

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

July 14, 2015

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:40 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Bill Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, Councilwoman Nancy Bowman, Councilman Bill Bradford, Councilwoman Gloria Grubbs, and Councilwoman Alexis Tanner.

The following member was absent: Councilwoman Mary Lou Neal.

APPROVAL OF MINUTES:

Councilman Bradford made a motion to approve the minutes of the June 23, 2015 Municipal Road Aid Public Hearing. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the June 23, 2015 Regular Council Meeting. Councilwoman Tanner seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Bowman made a motion to approve the minutes of the July 7, 2015 Caucus Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the July 7, 2015 Special Council Meeting. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

GENERAL ITEMS:

Presentation by Kathy Burkhardt, Superintendent Erlanger-Elsmere Schools

Mrs. Burkhardt was present to give an update on the Erlanger-Elsmere School District.

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith was present and had to leave, so Mr. Mattingly reported on the building and zoning permits issued for the month of June.

City Engineer Ray Erpenbeck provided a written report.

Interim City Clerk Jessica Lucius reported on the changeover of the health insurance, and getting ready for a new City Clerk.

Finance Officer/Treasurer Jessica Lucius provided a written report for 2014-2015 quarterly finance report (for the 4th Quarter).

Code Enf. Officer & Zoning Administrator Rich Aliff submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County also submitted a written report to Council.

Parks and Recreation Director Denise Donahue submitted a written report to Council and noted that City Night turned out good. She also stated that Paddington will be playing for the movie on July 24th at Terrill Park. She also stated that there were over 130 people at the Kentucky Reptile Zoo.

City Attorney Tom Miller reported that legal action has been taken on 219 Dell Ave. regarding the code enforcement issues there.

Police Chief Tim Thames summarized the items in his written report to Council. Chief Thames reported Officer John Overbey is in his twelfth week of training at the Kentucky Police Academy. The Police Department has hired Officer David Finan, Jr., and talked about his accomplishments prior to coming to Elsmere. The Audit Mid-Term for being accredited went well. A commendation letter about Sgt. Matt Morrison was provided. Sgt. Todd Cummins was in the Law Enforcement Network magazine. The Department also received a letter from a resident praising the work of Sgt. Cummins and Officer Michael Metzger.

Public Works Director Chris Zerhusen summarized items in his written report to Council. Mr. Zerhusen reported they have been busy with the grass because of all the rain. He stated that hopefully road work will begin soon with routine street maintenance in areas around Elsmere. East Covered Bridge Dr. repair work was completed today. Dixie Highway resurfacing is to be complete tentatively by November 15 by contractors for the Kentucky Transportation Cabinet.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman – Councilwoman Grubbs reported that she and Councilwoman Bowman have completed interviews with City Administrator Alex Mattingly and the Mayor, and have hired a Clerk. Councilwoman Bowman reported that NKADD provided assistance and a fine choice was made. Councilwoman Grubbs asked for the salary ranges for Council and Mayor be put on the August Caucus meeting.

Adopt-A-Troop Liaison Joanne Barnett-Smith had no report.

Economic Development Liaisons Bill Bradford and Alexis Tanner had no report.

Code Enforcement Liaison Mary Lou Neal was absent.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith – Councilwoman Barnett-Smith reported that the Kenton County Fair started Monday and is open all week.

Streets Liaisons Alexis Tanner and Gloria Grubbs – had no report.

City Administrator's Report T. Alex Mattingly reported that the Hazard Mitigation Plan order/resolution was provided to City Council with an explanatory memo and answered questions. He also stated that the planning process is similar to the 2012 plan. He also stated that City Clerk Misty Ezell will start at the City Building on July 20th.

Mayor's Report Mayor Marty Lenhof reported that the Mayor's meeting is this coming Saturday at the Kenton County Golf Course.

GENERAL ITEMS CONT.:

Executive Order 17-2015 – Appointing David Finan, Jr. to position of Police Officer

Mayor Lenhof summarized Executive Order 17-2015 appointing David Finan, Jr. as Police Officer.

Order/Resolution 26-2015 – KLC Interlocal Agreement Pertaining to Rosedale Green Project

Interim City Clerk Jessica Lucius read by title the Order/Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 26-2015 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 27-2015 – NKADD Regional Hazard Mitigation Plan MOA

Interim City Clerk Jessica Lucius read by title the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 27-2015 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 28-2015 – Authorizing Strategic Plan

Interim City Clerk Jessica Lucius read by title the Order/Resolution. Councilwoman Grubbs made a motion to accept Order/Resolution 28-2015 as read. Councilwoman Tanner seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 29-2015 – Accepting Bid for PW Dump Truck – Fyda Freightliner

Interim City Clerk Jessica Lucius read by title the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 29-2015 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

REPORTS FROM COUNCIL:

Councilwoman Grubbs had no report.

Councilwoman Barnett-Smith welcomed back the City Attorney and reminded people about the Kenton County Fair.

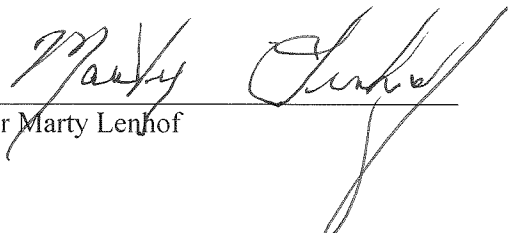
Councilwoman Bowman had no report.

Councilwoman Tanner had no report.

Councilman Bradford inquired about the issue of people causing grass clippings to be blown into the street when they mow. Discussion on the subject occurred.

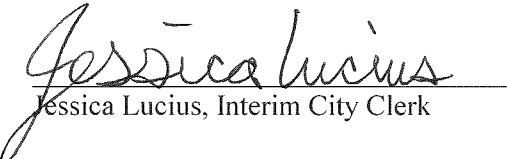
ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:51 p.m.



Mayor Marty Lenhof

Attest:



Jessica Lucius, Interim City Clerk