

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

May 12, 2015

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:38 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Billy Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, Councilwoman Nancy Bowman, Councilman Billy Bradford, Councilwoman Gloria Grubbs, and Councilwoman Mary Lou Neal. Councilwoman Alexis Tanner was absent.

APPROVAL OF MINUTES:

Councilwoman Mary Lou Neal made a motion to approve the minutes of the April 14, 2015 Regular Council Meeting. Discussion occurred regarding Ms. Neal not being present for that meeting. Councilwoman Barnett-Smith made a motion to be the first motion approving the minutes of the April 14, 2015 Regular Council Meeting. Councilwoman Bowman seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilwoman Grubbs made a motion to approve the minutes of the May 5, 2015 Caucus Meeting. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith reported on the building and zoning permits issued for the month of April.

City Engineer Ray Erpenbeck reported the reconstruction of Merravay Drive will begin after May 18 and should be completed by the end of September. Mr. Erpenbeck reported the concrete reconstruction will start on the Florence/Elsmere boundary and the sewer work will start on the Manderlay end. Discussion occurred regarding the timeline of the restoration work on Park Avenue and the rear yard water drainage issues on Eastern Avenue.

City Clerk Jessica Chaney reminded residents of the dates of the City Wide Yard Sale. Ms. Chaney also reported she spent time the month of April orienting the two new employees to insurance benefits and is working on finishing up items prior to her termination. Ms. Chaney thanked the elected officials and staff for a wonderful working experience at Elsmere, and that she would miss the city and its people.

Code Enf. Officer & Zoning Administrator Rich Aliff submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County also submitted a written report to Council.

Parks and Recreation Director Denise Donahue reported on the recent movie in the park event and reported the next event is the Pickled Brothers Circus on May 14.

City Attorney Tom Miller reported the closing occurred for 315-319 Garvey Avenue and that the court order was issued permitted the demolition of 428 Buckner St. and the demolition has been completed.

Police Chief Tim Thames summarized the items in his written report to Council. Chief Thames reported Officer John Overbey is in his fourth week of training at the Kentucky Police Academy and the department has advertised for a lateral transfer for the vacant position that will be created by Det. McCarthy's retirement. Chief Thames also reported on the cooperation and assistance received for the investigation at 808 Main Street and the professionalism of Det. McCarthy, Sgt. Cummins, Officer Byrd, Officer Rau-Ernst, and Sgt. Morrison and Officer Metzger during the investigation. Chief Thames also reported Officer Metzger completed his Police Mountain Bike Training increasing the number to four officers on bike patrol and reported on upcoming Police Department audits. Chief Thames also extended an invitation to the community and Council to attend the Police Officer Memorial Service in Covington.

Public Works Director Chris Zerhusen summarized items in his written report to Council. Mr. Zerhusen reported Public Works has completed placing the playground mulch down in the parks and the spring maintenance items. Mr. Zerhusen reported they will be replacing the cable barrier at Woodside Park and that the paving of the drive leading up to Covered Bridge Park is completed. Mr. Zerhusen reported they will be changing out the banners and complete street sweeping and cleaning of the sidewalks on Dixie Highway prior to the Memorial Day Parade.

Councilwoman Grubbs made a motion to approve the Administrative Reports. Councilman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman – Councilwoman Grubbs reported that she and Councilwoman Bowman have met with City Administrator Alex Mattingly concerning employee health insurance coverage and are in agreement with the plan that is recommended.

Adopt-A-Troop Liaison Joanne Barnett-Smith reported there will be more information to report at next month's meeting. City Administrator Alex Mattingly discussed the Kenton County Veterans Armed Forces Day 5K in which members of the battalion that the city adopted will be attending the event.

Economic Development Liaisons Billy Bradford and Alexis Tanner – Councilman Bradford reported the apartments on Turkeyfoot look nice and is glad to see the expansion of businesses in the Industrial Park.

Code Enforcement Liaison Mary Lou Neal had no report.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith – had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs – Councilwoman Grubbs had no report. Councilwoman Tanner was absent.

Transportation Liaisons Joanne Barnett-Smith and Billy Bradford – Councilwoman Barnett-Smith reported there was not enough ridership to allow the #10 bus route to continue. Discussion occurred regarding other avenues TANK is looking into transportation needs in Elsmere.

Scholarship Gloria Grubbs and Nancy Bowman Councilwoman Grubbs reported they have received seven applications and all identifying information has been redacted for the scholarship committee to review the applications.

City Administrator's Report T. Alex Mattingly reported administration is working on finalizing the budget and hopes to have it to Council by the end of May and reminded Council of the two regularly scheduled meetings in June. Mr. Mattingly noted that this meeting was the last meeting for City Clerk Jessica Chaney (who resigned to take a position with West Chester Township), and that Ms. Chaney was an excellent City Clerk and would be missed. He also stated that applications for the City Clerk position are being reviewed and that interviews should start sometime in June. Mr. Mattingly also reported he has been working on developing a refreshed website with the NKADD and will bring the design to Council once available. Mr. Mattingly also discussed the tentative plan for renewal of the Rumpke franchise agreement and current contract. Brett Gaspard with Rumpke was present to answer any questions. Discussion occurred regarding the possible changes.

Mayor's Report Mayor Marty Lenhof reported the Mayors Group will be meeting in Erlanger on Saturday if members of Council wanted to attend. Mayor Lenhof also reported on the dates of the Memorial Day Parade and the scholarship recognitions, and that City Clerk Jessica Chaney would very much be missed in Elsmere. Mayor Lenhof also reported that Jack's Glass will be honored at the next Council meeting for their 70 years in business and hopes to have discussions with Council in naming the drive leading into Covered Bridge Park at the Caucus meeting since it does not appear to be a dedicated street.

GENERAL ITEMS:

Kentuckians For The Commonwealth - Jonni Lynch and Serena Owen

Serena Owen, a resident of Elsmere, presented information regarding the Kentuckians for the Commonwealth's Northern Kentucky Chapter's Fifth Anniversary and other events that the organization is holding for community members.

Proclamation Honoring Public Service Week

City Clerk Jessica Chaney read the Proclamation honoring Public Service Week May 4, 2015 through May 8, 2015.

Executive Order 11-2015 – Appointment of Christopher Overstreet - PW Laborer

Mayor Lenhof summarized Executive Order 11-2015 appointing Christopher Overstreet as the Public Works Laborer.

Executive Order 12-2015 – Appointment of Tamara Dorgan as Part-Time, Temporary Employee

Mayor Lenhof summarized Executive Order 12-2015 appointing Tamara Dorgan as a part-time, temporary employee.

Executive Order 13-2015 – Appointment of Colin Puckett as Crossing Guard

Mayor Lenhof summarized Executive Order 13-2015 appointing Colin Puckett as the Crossing Guard at the intersection of Garvey Avenue and Dixie Highway near St. Henry.

Executive Order 14-2015 – Appointing Jessica Lucius as Interim City Clerk

Mayor Lenhof summarized Executive Order 14-2015 appointing Jessica Lucius as Interim City Clerk.

Order/Resolution 17-2015 – Sanitation District No. 1 Sewer Lateral

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Grubbs made a motion to accept Order/Resolution 17-2015 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 18-2015 – Appointing Jessica Lucius as Interim City Clerk

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 18-2015 as read. Councilman Bradford seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Order/Resolution 19-2015 – Rejecting Trash Bids and Authorizing Rumpke Contract Renewal

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Bowman made a motion to accept Order/Resolution 19-2015 as read. Councilwoman Grubbs seconded the motion. All members present voted aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1697-2015 – Regulating Basketball Goals in Right Of Way

City Attorney Tom Miller performed a summary reading for the Second Reading of Ordinance 1697-2015.

AN ORDINANCE AMENDING § 130.03 OF THE ELSMERE CODE OF ORDINANCES, ENTITLED “TRESPASSING OR ENCROACHING ON EASEMENT OR RIGHT-OF-WAY” TO INCLUDE REGULATIONS PERTAINING TO BASKETBALL GOALS AND UPDATING THE CORRESPONDING PENALTY.

Councilman Bradford made a motion to accept Ordinance 1697-2015 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a Roll Call vote. Roll Call: Councilwoman Barnett-Smith – aye;

April 14, 2015 Meeting Minutes

Councilwoman Bowman – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; Councilwoman Neal – aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1698-2015 – Amending Building Permit Fees

City Attorney Tom Miller performed a summary reading for the Second Reading of Ordinance 1698-2015.

AN ORDINANCE AMENDING §§ 150.07 OF THE ELSMERE CODE OF ORDINANCES TO ADJUST THE SCHEDULE OF BUILDING PERMIT FEES.

Councilwoman Barnett-Smith made a motion to accept Ordinance 1698-2015 as read. Councilman Bradford seconded the motion. Mayor Lenhof requested a Roll Call vote. Roll Call: Councilwoman Bowman – aye; Councilwoman Barnett-Smith – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; Councilwoman Neal – aye. Vote: 5-0. Motion carried and so ordered.

Ordinance 1699-2015 – Text Amendment - Dog Boarding as Conditional Use and Outside Storage IP-1 zone

City Attorney Tom Miller performed a summary reading for the Second Reading of Ordinance 1699-2015.

AN ORDINANCE ADOPTING THE RECOMMENDATION OF THE KENTON COUNTY PLANNING COMMISSION TO AMEND THE TEXT OF THE OFFICIAL CITY OF ELSMERE ZONING ORDINANCE TO ALLOW OUTSIDE STORAGE AND DOG BOARDING, KENNELS, AND PET HOTELS IN THE IP-1 ZONE.

Councilwoman Bowman made a motion to accept Ordinance 1699-2015 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a Roll Call vote. Roll Call: Councilwoman Neal – aye; Councilwoman Grubbs – aye; Councilman Bradford – aye; Councilwoman Bowman – aye; Councilwoman Barnett-Smith – aye.

Ordinance 1700-2015 - Text Amendment - Allowing Body Art Services as Conditional Use

City Attorney Tom Miller performed a summary reading for the First Reading of Ordinance 1699-2015.

AN ORDINANCE ADOPTING THE RECOMMENDATION OF THE KENTON COUNTY PLANNING COMMISSION TO AMEND THE TEXT OF THE OFFICIAL CITY OF ELSMERE ZONING ORDINANCE TO ALLOW BODY ART SERVICES AS A CONDITIONAL USE IN THE NEIGHBORHOOD COMMERCIAL (NC) ZONE.

REPORTS FROM COUNCIL:

Councilwoman Grubbs also noted Jessica Chaney’s positive contributions to Elsmere and that Ms. Chaney would be missed.

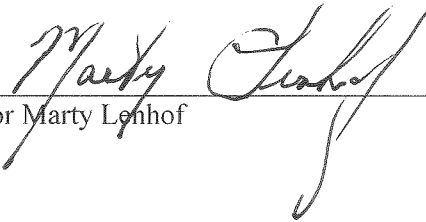
Councilwoman Neal had no report.

Councilwoman Barnett-Smith questioned when Elsmere will allow goats and chickens. Discussion also occurred in regards to allowing micro-pigs as pets in Elsmere.

Councilwoman Bowman wished Jessica Chaney the best of luck in her new endeavors.

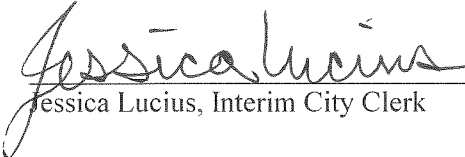
Councilwoman Tanner was absent.

Councilman Bradford thanked Jessica Chaney for her work and also thanked Alex Mattingly in assisting residents with their waste collection.



Mayor Marty Lenhof

Attest:



Jessica Lucius, Interim City Clerk