likely budget amendment for the Merravay Drive project. Due to weather scheduled work could not be completed on Merravay Drive within the 2015/2015 Fiscal Year. Mr. Mattingly also briefly went over the parameters of the city wide loan program.

Mayor's Report Mayor Marty Lenhof reported that the Mayor's meeting is this coming Saturday at the Elsmere Senior Center. Also the KLC Convention in Owensboro, KY will be September 29 through October 2, 2015 and he and the City Administrator will be attending.

GENERAL ITEMS CONT.:

Executive Order 17-2015 – Appointing David Finan, Jr. to position of Police Officer

Mayor Lenhof summarized Executive Order 17-2015 appointing David Finan, Jr. as Police Officer.

Order/Resolution 30-2015 – Accepting Bid of Paul Michels & Sons, Inc. for 2015 Street Resurfacing

City Clerk Misty Ezell read by title the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 30-2015 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 6-0. Motion carried and so ordered.

Ordinance 1704-2015 Amending 2015-2016 Salary Scale

City Administrator Alex Mattingly read in summary the Second Reading of Ordinance 1704-2015.

AN ORDINANCE ADOPTING AND ENACTING AN AMENDED COMPREHENSIVE PAY PLAN FOR THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF ELSMERE, IN ACCORDANCE WITH KRS 83A.070(2).

Councilwoman Bowman made a motion to accept Ordinance 1704-2015 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a roll call vote. Roll Call: Councilwoman Bowman – aye; Councilman Bradford – aye; Councilwoman Grubbs– aye; Councilwoman Neal – aye; Councilwoman Tanner – aye; Councilwoman Barnett-Smith: +6-0. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs thanked the police officers for their hard work.

Councilwoman Barnett-Smith reminded everyone about the upcoming Block Party for the Erlanger/Elsmere schools on August 14, 2015. Also about the upcoming Heritage Days on September 20, 2015 at Depot Park in Elranger.

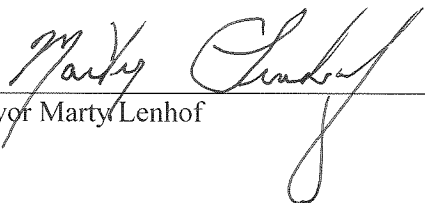
Councilwoman Bowman had no report.

Councilwoman Tanner had no report.

Councilman Bradford had no report.

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:10 p.m.



Mayor Marty Lenhof

Attest:



Misty Ezell, City Clerk