

REGULAR MEETING MINUTES OF THE ELSMERE CITY COUNCIL
January 8, 2013
7:30 PM

LOCATION: Elsmere City Building, 318 Garvey Avenue, Elsmere, KY 41018

CALL TO ORDER: Mayor Lenhof called the meeting to order at 7:30 PM.

INVOCATION AND PLEDGE: The invocation was given by **Stg. Todd Cummins** followed by the Pledge of Allegiance.

ROLL CALL: The following members were present:

Mayor Marty Lenhof
Councilwoman Joanne Barnett-Smith
Councilwoman Nancy Bowman
Councilman Billy Bradford
Councilman Tim Greene
Councilwoman Gloria Grubbs
Councilwoman Mary Lou Neal

APPROVAL OF MINUTES:

Councilwoman Grubbs made a motion to approve the minutes of the December 11, 2012 Council Meeting. Councilman Bradford seconded the motion. All members present voted aye. **Motion carried and so ordered.**

AUDIENCE REMARKS:

None

ADMINISTRATIVE REPORTS:

Building Inspector Bill Stith reported for the month of December, 2012 there were 3 zoning and building permits with \$33,000 in total construction costs, \$175.00 in building fees, and \$30.00 in zoning fees.

Interim City Clerk-Treasurer Jessica Lucius reported that over the summer the City sent out delinquent taxes notices and collected approximately \$47,000 - \$48,000. Also, the City is still collecting 2012 property taxes and waste fees.

City Engineer Ray Erpenbeck reported the water line on Swan up to Maple is on schedule. Turkeyfoot Acres Sidewalk Repair Project is going out to bid, and bid opening is set for Friday, January 18, 2013 at 1:30 pm. Swan Circle/Caldwell Drive Reconstruction is going out to bid in February with a start date of April 1, 2013. Mr. Erpenbeck also provided Council with a written report

Code Enforcement Officer Rich Aliff reported 21 violations, 13 abated, and 4 citations, and provided Council with a written report.

Parks and Recreation Director Denise Donahue was not present but provided Council with a written report. Mr. Mattingly reported that Mrs. Donahue's mother was in the hospital. Mrs. Donahue does have an event planned at Jimmy's Roller Dome and is working on the Easter Egg Hunt.

Chief Tim Thames provided Council with his written report and indicated that activity was holding steady and the first police recruit job offer was withdrawn and have moved on to the next candidate. The accreditation process is going well, and the Police Department hopes to become accredited in April or May.

Public Works Director Chris Zerhusen provided Council with his written report. Mr. Zerhusen stated his upcoming projects.

City Attorney Tom Miller had no report because he was absent. Mr. Mattingly filled in for Mr. Miller.

Councilwoman Neal made a motion to accept the Administrative Reports. Councilwoman Grubbs seconded the motion. All members present voted aye. **Motion carried and so ordered.**

City Administrator Alex Mattingly reported the accomplishments that have been made since he started in July, 2012, along with working on getting a sign for the interstate, pursuing grants, refine code enforcement efforts, and continue tax collection efforts.

Mayor Lenhof welcomed Councilman Tim Greene and Councilwoman Nancy Bowman.

GENERAL ITEMS:

Executive Order 1-2013 – Interim City Clerk - Treasurer

City Administrator Alex Mattingly summarized the Executive Order naming Assistant City Clerk Jessica Lucius as Interim City Clerk - Treasurer.

Executive Order 2-2013 – TBNK Representative

City Administrator Alex Mattingly summarized the Executive Order naming Councilman Bradford as the TBNK Representative.

Discussion Item – City Council Meetings Dates and Times

Mayor Lenhof stated that 7:30pm is a late time for the meetings and would like to change it to 6:30pm. Discussion took place and Council agreed to change the time to 6:30pm. Council decided to discuss changing council meeting dates at the February Caucus Meeting.

APPOINTMENTS

TBNK – Councilman Billy Bradford

NKAPC – Mayor Marty Lenhof, Alternate Councilwoman Gloria Grubbs

Municipal Government League – Councilwoman Mary Lou Neal

OKI – City Administrator Alex Mattingly

Senior Center Representative – Councilwoman Mary Lou Neal

OVERSIGHT LIASONS

Administration – Councilwoman Gloria Grubbs and Councilwoman Nancy Bowman

Street – Councilman Tim Greene and Councilwoman Gloria Grubbs

Parks & Rec – Councilwoman Mary Lou Neal and Councilwoman Joanne Barnett-Smith

Lights Up – Councilwoman Joanne Barnett-Smith

Student Government Meeting – Councilwoman Joanne Barnett Smith

Safety – Mayor Marty Lenhof and City Administrator Alex Mattingly

Economic Development – Councilman Billy Bradford and Councilwoman Gloria Grubbs

Code Enforcement – Councilwoman Mary Lou Neal

Adopt-A-Troop – Councilwoman Joanne Barnett-Smith

Scholarship Group – Councilwoman Gloria Grubbs, Councilman Tim Greene, Councilwoman Nancy Bowman and
2 citizens

Lead Council – Councilwoman Nancy Bowman

Motion made by Councilwoman Grubbs to accept Appointments, Oversight Liaisons, Groups and Lead Council. Councilwoman Neal seconded the motion. All members present voted aye. **Motion carried and so ordered.**

REPORTS FROM COUNCIL

Councilwoman Grubbs had no report.

Councilwoman Neal had no report.

Councilwoman Barnett-Smith announced the Student Government Meeting will be held at on the 4th Tuesday in February at the Senior Center. She asked that the Lights Up dates be put on website in the future. She also stated that there are lots of for rent signs and following up in paper. She also stated that garbage seems to be in recycling and Mr. Mattingly stated that there may be rebidding on the Solid Waste Ordinance later this year. Councilwoman Barnett-Smith asked for spring cleanup dates to be put up sooner.

Councilman Bradford wished everyone a Happy New Year.

Councilman Greene stated he was happy to be here and looks forward to working with everyone. He has lots of things to bring forward.

Councilwoman Bowman stated she has lots of things she would like to bring forward also.

EXECUTIVE SESSION

Councilwoman Bowman made a motion to enter executive session under KRS 61.810(1) (c) – Pending Litigation, KRS 61.810(1) (f) – discussion which might lead to the appointment, discipline, or dismissal of an individual employee, and KRS 61.810(1) (g) – discussions concerning a specific proposal (where open discussion would jeopardize siting, retention, expansion or upgrading of a business). Councilwoman Grubbs seconded the motion. Council entered executive session at 8:59pm.

Councilwoman Grubbs made a motion to exit Executive Session and reconvene regular session. Councilwoman Bowman seconded the motion. Council exited Executive Session at 10:11pm. No action taken.

Resolution 1-2013 – Interim City Clerk/Treasurer Compensation

Councilwoman Grubbs made a motion to accept the Resolution as read. Councilwoman Bowman seconded the motion. Roll Call – Councilwoman Barnett-Smith – yes, Councilwoman Bowman – yes, Councilman Bradford – yes, Councilman Greene – yes, Councilwoman Grubbs – yes, Councilwoman Neal – yes. **Motion carried and so ordered.**

Resolution 2-2013 – Temporary Employee Compensation

Councilwoman Bowman made a motion to accept the Resolution as read. Councilwoman Barnett-Smith seconded the motion. Roll Call – Councilwoman Barnett-Smith – yes, Councilwoman Bowman – yes, Councilman Bradford – yes, Councilman Greene – yes, Councilwoman Grubbs – yes, Councilwoman Neal – yes. **Motion carried and so ordered.**

ADJOURNMENT

Councilwoman Grubbs made a motion to adjourn. Councilwoman Barnett-Smith seconded the motion. All members present voted aye. **Motion carried and so ordered.** Meeting adjourned at 10:15pm.

Mayor Marty Lenhof

Attest:

Jessica Lucius, Interim City Clerk-Treasurer