

**REGULAR MEETING MINUTES OF THE ELSMERE CITY COUNCIL**  
**January 22, 2013**  
**7:30 PM**

**LOCATION:** Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018

**CALL TO ORDER:** Mayor Lenhof called the meeting to order at 7:31 PM.

**INVOCATION AND PLEDGE:** The invocation was given by **Councilman Billy Bradford** followed by the Pledge of Allegiance.

**ROLL CALL:** The following members were present:

**Mayor Marty Lenhof**  
**Councilwoman Joanne Barnett-Smith**  
**Councilwoman Nancy Bowman**  
**Councilman Billy Bradford**  
**Councilman Tim Greene**  
**Councilwoman Gloria Grubbs**  
**Councilwoman Mary Lou Neal**

**APPROVAL OF MINUTES:**

Councilwoman Bowman made a motion to approve the minutes of the January 8, 2013 Council Meeting. Councilman Greene seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**AUDIENCE REMARKS:**

None

**GENERAL ITEM:**

**Presentation – Direction 2030**

James Fausz with NKAPC was present to talk about Direction 2030, Kenton County Comprehensive Plan.

**COUNCIL LIAISON REPORTS:**

**Administrative Liaison** reported Northern Kentucky Area Planning Council met and officers and commissioners were elected. Mayor Lenhof was elected as secretary and Councilwoman Grubbs was elected to the Budget and Finance Committee.

**Streets Liaisons** reported they had a meeting with Mr. Erpenbeck at his office. Councilman Greene reported it was a good meeting, and they were updated on all the projects. Councilwoman Grubbs liked Mr. Mattingly's and Mr. Erpenbeck's suggestion on quarterly meetings for updating of available funds.

**Economic Development Liaison** had no report.

**Adopt-a-Troop Liaison** reported the troop is having a Valentine's party. They are not being shipped out until the end of February.

**Parks and Recreation Liaison** reported the parks are still being used at Rosella Porterfield and Woodside and to please keep the swings up at these parks. Mr. Zerhusen and crew are doing a great job keeping up the parks.

**Code Enforcement Liaison** reported there are still things that need to be done and need followed up with Mr. Mattingly.

**Scholarship Liaison** reported checking on the paperwork and the citizens who will serve as voters on the scholarship applications.

**Student Government Meeting Liaison** reported everything going as planned for the February 26<sup>th</sup> Meeting. There will be pizza and cake at the Senior Center at 6:30pm with the meeting starting at 7:30pm. Everyone is to have a report for the student to read.

Councilman Bradford made a motion to accept the Council Liaison Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

**City Administrator Alex Mattingly** reported the safety manual is being revised for a decrease in the insurance policies. There were forty-one applications for the City Clerk-Treasurer position, and interviews to start soon. Mr. Mattingly also reported that the City applied for a Grant with the Reds Community Fund for the baseball fields at Woodside Park.

**Mayor Lenhof** had no report.

#### **GENERAL ITEMS:**

##### **Turkeyfoot Acres Sidewalk/Tree Removal Project Bids**

Mr. Erpenbeck recommended Allen Tree Service for the Tree Removal and Quast Inc. for the Sidewalks. Mr. Erpenbeck reported that the bids came in well under budget. Councilwoman Grubbs made a motion to authorize the Mayor to sign a contract with Allen Tree Service and Quast Inc. for these projects subject to the terms of Mr. Erpenbeck and any questions for Mayor Lenhof, Mr. Mattingly and Mr. Miller. Councilman Greene seconded the Motion. Roll Call – Councilwoman Barnett-Smith – yes, Councilwoman Bowman – yes, Councilman Bradford – yes, Councilman Greene – yes, Councilwoman Grubbs – yes, Councilwoman Neal – yes. **Motion carried and so ordered.**

##### **Executive Order 6-2013 – OKI Representative**

City Administrator Alex Mattingly summarized the Executive Order naming Mayor Lenhof as OKI Representative.

##### **Executive Order 7-2013 – Temporary, Part-Time Employee**

City Administrator Alex Mattingly summarized the Executive Order naming Krista Crone as the Part-Time Assistant with General Government as needed until February 14, 2013.

##### **First Reading of Ordinance 1651-2013 – City Council Meeting Hours**

Mr. Mattingly performed the first reading of Ordinance 1651-2013.

**AN ORDINANCE AMENDING § 32.21 OF THE CODE OF ORDINANCES TO MODIFY THE TIME FOR REGULAR CITY COUNCIL MEETINGS AND TO CODIFY THE CAUCUS MEETING SCHEDULE.**

#### **REPORTS FROM COUNCIL**

**Councilwoman Grubbs** had no report.

**Councilwoman Neal** had no report.

**Councilwoman Barnett-Smith** had no report.

**Councilman Bradford** had no report.

**Councilman Greene** said thanks for the meeting with Ray. He learned a lot and it was very informative.

**Councilwoman Bowman** stated items for caucus to be emailed to her and she will forward to Mr. Mattingly.

**ADJOURNMENT**

Councilwoman Grubbs made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 8:12pm.

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Mayor Marty Lenhof

Attest:

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Jessica Lucius, Interim City Clerk-Treasurer