

MEETING MINUTES OF THE ELSMERE CITY COUNCIL

March 10, 2015

6:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018.

CALL TO ORDER: Mayor Lenhof called the meeting to order at 6:32 p.m.

INVOCATION AND PLEDGE: The invocation was given by Councilman Billy Bradford, followed by the Pledge of Allegiance.

ROLL CALL: The following members were present: Mayor Marty Lenhof, Councilwoman Joanne Barnett-Smith, Councilwoman Nancy Bowman, Councilman Billy Bradford, Councilwoman Gloria Grubbs, Councilwoman Mary Lou Neal, and Councilwoman Alexis Tanner.

APPROVAL OF MINUTES:

Councilwoman Bowman made a motion to approve the minutes of the February 10, 2015 Special Meeting. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

Councilman Bradford made a motion to approve the minutes of the March 3, 2015 Caucus Meeting. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.**

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith reported there were two HVAC permits issued for the month of February with \$150.00 in building fees. There were no zoning permits issued.

City Engineer Ray Erpenbeck discussed the planned Merravay reconstruction project. Mr. Erpenbeck also submitted a written report to Council.

City Clerk Jessica Chaney reported letters were mailed to residents that have not paid Rumpke since start of direct billing and have terminated service. Ms. Chaney reports Rumpke has indicated they are receiving a good response from the letters. Ms. Chaney also reported the Code Enforcement Board meeting had to be rescheduled to March 18 and she hopes to have the spring newsletter out by the end of March. Ms. Chaney also reported she has been working with Finance Officer/Treasurer Jessica Lucius on items for the 2015-2016 budget.

Code Enf. Officer & Zoning Administrator Rich Aliff submitted a written report to Council. Rob Himes with Planning Development Services of Kenton County also submitted a written report to Council.

Parks and Recreation Director Denise Donahue was absent. City Administrator Alex Mattingly reported the Easter egg hunt is scheduled for March 21 at 11:00 a.m. at Covered Bridge Park and a rain date is scheduled for March 28. Mr. Mattingly also reported Ms. Donahue also met with council members Neal and Barnett-Smith to discuss the summer parks schedule and will post the completed schedule on the website.

City Attorney Tom Miller reported the February Code Enforcement Board meeting was cancelled due to lack of a quorum. Mr. Miller also provided an update to Council on the status of 428 Buckner St.

Police Chief Tim Thames summarized the items in his written report to Council. Chief Thames also commended the work of Officer Day, Officer Byrd, Officer Metzger and Detective McCarthy on their work on a theft investigation in the Industrial Park. Chief Thames also commended the work of the Public Works Department in keeping the streets clean in the recent snow events.

Public Works Director Chris Zerhusen summarized items in his written report to Council. Mr. Zerhusen reported that most of February the Public Works Department dealt with snow events and most recently they dealt with a flooding issue on Rifle Lane due to a blocked line and Sanitation District No. 1 is responsible for fixing these issues. Councilwoman Grubbs and Mayor Lenhof commended the Public Works Department on how well they kept the streets clear during the February snow events.

Councilwoman Tanner made a motion to approve the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

COUNCIL LIAISON REPORTS:

Administrative Liaisons Gloria Grubbs and Nancy Bowman Councilwoman Grubbs reported they have been reviewing employee salary baselines and perimeters.

Adopt-A-Troop Liaison Joanne Barnett-Smith reported a resolution is on the agenda approving a new troop adoption.

Economic Development Liaisons Billy Bradford and Alexis Tanner Councilman Bradford reported Alex Mattingly and Councilwoman Tanner met with a representative from Planning Development Services to discuss Dixie Highway and was glad to see an article in the paper highlighting the Mazak expansion.

Code Enforcement Liaison Mary Lou Neal had no report.

Parks and Recreation Liaisons Mary Lou Neal and Joanne Barnett-Smith had no report.

Streets Liaisons Alexis Tanner and Gloria Grubbs had no report.

Transportation Liaisons Joanne Barnett-Smith and Billy Bradford Councilwoman Barnett-Smith reported she was unable to attend the recent meeting. Councilman Bradford reported he is disappointed to see the ridership numbers presented at the recent TANK bus meeting and reported students are able to ride the bus for free until April 3.

City Administrator's Report T. Alex Mattingly reported he attended the TANK meeting on March 4 to address the performance of the bus route reporting the pilot program is to end in mid-April. Mr. Mattingly reported Elsmere students are able to ride the bus for free until April 3. Mr. Mattingly also reported a "Get on the Bus" event sponsored by Friends of Elsmere and Erlanger will be held on March 16 offering two tours by the Historical Society. Discussion occurred regarding the performance of the bus route and student ridership. Mr. Mattingly also reported that an open forum has been scheduled on March 23 at 5:30 p.m. to allow residents the opportunity to view plans and meet with the contractors that will be doing the Merravay Drive reconstruction project. Mr. Mattingly also commended Officer Ernst, Officer Panko, Officer Byrd and Chief Thames in helping a disabled resident in the most recent snow event.

Mayor's Report Mayor Marty Lenhof reported he met with Judge Knochelmann to voice concerns of Elsmere and discussed other items of importance. Mayor Lenhof also attended the quarterly dispatch meeting to discuss the budget and technical items. Mayor Lenhof requested the dates of the city wide yard sale to be set in order to be placed in the newsletter. Council set the dates to be May 30 and May 31.

GENERAL ITEMS CONT.:

Order/Resolution 8-2015 – Accepting Bid for Joint and Crack Sealing of Various Streets

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Grubbs made a motion to accept Order/Resolution 8-2015 as read. Councilwoman Tanner seconded the motion. All members present voted aye.

Vote: 6-0. Motion carried and so ordered.

Ordinance 1694-2015 – Amending International Property Maintenance Code to Include Building Inspector

City Attorney Tom Miller performed a summary reading for the Second Reading of Ordinance 1694-2015.

AN ORDINANCE AMENDING CHAPTER 155, ENTITLED "PROPERTY MAINTENANCE CODE," TO INCLUDE THE BUILDING INSPECTOR AS AN ENFORCEMENT AGENT AND TO MAKE OTHER CLARIFYING CHANGES.

Councilwoman Tanner made a motion to accept Ordinance 1694-2015 as read. Councilwoman Barnett-Smith seconded the motion. Mayor Lenhof requested a Roll Call vote. Roll Call: Councilwoman Tanner – aye; Councilwoman Barnett-Smith – aye; Councilwoman Bowman – aye; Councilman Bradford – aye; Councilwoman Grubbs – aye; Councilwoman Neal – aye. **Vote: 6-0. Motion carried and so ordered.**

Order/Resolution 9-2015 – Approving Adopt-a-Unit – Introduction of CPT David Real

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Grubbs made a motion to accept Order/Resolution 9-2015 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.** CPT David Real was unable to attend the meeting.

REPORTS FROM COUNCIL:

Councilwoman Bowman had no report.

Councilwoman Tanner had no report.

Councilman Bradford thanked the Public Works Department and Police Department for their work.

Councilwoman Barnett-Smith had no report.

Councilwoman Neal had no report.

Councilwoman Grubbs had no report.

EXECUTIVE/CLOSED SESSION

Councilwoman Grubbs made a motion to enter executive/closed session under KRS 61.810(1)(f) – Discussions which might lead to appointment, discipline, or dismissal of an individual employee and KRS 61.810(1)(b) – Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency. Councilwoman Tanner seconded the motion. All members present voted aye. Council entered executive/closed session at 7:08 p.m.

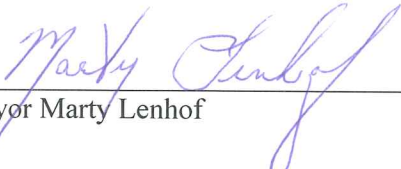
Councilwoman Grubbs made a motion to exit executive/closed session and reconvene regular session. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. Council exited executive/closed session at 7:30 p.m. No action taken.

Order/Resolution 10- 2015 – Authorizing Purchase of 315 and 319 Garvey Avenue

City Clerk Jessica Chaney read by title the Order/Resolution. Councilwoman Tanner made a motion to accept Order/Resolution 10-2015 as read. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Vote: 6-0. Motion carried and so ordered.**

ADJOURNMENT

Councilwoman Tanner made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 7:31 p.m.



Mayor Marty Lenhof

Attest:



Jessica Chaney, City Clerk